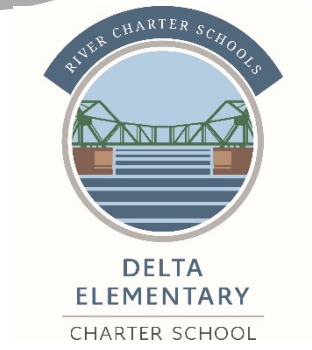


River Charter Schools

Remote Learning and Reopening Plans

2020-2021

Revised October 5, 2020



Mission Statement

The mission of River Charter Schools, a leading center of educational innovation, is to grow leaders and scholars, ignite a love of learning and equip each student with the knowledge, skills, character, and social-emotional well-being to thrive and contribute to an evolving and increasingly-connected world, through schools which;

- Promote belonging for all members of our collaborative school communities
- Transform teaching, learning, and operations in our continuing pursuit of excellence
- Are filled with teams of talented, well trained, adequately supported and caring staff
- Are connected with communities of volunteers, parents and business people to empower students and teachers through partnerships and positive relationships
- Rely upon responsible fiscal planning.

The Core Values of River Charter Schools are:

Positive Attitude: At RCS, we exemplify empathy and compassion. We assume positive intent and pride ourselves on having a positive outlook and perspective daily.

Self-Reflection: At RCS, we strive for continuous improvement through practicing humility, listening actively, having a willingness to change, and speaking our truth.

Collaboration: At RCS, we work as a team to communicate with all stakeholders, build trusting relationships, and engage in courageous conversations. We are valued contributors who work together to develop and achieve common goals.



Contents

Mission Statement	2
Introduction and Philosophy	5
Options for Families	6
River Charter Schools Distance Learning Options	6
Continued Distance Learning – Synchronous/Asynchronous Learning	6
Transitional Kindergarten – Third Grade	6
Schedules for Students Based on Their Grade Level (TK-3)	7
Fourth through Eighth Grade	8
Grade 4-8 Student Expectations	9
Fully Remote Option for Grades TK-8	9
Fully In-Person Learning	9
Short-Term Independent Study Practices	11
Temporary Closure of a Cohort due to Quarantine	11
Reopening Timeline at a Glance	12
Face Coverings	13
Custodial Practices and Procedures	14
Addressing Positive COVID-19 Cases	15
Triggers for Toggling to Distance Learning for a Cohort or Schoolwide	15
Communication with students, staff and parents regarding positive COVID-19 cases and/or exposures	16
Physical Distancing and Minimizing Exposure	18
ALL CLASSROOMS:	18
PE, RECESS, BREAKS, AND PLAYGROUNDS:	19
FACILITIES	20
Special Education Services	20
Fieldtrips	20
Classroom and Facilities	21

Food Services	21
Staffing	22
Classroom Aide Support	22
Specials – Art and Music.....	22
Sanitation protocols for Art and Music	22
Daily Schedules	22
Drop Off and Pick Up.....	23
Practices and Procedures	23
Drop Off Procedures.....	23
Pick Up Procedures.....	24
Wednesday Pick-Up Schedule.....	25
Before and Afterschool Care.....	26
Transportation (DECS Only).....	27
School Office Practices and Procedures	27
Appendix 1.....	29
Points of Contact and Staff Liaisons.....	29
Appendix 2.....	30
Daily Schedules by School and Grade	30
Lighthouse Charter School.....	30
Delta Elementary Charter School.....	34
Appendix 3.....	36
River Charter Schools Protocols for Response to COVID-19	36
APPENDIX 4.....	42
WAIVER OF LIABILITY AND HEALTH SCREENING AGREEMENT.....	42

Introduction and Philosophy

River Charter Schools plans to reopen for student attendance on November 2, 2020, pending approval by the County Department of Public Health. Our plan meets recommended safety measures and protocols to help slow and reduce the spread of COVID-19 during the continued pandemic as described by Yolo County and the California Department of Public Health. In this plan you will not only see the safety measures we have in place for our school sites, but also the supports we have in place should a student become ill or live in a household with an infected family member and need to have an extended absence. We will be conducting site visits with the County Department of Public Health to share the specifics of the plans and review the facilities in person to give us any suggestions on ways to improve the information.

We are confident that our plans and procedures outlined herein, will allow our students to return safely and receive the education they deserve. We will offer our families the choice between two educational delivery options, fully remote learning through the River Charter Schools Virtual Academy or in-class instruction to ensure all students are served, no matter their particular needs. We pride ourselves at River Charter Schools in having a wide variety of educational options for our students and now is no different. We are sure that whatever your student or family may be facing, we have a solution for you. **As with all best laid plans, this plan is subject to change and grow in this ever-changing pandemic environment.**

Options for Families

At River Charter Schools, we believe that parents/guardians play a key role in the education of their student and we value parent choice in determining the best environment for their student to learn. Therefore, the Re-Opening plan contains options for families that prefer to remain on distance learning as well as those families who wish to return to 5 day a week instruction for their student. The following section, describes, in detail, each of those options. Families will be asked to make a determination by October 13, 2020 which of these options they prefer via an electronic survey, so that school administration can ensure there is appropriate staffing and materials for each student.

This decision will take effect for Trimester 2, beginning on November 2, 2020 and continue through the end of Trimester 2 in February. Near the end of Trimester 2, families will again be asked to choose their instructional model for Trimester 3. Students will be unable to switch from one learning platform to other during the trimester without written approval from the site principal.

River Charter Schools Distance Learning Options

The River Charter Schools Distance Learning Option allow for high quality, standards based option that provides an age appropriate way for students to access grade level state standards. The Distance Learning program has been built to retain the best instructional methods that have been developed by our teachers during Trimester 1 virtual learning and has been adapted in an age appropriate way of delivering instruction. This program contains different delivery models for Transitional Kindergarten through third grade, than it does for fourth grade and up due to the maturity level and skills of the students.

Continued Distance Learning – Synchronous/Asynchronous Learning

Transitional Kindergarten – Third Grade

Students in TK through 3rd grade will have their instruction delivered in a way that looks very similar to the instructional delivery method from Trimester 1 in 2020. This will include a synchronous time of instruction daily of 2 to 2.5 hours and asynchronous work assigned by the teacher in the learning platform, Pathblazer. There will be a live teacher each day with a virtual meeting of all students in that grade level that are enrolled in the virtual academy. This will allow for continued social interaction amongst the students and a live teacher to guide instruction. The asynchronous part of

the program will be utilizing Pathblazer. This tool allows the teacher to assign specific standards aligned content for each student to work on that reinforces the content that is covered during that instructional period. The Pathblazer platform also includes instructional videos along with digital worksheets and assessments. The combination of the live instruction, along with the digital platform will ensure that the students that remain in virtual learning are receiving a similar experience to Trimester 1, which has been so successful for so many of our students.

