



PROPOSED TIMELINE

(Flexible based on Board direction)

River Charter Schools Superintendent Search

Note: *Blue italicized text* indicates Board Participation

JANUARY 2024 Preliminary Phase	January	Board Selects Search Firm
JAN / FEB 2024 Community Engagement	January 2024 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills & qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hrs total)</i>
	Week of January 29 and February 5	Online survey dates
	Week of January 29	Consultant confers with staff and community designated by the Board to receive input
FEBRUARY 2024 Advertisement and Recruitment	February	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	February 5 & 12	Advertising and active recruitment; Ad appears in <u>EdCa!</u> , (Two consecutive publications)
	March 1, 5:00 PM	Deadline for applications
MARCH 2024 Interviews and Selection	March	Consultant completes comprehensive reference and background checks on applicants
	March 15 (Special Mtg)	<i>Board confers with consultant, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	March 22 & 23 (Special Mtg)	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
APRIL 2024 Contract Approval	April 15	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
JULY 2024 Start Date	July 1, 2024 (as mutually agreed)	New superintendent begins