Schedules for Students Based on Their Grade Level (TK-3)

Grade Level	Synchronous Time	Asynchronous Time
TK/K	8:30 am – 11:00 am	Noon – 2:30 pm
1	Noon – 2:30 pm	8:30 am – 11:00 am
2	Noon – 2:30 pm	8:30 am – 11:00 am
3	8:30 am – 11:00 am	Noon – 2:30 pm

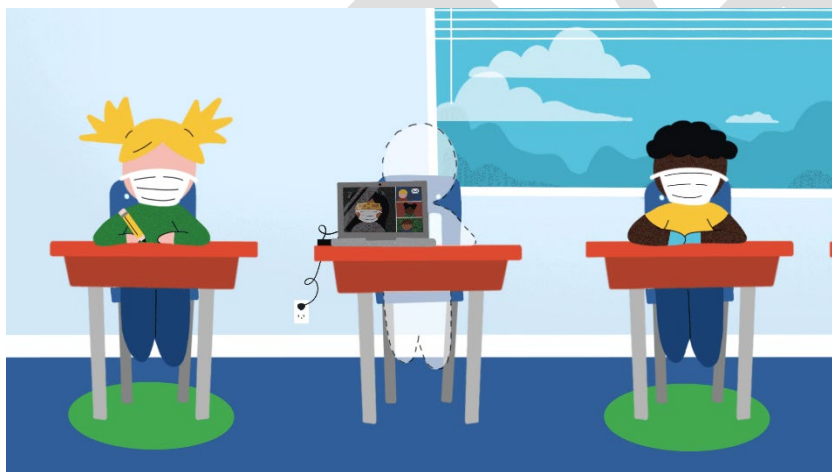
Additional Information on River Charter Schools Virtual Academy

- RCS will be assigning 1 teacher to teach the TK-1 group of students and another teacher to teach the 2-3 group of students
 - This teacher will be highly trained and have significant experience in distance learning
 - This will likely be a teacher that your student has not had as their classroom teacher this year
- Students will be assigned to these classes from both Lighthouse Charter School and Delta Elementary Charter School
 - Students will have the opportunity to make new friends and meet new classmates as part of the River Charter Schools Virtual Academy
- Attendance will be taken daily as part of the River Charter Schools Virtual Academy
 - A student will be marked as attending if they participate in the virtual synchronous instruction or if they complete the daily assigned work in the asynchronous platform.
 - This attendance will be included as part of the students permanent record and students are expected to attend daily
 - Students that fail to attend the live instruction or complete the daily assigned work may be disenrolled following the procedures described in the family handbook
- Students will be expected to participate, with their cameras on during the synchronous instruction

- It is important that the students are able to see their classmates and build connections within the classroom to maximize learning
- Parents will be expected to be an active partner in the learning process
- The students might need additional support in accessing the technology depending of their level of skill, so parents might be needed to assist

Fourth through Eighth Grade

Students in the 4th through 8th grade will also have the opportunity to be part of the River Charter Schools Virtual Academy, but their academic experience will look slightly different than the Tk-3rd graders. These older students will be virtually connected to their current classroom teacher through video conferencing like Zoom or Google Meet. Classroom teachers in grades 4-8 will maintain their current roster of students, but have two groups. One group will be those students that choose in person instruction, while the other group will “zoom” into the classroom. The “zoomer” students will be working from home, but following along with the direct instruction that is taking place in the classroom. The remote students will follow the exact same schedule that in person students will follow. They will take their lunch break and recesses at the same time, as well as remotely participate in art and music. Art and music supplies will be provided by the school and will be picked up at the school by parents in advance of the lesson being provided.



Teachers will have a large television where the remote students will be displayed while in class. This will allow the teacher to see and interact with these students. Teachers will be monitoring the remote students to ensure these students are brought into the classroom discussions. Teachers will have improved microphones to allow the remote students to hear what is happening in

the classroom. Any appropriate accommodations will be made for students with disabilities in accordance with their IEP. Teachers could utilize their classroom support staff for breakout rooms and small group interventions.

Each week, teachers will prepare either a packet of work for the remote students or post the work in the google classroom. If the teacher has chosen to prepare a packet of work for the students, parents will be able to pick that up on Friday of the week before, so their students will be prepared with all of

their materials each Monday. Teachers will also provide students with any educational materials that will be needed.

Grade 4-8 Student Expectations

- Students will be expected to be online and ready to learn at the start of the school day at 8:30 am and remain engaged with their class until school ends at 2:30 pm.
- Students will be expected to have their cameras on at all times while in class
- Students will be expected to complete the same assignments as the in class students and will turn those assignments in weekly via google classroom or by returning the packet
- Students will be expected to participate in class as directed by their teacher
- Parents will be expected to be an active partner in the learning process
 - The students might need additional support in accessing the technology depending of their level of skill, so parents might be needed to assist



8:30

Fully Remote Option for Grades TK-8

Students who are unable to participate as part of the remote class, will have a fully distance learning approach that does not require daily remote video conferencing. These students will be enrolled in Pathblazer or the Edgenuity platform for the remainder of Trimester 2. Students choosing this option will be completing a fully standards aligned, but self paced learning program. This will allow those students who have internet issues or schedules that prevent them from live remote video chat from 8:30 am until 3:00 pm. If a parent is interested in this program, they must reach out to their site principal for approval.

Fully In-Person Learning

Families that wish to return for Fully In-Person Learning for 5 days per week will have that option. There will be a series of health and safety as well as revised pick up and drop off schedules that are described below.

A few important reminders around fully in-person instruction

- All students will be required to wear a face mask or a face shield with an attached drape while on campus
 - Students will be allowed to remove their face coverings when eating and when playing outside and are able to remain socially distanced
- Students will be part of their classroom cohort
 - There will be specific protocols in place to minimize the mixing of the cohorts while at school
- Students will have their temperatures checked twice daily and sent home from school if COVID/Flu like symptoms appear
- Students will be expected to remain home if they have any COVID/Flu like symptoms for the health and safety of others
 - COVID/Flu-like symptoms include:
 - Cough
 - Shortness of Breath or problem breathing
 - Chills
 - Sore throat
 - Loss of taste or smell
 - Muscle pain
- Students may not return to school until the student has been symptom free, without medication intervention for 24 hours
- Cohorts of students may be required to quarantine if members of the cohort test positive
 - The specifics of these requirements are outlined in the RCS Protocols for Response to COVID-19 in Appendix 3

The details of the in-person learning protocols and expectations are outlined in the remainder of this document. As with all plans, these are subject to change as new guidelines are released from the State of California and Yolo County.

Short-Term Independent Study Practices

RCS Short Term Independent study practices from past years will continue. In situations in which a student becomes ill and needs to stay home for an extended period of time or if a family member is ill and the student is asked by medical professionals to stay home until they are cleared to return, it will be critical that access to classwork be available. Students will be asked to continue their work on short term independent study.

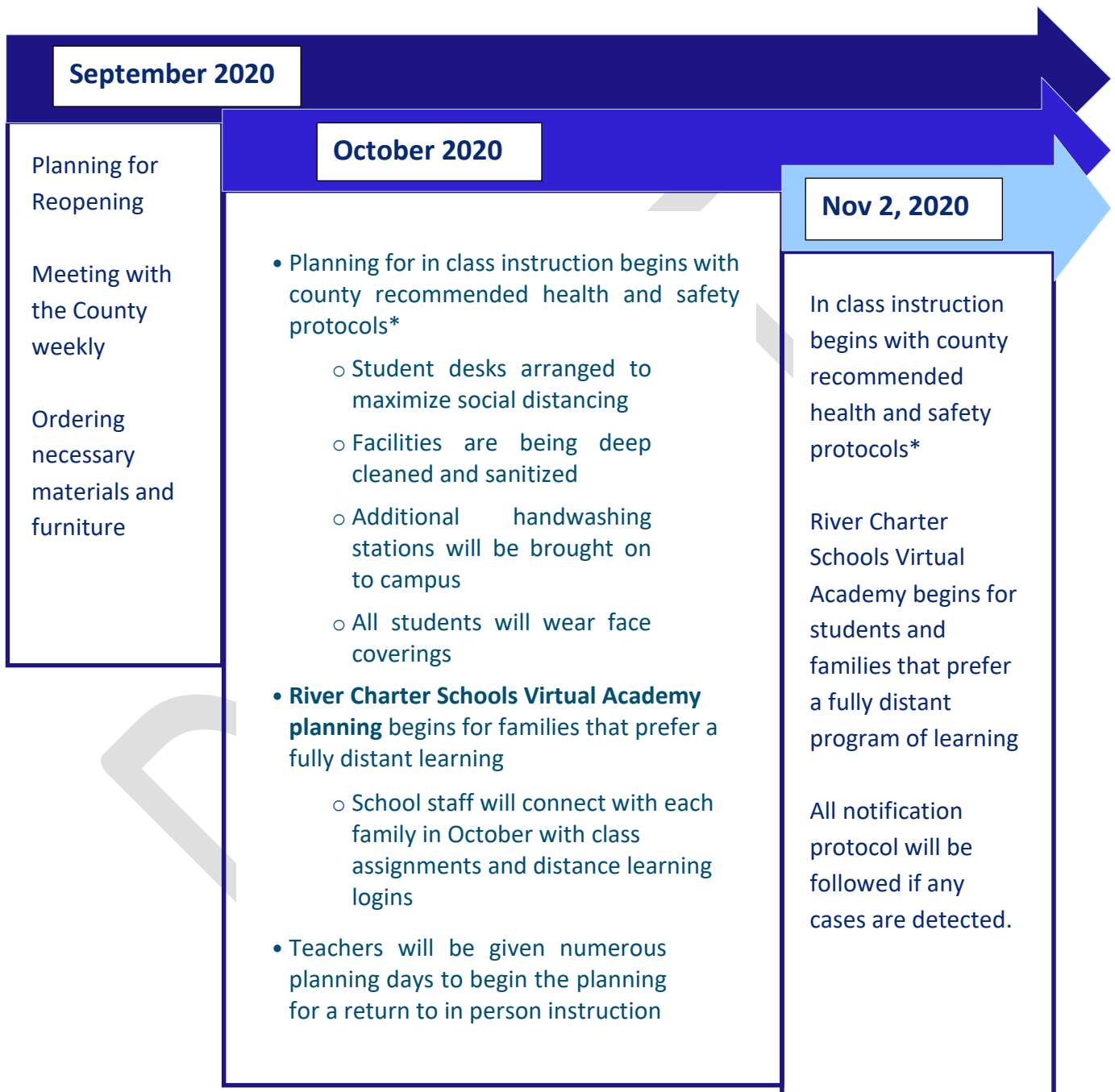
Students that have been asked to quarantine or who are ill, but well enough to otherwise complete school work will be asked to complete packets that can be picked up from the school office or online.

Temporary Closure of a Cohort due to Quarantine

In a scenario in which a classroom would be forced to close for a period of time, instruction needs to remain as seamless as possible. The determination to close a cohort will be made following the protocols listed in Appendix 3. Instructionally, the following steps will be taken:

- Google Classroom or SeeSaw will be used by classroom teachers to allow for seamless transition to virtual learning.
- These students will return to the learning mode that was followed during the fall for distance learning until the cohort is cleared to return to school
- RCS will provide a chromebook for each student which will allow for each student to access their academic content while at home
- The first day of quarantine there will be no synchronous instruction
 - Teachers will provide an asynchronous lesson for students to engage in
- On the second day of the cohort closure, the classroom teacher will provide synchronous instruction from 830 am to 1100 am and then asynchronous instruction in the afternoons
- Mental health providers will also be made available to students if necessary, to help them with the temporary transition to distance learning
- In the transition, teachers may alter or slow down their pace of learning to address the alternative learning platform

Reopening Timeline at a Glance



*YCOE Guidance https://www.ycoe.org/pf4/cms2/news_themed_display?id=1601287241465

Face Coverings

- **All staff and students will be required to wear a face mask or a face shield with an attached drape while on campus.**
 - Students will be allowed to remove their face coverings when eating and when playing outside and are able to remain socially distanced
- Staff will be provided with face coverings and additional protective equipment as needed.
- Face coverings will be provided to students who come to school without a face covering.
- Any visitors will be required to wear face coverings on campus
- Face coverings will be required in all indoor spaces
- If teachers require students to see their mouths, face mask with a window may be used or a face shield with a drape
- If students or staff are unable to wear a cloth mask due to a medical condition a face shield with an attached drape may be worn

Custodial Practices and Procedures

RCS Maintenance and Operations takes great pride in the care and cleanliness of our facilities and already had extensive disinfecting practices prior to the COVID-19 Pandemic. Detail as to all cleaning practices and procedures can be found below. In this plan we highlight some key areas on which we are focusing, and additional procedures, equipment, and practices being added to ensure a safe return to school. RCS has hired an experienced custodial trainer who consults with schools on sanitation procedures, to ensure that each and every one of our practices meets industry standards for minimizing risk from pathogens.

These changes to protocols include:

- Hand Sanitizing Stations in all classrooms, offices, etc.
- Disinfecting Spray Bottles and paper towels in all classrooms, offices, etc.
- Disinfecting Foggers with approved disinfectant materials will be used on all campuses and facilities for daily disinfecting
 - Classrooms will be disinfected daily using a disinfecting fogger
 - Classrooms will be sanitized by teachers and aides as appropriate during each day
- Handwashing stations in each classroom
 - Soap and Paper Towel dispensers checked and stocked regularly
- Handwashing stations set up outside around campus
- Postings and floor markings for distancing where needed
- Classroom furniture arrangements to improve distancing capabilities
- Student and staff face coverings available for those who do not have their own
- Increased custodial staffing as necessary to ensure daily disinfecting of all classrooms



Addressing Positive COVID-19 Cases

In accordance with CDPH guidance, when a student, teacher, or staff member or a member of their household tests positive for COVID-19 and has possibly exposed others at the school, the following steps will be implemented:

- Consult with the local public health officials to consider whether school closure is warranted and for what length of time, based on the risk level within the specific community as determined by the local public health officer. Guidance typically notes that areas where there was a positive COVID-19 person, we would need to close in those areas for 2-5 days for deep cleaning and disinfecting.
- Closure of classroom and/or office where the COVID-19-positive individual was based while students and/or staff isolate.
- See Appendix 3 for specific notification protocols

Triggers for Toggling to Distance Learning for a Cohort or Schoolwide

A temporary closure of a cohort will be enacted when a student or staff member in a cohort tests positive for COVID-19, or receives a clinical diagnosis of probable COVID-19 by a medical provider and an alternative diagnosis has been ruled out (e.g. influenza, RSV). The school will treat a clinical diagnosis made by a medical provider, accompanied by a Doctor's Note, the same as a lab confirmed positive case. As referenced in Appendix 3, the following steps will be taken by RCS and site leadership:

- The cohort will be closed for 14 days from date of last known exposure.
- The student or staff member who tests positive must isolate per guidelines. All individuals with a clinical diagnosis must follow the same isolation guidelines.
- School Site COVID-19 Lead will notify Yolo County Public Health immediately by calling the Yolo County Public Health Provider Line.
- School Site COVID-19 Lead should identify all close contacts (likely all members of the cohort) and work with Public Health Case Investigator and Public Health School Liaison to exclude and quarantine close contacts.
- All families of students and staff members of the cohort should be notified with a phone call followed by a letter that a student or staff member in the cohort has tested positive. The cohort should be quarantined for 14 days from date of last known contact. For siblings, other students, or staff who live with the positive case, if the positive case is not able to completely isolate, their date of quarantine begins after the positive case completes isolation. This means for other household contacts their quarantine period can be up to 24 days.
- The entire cohort of staff and students should attempt to be tested by working directly with their healthcare providers. Many health care providers are not allowing young students to be tested, which is one of the reasons that all members of the cohort are required to quarantine. Public Health School Liaison should be notified if a student/staff is unable to complete testing.

- School will disinfect classroom and other spaces used extensively by the positive case per state and local school guidance.

A temporary closure of an entire school will occur when 3 or more cohorts have been forced to temporarily close. If 3 or more cohorts are required to temporarily close, the entire school will be closed for a minimum of 14 days and students will return to virtual learning led by their classroom teacher. School leadership will work directly with the Yolo County Health Department with specific contact tracing protocols.

Upon our own contact tracing and in consultation with the Yolo County Health Department and with these criteria, RCS will communicate to constituents a school closure and then toggle to the remote teaching plan in place utilizing our Google Classroom or Seesaw. Teachers will provide daily synchronous and asynchronous instruction similar to the fall virtual learning plans.

Staff or students who have been in close contact with someone who has COVID-19 will be instructed to stay home and self isolate. We will require sick staff members and students not to return until they have met CDC criteria to discontinue home isolation. This includes at least 3 days with no fever, symptoms have improved and at least 10 days since symptoms first appeared.

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>

Communication with students, staff and parents regarding positive COVID-19 cases and/or exposures.

When a positive case of COVID-19 is reported to the school, the Point of Contact designee will work in conjunction with the affected site administrator to communicate with all students, parents and staff following the protocols outlined in Appendix 3.

The RCS Point of Contact (POC) will contact the local health department in the event of a confirmed case of COVID-19. The RCS POC will collect the information that will support contact tracing of staff and students who have been exposed to a confirmed case of COVID-19 on our campus. The RCS POC will notify all persons involved via the ParentSquare, adhering to all privacy requirements, and following the protocols outlined in Appendix 3.

Depending on the contact tracing results we will send the appropriate notification template, as referenced in Appendix 3, to parents and staff to instruct and inform them of the exposure to a positive case on campus.

Persons with symptoms of COVID-19 will not be allowed on campus and will be encouraged to have testing within 24 hours.

RCS staff shall be periodically and routinely scheduled to receive COVID-19 testing with the goal of testing 50% of our staff each month according to California Department of Public Health guidance. Local testing sites are increasing and we will help staff learn of those most convenient for them.

Testing results will be submitted to designated Point of Contact at covid@rivercharterschools.org and kept in confidential log.

DRAFT

Physical Distancing and Minimizing Exposure

As explained below, our campus is set-up to provide for maximum physical distancing and minimizing exposure between cohorts. Additional aides will be hired to manage distancing during movement and lunch/recess inside and outside of classrooms. Our classrooms will provide recommended space to prevent close contact or mixing of cohorts. All classrooms are arranged to provide maximum social distancing between students in accordance with Yolo County Health Guidelines that indicate, schools should, “Maximize space between seating and desks.”¹ These classroom arrangements and distancing protocols will be overseen by site administration.

ALL CLASSROOMS:

Upon entering and exiting the classroom the student will wash or sanitize their hands. Handwashing Schedules and locations will be added to the grade level daily schedules.



Students will be instructed not to share personal items with their classmates.

Personal items consist of:

- Daily Learning Materials
- Lunches
- Snacks/water bottles
- Clothing
- Equipment
- Chromebook that was assigned for school use
- Etc.

Shared Materials will be assigned to a student and sanitized appropriately after each use.

¹ YCOE Guidance https://www.ycoe.org/pf4/cms2/news_themed_display?id=1601287241465

Shared materials may consist of:

- Art and Music Supplies
- Books
- Math Manipulatives
- Games
- Recess Equipment
- Etc.

Each student has been assigned a specific Chromebook that they will continue to use for the remainder of the year.

Chromebooks will stay in the student's classroom unless:

- Student/Class/School has been quarantined
- Student is participating in Distance Learning/Virtual Instruction or Independent study due to a short term absence

Each classroom will be set up to maintain physical/social distancing. Non essential furnishings will be removed.

Students will be assigned to a specific seat in the classroom to insure maximum social distancing.

PE, RECESS, BREAKS, AND PLAYGROUNDS:

- Classroom cohorts will use play equipment which will be regularly cleaned and sanitized.
- Staff will oversee physical distancing of students while on the playground or during breaks.
- Contact sports will not be permitted during Physical Education classes or recess times.
- Recreational and sports equipment, including play structures, will be regularly cleaned and sanitized.
- Recess and lunch schedules are designed to eliminate mixing cohorts.
- Each cohort will have a specific eating/play area that will be assigned to them. These areas will be cleaned and sanitized after each cohort use.
- Additional aides will be hired to ensure there will be no mixing of cohorts and monitor safety.
- Recess and lunch will be in classrooms maintaining social distancing protocols if weather is not conducive to allowing our students to eat outside.
- Masks do not need to be worn outside if social distancing guidelines are followed.
- Students will be required to wear their masks outside if they cannot maintain the appropriate social distance.



FACILITIES

- Signage is displayed throughout the school (classrooms, hallways, bathrooms, campus offices) for students and staff. e.g.
 - Maximize social distancing
 - Directional arrows
 - Line distancing markers
 - Wear face coverings
 - Cover your cough
- Proper and frequent handwashing/sanitizing
- How to minimize the spread of germs
- All personal items brought to the school by a parent or guardian must be placed outside the office. A space will be provided.
- No personal items may be shared
- Learning materials may be shared if they have been disinfected in between use
- All personal items must be labeled with the student's name (e.g., water bottles, notebooks, backpacks).

Drinking fountains will not be available. Water bottles or cups will be provided to students who do not bring their own.

Special Education Services

Special education services will be provided to students as indicated in their IEP. Students will need to remain with members of their cohort when receiving services or receive those services individually. Group services cannot be provided in person unless the students are from the same cohort. Services may also be continued to be provided virtually for students that are in person education if service providers are unable to participate in person.

Both the services provider and the student will be required to wear masks at all times. Service providers may also add a plexiglass divider between them and the student to add an additional layer of safety for the student and the service provider, as the service provider is from outside the student's cohort. For contact tracing purposes, all students receiving services will have their location logged.

All IEP meetings will remain virtual until further notice.

Fieldtrips

There will be no field trips scheduled at this time.

Teachers will research “virtual” field trips that align to their curriculum.

Classroom and Facilities

- Classrooms are already equipped with independent ventilation systems that filter room air every 30 minutes and are regularly maintained.
- All classrooms will be equipped with hand sanitizer, disinfectant spray, disinfectant wipes, and paper towels.
- We have determined maximum capacity for students of each classroom while meeting guidelines for physical distancing.
- In accordance with CDC and CDPH guidance, students are physically distanced and their classrooms and desks are arranged in a way that minimizes face-to-face contact.
- Daily sanitation will be done throughout the day by custodial staff, classroom aides, and teachers.
- Evening janitorial staff will clean and disinfect the school facility including play structures.
- Water fountains will not be operational.

Food Services

River Charter Schools shall ensure that students have access to clean drinking water and food which is procured, stored, and served in a manner that reduces the likelihood of COVID-19 transmission and follows state and national guidelines for nutrition. Breakfast and lunch will be available to all students.

DECS

- River Delta Unified School District will continue to provide food service
- The Titan system will still be used to purchase breakfast and lunch
- Teachers will take lunch count each morning
- Breakfast and lunch will be brought to designated areas in climate controlled bags/coolers

LCS

- Davis Unified School District will continue to provide food service
- The Titan system will still be used to purchase breakfast and lunch
- Student pre-orders of breakfast and lunch orders will continue to be placed via Google form sent to parents/guardians on ParentSquare to ensure that enough food is ordered.

Additional breakfast and lunches will be available for any student who may have forgotten to order ahead of time. Classes will eat in their identified areas to accommodate physical distancing. When weather prohibits the eating of lunch outside, students will eat in their classrooms and maintain appropriate social distance. Common areas, including benches and tables, will be cleaned & sanitized by janitorial staff after each use. Shared tables will allow for physical distancing.

Staffing

All staff will be responsible for monitoring student health and safety as well as sanitation and hygiene.

Staffing has been increased to 1 aide per cohort in order to assist with the many responsibilities of sanitation, hygiene and distancing requirements.

Classroom Aide Support

Each classroom cohort will be provided a classroom aide, hours of aid support will be specific to the needs of each individual classroom. This aide will only stay with their classroom cohort and be responsible for recesses, lunch, cleaning, and other classroom responsibilities.

Specials – Art and Music

All K-6 grade students will receive instruction from their music and art teachers. The minutes must be minimized in order to accommodate health and safety protocols as well as a slightly shortened day. First through Sixth grade students will be provided with one 45 minute block of Art instruction and one 45 minute block of Music Instruction per week. TK and K will receive two 30 minute blocks of Art Instruction and two 30 minute blocks of Music Instruction.



Sanitation protocols for Art and Music

- Materials and classrooms will be sanitized after each use and in between cohorts
- Students will wash hands after each transition to and from music and art
- Music and band will be altered to ensure that safety guidelines are followed.
- Masks will still be worn at all times.

Daily Schedules

The schedules have been modified from previous years to accommodate for extended pick up and drop off times. Students will be required to go straight to their classrooms upon arrival at school and will be dismissed directly from their classrooms. Parents will need to remain in their vehicles for pick up and drop-off.

The first drop-off of the day will take place at 7:45 am and the last pickup will take place at 3:00 pm. For a detailed pick up and drop off schedule, see the next section of this plan.

Detailed schedules by grade and school can be found as part of Appendix 2. These schedules ensure that we meet state guidelines and students will have approximately 285 minutes of instruction each day, 45 minutes of lunch and 30 minutes of recess. Teachers will have 30 minutes available for lunch and at least 45 minutes a day for prep. Teachers will also have 90 minutes of prep per week when their students are at art and music. This ensures that our teachers have 315 minutes per week during the instructional day for prep to make sure they are providing the highest quality of education possible during these ever changing times. Teachers will typically have no additional duties, such as a requirement to monitor recess.

Drop Off and Pick Up Practices and Procedures

Pick up and drop off procedures will be very different than in past years in order to maintain proper social distancing and evaluate student health before arrival on campus. These plans will likely change throughout the year as the environment and public health risks change. Site leadership may adapt these plans as we learn the best ways to manage pick up and drop off.

Drop Off Procedures

The following procedures will be followed to ensure the safety of the students and the staff:

- Parents/guardians will proceed to the designated drop off area at their designated time
 - Groups will be divided up by letters of the alphabet to minimize the number of students being dropped off at the same time

DECS First Letter of Students Last Name	DECS Drop Off Time
A-F And anyone receiving breakfast	7:45 am
G-P	8:00 am
Q-Z	8:15 am

LCS First Letter of Students Last Name	LCS Drop Off Time
A-L And anyone receiving breakfast	7:45 am
G-M	8:00 am
N-Z	8:15 am

- If you are carpooling with another group of students, choose your dropoff time based on the last name of the drivers student
- If your dropoff window poses a problem, please reach out to your site administrator
- Parents/guardians will remain in their vehicle
- Staff will measure the temperature of each student using a touchless thermometer and ask if the students in the vehicle have COVID-19 like symptoms
- If any student in the vehicle has a temperature 100.4 degrees or greater or symptoms, all students in that vehicle will not be permitted on campus
 - Parents will directed to take their student home and should return to school between 3 pm and 4 pm to pick up work
- Students will be escorted onto campus or their classrooms depending on their age
- Students will be required to wear face coverings during the transition from car to classroom
- Students must be ready to exit the vehicle when arriving a school

Due to the volume of cars picking students up, this will not be the time for parents to ask questions of staff. If parents have questions, please contact the school office or the teacher using email, phone or ParentSquare.

Pick Up Procedures

The following procedures will be followed to ensure the safety of the students and the staff:

- Parents/guardians will proceed to the designated pick up area
 - Groups will be divided up by letters of the alphabet to minimize the number of students being Picked-Up at the same time

DECS First Letter of Students Last Name	DECS Pick Up Time
A-F	2:30 pm
G-P	2:40 pm
Q-Z	2:50 pm

LCS First Letter of Students Last Name	LCS Pick Up Time
A-L	2:30 pm
G-M	2:40 pm
N-Z	2:50 pm

- If you are carpooling with another group of students, choose your Pickup time based on the last name of the drivers student

Wednesday Pick-Up Schedule

DECS First Letter of Students Last Name	DECS Drop Off Time
A-F	2:00 pm
G-P	2:10 pm
Q-Z	2:20 pm

LCS First Letter of Students Last Name	LCS Drop Off Time
A-L	2:00 pm
G-M	2:10 pm
N-Z	2:20 pm

- Staff will utilize an electronic notification system to alert staff on campus that the student's parent/guardian has arrived

- Each student will be assigned a unique number that the parent will display in their vehicle
- Staff will input this number into the software, which will message the classroom teacher to send the student to the pickup line
- If carpooling, the parent will need to number for each of the students that they are picking up
- Students will remain in their classrooms until notified that the parent/guardian has arrived
- Students will be ready in their classroom for pickup
- Students will be required to wear face coverings during the pick up procedures
- Parents/guardians will remain in their vehicle
- Staff will escort the student to the vehicle
- Student will load into the vehicle

Due to the volume of cars picking students up, this will not be the time for parents to ask questions of staff. If parents have questions, please contact the school office or the teacher using email, phone or ParentSquare.

Before and Afterschool Care

Extended Day options will be available no sooner than January 5. Our schools are committed to bringing these options back to campus, but we are focused on ensuring the health and safety of the students and staff. Following the cohort model, it will be very difficult to create extended day options where the cohorts do not mix. We will be working with our extended day providers to identify what those protocols will be in order to reopen. We will continue to keep parents apprised of when these options will be available. The core school hours are 7:45 am to 3:00 pm.

When we are able to reopen the extended day options:

- **At Lighthouse, Champions has committed to continuing to serve**
- **At DECS, staff will continue to operate the afterschool program**
- **Space will be limited, due to class size limits in place by the county and the state**
 - **Communication will be sent out to families as additional information becomes available and sign up procedures are ready**

Transportation (DECS Only)

DECS remains committed to transporting its students to and from school. There has been much debate about how students could be socially distanced on school buses across the country with some districts opting out of busing altogether.

DECS is not required to provide busing to all students and there is not a feasible way in which we can substantially distance students on our school buses. Therefore, DECS will be substantially limiting the number of students on the bus to ensure maximum distancing. **Details around busing will be shared in the coming weeks. DECS will not be offering busing prior to November 30, 2020.**

It is solely the student's and parent's choice as to whether they want to ride the bus. Parents and students who are not comfortable with the student riding the school bus will need to arrange alternate transportation. For those who do plan to continue riding the bus, we have these safety measures in place:

- **Hand sanitizer on all buses**
- **Open windows on buses as long as possible**
- **All students will have their temperature checked before boarding the bus**
- **Disinfecting and cleaning after each route**

School Office Practices and Procedures

Our school offices are here to support students and parents. However, during this time, it is critical that we reduce the number of outside visitors on our sites as much as possible. To assist in this, we ask that parents and guardians:

- Use phone calls, emails and ParentSquare as often as possible to handle office communication, attendance, or lunch payment
- Parents should ensure all contact information is up to date including other authorized adults to pick up students
- Visitors will be required to wear a facial covering at all times on campus
- One adult visitor allowed in the office at a time
- Parents/Guardians or volunteers will not be allowed in classrooms under any circumstances
- Parents/Guardians will not be allowed through the gate without permission after ringing the video doorbell

General Office Protocols

- Social distancing signage and markers
- Hand sanitizer stations
- Wipe down and disinfect office areas after office visitors
- Partitions for first point of contact areas
- Facial Coverings available for guests who need one

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Appendix 1

Points of Contact and Staff Liaisons

Point of Contact for Designee for County, State, School Districts

Matt Taylor - mtaylor@rivercharterschools.org

Site Liaison for COVID-19 DECS

Vanessa Belair – vbelair@deltacharter.org

Site Liaison for COVID-19 LCS

Hope Migliaccio - hmigliaccio@lighthousecharterschool.org

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Appendix 2

Daily Schedules by School and Grade

Lighthouse Charter School

TK				
MON - FRI				
time		subject	minutes	
7:45 AM	- 8:30 AM	Dropoff	45	
8:30 AM	- 9:30 AM	Instruction	60	
9:30 AM	- 9:45 AM	Recess/PE	15	
9:45 AM	- 10:45 AM	Instruction	60	
10:45 AM	- 11:30 AM	Lunch*	45	
11:30 AM	- 1:00 PM	Instruction	90	
1:00 PM	- 1:15 PM	Pick-up	15	
		Instruction	210	
		Recess/PE	15	
		Lunch*	45	
* have recess first then eat				



Kinder A									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM -	8:30 AM	Dropoff	45		7:45 AM -	8:30 AM	Dropoff	45	
8:30 AM -	9:50 AM	Instruction	80		8:30 AM -	9:50 AM	Instruction	80	
9:50 AM -	10:05 AM	Recess/PE	15		9:50 AM -	10:05 AM	Recess/PE	15	
10:05 AM -	11:30 AM	Instruction	85		10:05 AM -	11:30 AM	Instruction	85	
11:30 AM -	12:15 PM	Lunch	45		11:30 AM -	12:15 PM	Lunch	45	
12:15 PM -	1:30 PM	Instruction	75		12:15 PM -	2:00 PM	Instruction	105	
1:30 PM -	1:45 PM	Recess/PE	15		2:00 PM -	2:30 PM	Pick-up	30	
1:45 PM -	2:30 PM	Instruction	45						
2:30 PM -	3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch*	45				Lunch*	45	

Kinder B									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM -	8:30 AM	Dropoff	45		7:45 AM -	8:30 AM	Dropoff	45	
8:30 AM -	10:10 AM	Instruction	100		8:30 AM -	10:10 AM	Instruction	100	
10:10 AM -	10:25 AM	Recess/PE	15		10:10 AM -	10:25 AM	Recess/PE	15	
10:25 AM -	12:15 PM	Instruction	110		10:25 AM -	12:15 PM	Instruction	110	
12:15 PM -	1:00 PM	Lunch	45		12:15 PM -	1:00 PM	Lunch	45	
1:00 PM -	1:45 PM	Instruction	45		1:00 PM -	2:00 PM	Instruction	60	
1:45 PM -	2:00 PM	Recess/PE	15		2:00 PM -	2:30 PM	Pick-up	30	
2:00 PM -	2:30 PM	Instruction	30						
2:30 PM -	3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch	45				Lunch	45	

1st									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM	- 8:30 AM	Dropoff	45		7:45 AM	- 8:30 AM	Dropoff	45	
8:30 AM	- 9:50 AM	Instruction	80		8:30 AM	- 9:50 AM	Instruction	80	
9:50 AM	- 10:05 AM	Recess/PE	15		9:50 AM	- 10:05 AM	Recess/PE	15	
10:05 AM	- 11:45 AM	Instruction	100		10:05 AM	- 11:45 AM	Instruction	100	
11:45 AM	- 12:30 PM	Lunch	45		11:45 AM	- 12:30 PM	Lunch	45	
12:30 PM	- 1:45 PM	Instruction	75		12:30 PM	- 2:00 PM	Instruction	90	
1:45 PM	- 2:00 PM	Recess/PE	15		2:00 PM	- 2:30 PM	Pick-up	30	
2:00 PM	- 2:30 PM	Instruction	30						
2:30 PM	- 3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch	45				Lunch	45	

2nd/5th A									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM	- 8:30 AM	Dropoff	45		7:45 AM	- 8:30 AM	Dropoff	45	
8:30 AM	- 10:10 AM	Instruction	100		8:30 AM	- 10:10 AM	Instruction	100	
10:10 AM	- 10:25 AM	Recess/PE	15		10:10 AM	- 10:25 AM	Recess/PE	15	
10:25 AM	- 12:30 PM	Instruction	125		10:25 AM	- 12:30 PM	Instruction	125	
12:30 PM	- 1:15 PM	Lunch	45		12:30 PM	- 1:15 PM	Lunch	45	
1:15 PM	- 2:15 PM	Instruction	60		1:15 PM	- 2:00 PM	Instruction	45	
2:15 PM	- 2:30 PM	Recess/PE	15		2:00 PM	- 2:30 PM	Pick-up	30	
2:30 PM	- 3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch	45				Lunch	45	

3rd/4th									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM -	8:30 AM	Dropoff	45		7:45 AM -	8:30 AM	Dropoff	45	
8:30 AM -	9:30 AM	Instruction	60		8:30 AM -	9:30 AM	Instruction	60	
9:30 AM -	9:45 AM	Recess/PE	15		9:30 AM -	9:45 AM	Recess/PE	15	
9:45 AM -	11:00 AM	Instruction	75		9:45 AM -	11:00 AM	Instruction	75	
11:00 AM -	11:45 AM	Lunch	45		11:00 AM -	11:45 AM	Lunch	45	
11:45 AM -	2:00 PM	Instruction	135		11:45 AM -	2:00 PM	Instruction	135	
2:00 PM -	2:15 PM	Recess/PE	15		2:00 PM -	2:30 PM	Pick-up	30	
2:15 PM -	2:30 PM	Instruction	15						
2:30 PM -	3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch	45				Lunch	45	

5th B/6/7/8									
MON, TUE, THU, FRI					WED				
time		subject	minutes		time		subject	minutes	
7:45 AM -	8:30 AM	Dropoff	45		7:45 AM -	8:30 AM	Dropoff	45	
8:30 AM -	10:30 AM	Instruction	120		8:30 AM -	10:30 AM	Instruction	120	
10:30 AM -	11:00 AM	Recess/PE	30		10:30 AM -	11:00 AM	Recess/PE	30	
11:00 AM -	1:15 PM	Instruction	135		11:00 AM -	1:15 PM	Instruction	135	
1:15 PM -	2:00 PM	Lunch	45		1:15 PM -	2:00 PM	Lunch	45	
2:00 PM -	2:30 PM	Instruction	30		2:00 PM -	2:30 PM	Pick-up	30	
2:30 PM -	3:00 PM	Pick-up	30						
		Instruction	285				Instruction	270	
		Recess/PE	30				Recess/PE	15	
		Lunch	45				Lunch	45	

Delta Elementary Charter School

TK/Kinder							
MON, TUE, THU, FRI				WED			
time	subject	minutes		time	subject	minutes	
7:45 AM - 8:30 AM	Dropoff	45		7:45 AM - 8:30 AM	Dropoff	45	
8:30 AM - 9:30 AM	Instruction	60		8:30 AM - 9:30 AM	Instruction	60	
9:30 AM - 9:45 AM	Recess/PE	15		9:30 AM - 9:45 AM	Recess/PE	15	
9:45 AM - 10:45 AM	Instruction	60		9:45 AM - 10:45 AM	Instruction	60	
10:45 AM - 11:30 AM	Lunch*	45		10:45 AM - 11:30 AM	Lunch*	45	
11:30 AM - 12:30 PM	Instruction	60		11:30 AM - 12:30 PM	Instruction	60	
12:30 PM - 12:45 PM	Recess/PE	15		12:30 PM - 12:45 PM	Recess/PE	15	
12:45 PM - 1:45 PM	Instruction	60		12:45 PM - 1:45 PM	Instruction	60	
1:45 PM - 2:00 PM	Recess/PE	15		1:45 PM - 2:00 PM	Recess/PE	15	
2:00 PM - 2:30 PM	Instruction	30		2:00 PM - 2:30 PM	Pick-up	30	
2:30 PM - 3:00 PM	Pick-up	30					
	Instruction	270					
	Recess/PE	45					
	Lunch*	45					

* have recess first then eat

First/Second Grade Schedule							
MON, TUE, THU, FRI				WED			
time	subject	minutes		time	subject	minutes	
7:45 AM - 8:30 AM	Dropoff	45		7:45 AM - 8:30 AM	Dropoff	45	
8:30 AM - 9:50 AM	Instruction	80		8:30 AM - 9:50 AM	Instruction	80	
9:50 AM - 10:05 AM	Recess/PE	15		9:50 AM - 10:05 AM	Recess/PE	15	
10:05 AM - 11:30 AM	Instruction	85		10:05 AM - 11:30 AM	Instruction	85	
11:30 AM - 12:15 PM	Lunch	45		11:30 AM - 12:15 PM	Lunch	45	
12:15 PM - 1:45 PM	Instruction	90		12:15 PM - 1:45 PM	Instruction	90	
1:45 PM - 2:00 PM	Recess/PE	15		1:45 PM - 2:00 PM	Recess/PE	15	
2:00 PM - 2:30 PM	Instruction	30		2:00 PM - 2:30 PM	Pick-up	30	
2:30 PM - 3:00 PM	Pick-up	30					
	Instruction	285			Instruction	255	
	Recess/PE	30			Recess/PE	30	
	Lunch	45			Lunch	45	

Third/Fourth Grade Schedule

MON, TUE, THU, FRI				WED			
time		subject	minutes	time		subject	minutes
7:45 AM -	8:30 AM	Dropoff	45	7:45 AM -	8:30 AM	Dropoff	45
8:30 AM -	10:10 AM	Instruction	100	8:30 AM -	10:10 AM	Instruction	100
10:10 AM -	10:25 AM	Recess/PE	15	10:10 AM -	10:25 AM	Recess/PE	15
10:25 AM -	12:15 PM	Instruction	110	10:25 AM -	12:15 PM	Instruction	110
12:15 PM -	1:00 PM	Lunch	45	12:15 PM -	1:00 PM	Lunch	45
1:00 PM -	2:15 PM	Instruction	75	1:00 PM -	2:00 PM	Instruction	60
2:15 PM -	2:30 PM	Recess/PE	15	2:00 PM -	2:30 PM	Pickup	30
2:30 PM -	3:00 PM	Pickup	30				
		Instruction	285			Instruction	270
		Recess/PE	30			Recess/PE	15
		Lunch	45			Lunch	45

Fifth/Sixth Grade Schedule

MON, TUE, THU, FRI				WED			
time		subject	minutes	time		subject	minutes
7:45 AM -	8:30 AM	Dropoff	45	7:45 AM -	8:30 AM	Dropoff	45
8:30 AM -	10:30 AM	Instruction	120	8:30 AM -	10:30 AM	Instruction	120
10:30 AM -	10:45 AM	Recess/PE	15	10:30 AM -	10:45 AM	Recess/PE	15
10:45 AM -	1:00 PM	Instruction	135	10:45 AM -	1:00 PM	Instruction	135
1:00 PM -	2:00 PM	Lunch	60	1:00 PM -	1:45 PM	Lunch	45
2:00 PM -	2:30 PM	Instruction	30	1:45 PM -	2:00 PM	Instruction/Closing	15
2:30 PM -	3:00 PM	Pick-up	30	2:00 PM -	2:30 PM	Pick-up	30
		Instruction	285			Instruction	270
		Recess/PE	15			Recess/PE	15
		Lunch	60			Lunch	45

Appendix 3

River Charter Schools Protocols for Response to COVID-19

**RIVER CHARTER SCHOOLS
SCHOOL HEALTH PROTOCOLS RELATED TO COVID-19
IN A CLASSROOM/COHORT AND IN AN OFFICE SETTING**



Each school site within River Charter Schools (RCS) shall designate a School Site COVID-19 Lead. At each site the principal will take on this role – Vanessa Belair will be the COVID-19 Lead at Delta Elementary Charter School and Hope Migliaccio will be the COVID-19 Lead at Lighthouse Charter School. Matt Taylor, Superintendent will be the District Office COVID-19 Lead who will communicate with students, parents, staff, the Public Health School Liaison, and local public health officials. These Site Leads have knowledge of applicable privacy laws in order to protect student information to the highest extent possible. These laws include, but are not limited to, HIPAA regulations on allowable disclosures and

ADA requirements protecting students and staff from discrimination and retaliation based on the results of COVID testing.

Definitions

Cohort: A cohort is a stable group with fixed membership that stays together for all courses and activities (e.g., lunch, recess, etc.) and avoids contact with other persons or cohorts. Examples of a cohort include a classroom or day care group.

Close Contact: A close contact is defined as a person who is <6 feet from a case for >15 minutes, *regardless of whether a mask was worn*. In some school situations, it may be difficult to determine whether individuals have met this criterion and an entire cohort, classroom, or other group may need to be considered exposed, particularly if people have spent time together indoors

Isolation: Isolation is used to separate those infected with a contagious disease from people who are not infected. Isolation restricts the movement of ill persons to help stop the spread of certain diseases. Instructions for home isolation can be found here: [Instructions for Home Isolation and Health Monitoring](#)

Quarantine: Quarantine is used to separate and restrict the movement of persons who were exposed to a contagious disease in case they become infected. These people may have been exposed to a disease and not know it, or they may have the disease but do not show symptoms. Instructions for home quarantine can be found here: [Instructions for Home Quarantine and Health Monitoring](#)

Important Contact Information

To report a positive COVID-19 case: Yolo County Public Health Provider Line (530) 666 – 8614
For questions or advice on protocols or communications: Public Health School Liaison (833) 965 – 6268

School / Cohort Setting Scenarios

Scenario One	Actions	Communications
A student or staff member responds “yes” to one of the health	<ul style="list-style-type: none">● The cohort remains open.● The student or staff member should not enter the building, should be sent home, and self-isolate. If the student	<ul style="list-style-type: none">● No communication is needed

<p>screening questions, has a temperature of 100.4 or above, and/or exhibits symptoms of COVID-19 before reporting to school, with no known exposure to a Confirmed Case</p>	<p>or staff member is at home, they should not come to school.</p> <ul style="list-style-type: none"> ● The student or staff member should contact their healthcare provider for any further steps and testing if advised. ● The School Site COVID-19 Lead should be notified. The Lead should maintain a list of all individuals ill with COVID-like symptoms. ● For technical assistance, call Public Health School Liaison (833) 965-6268. 	
<p>Scenario Two</p>	<p>Actions</p>	<p>Communications</p>
<p>A student or staff member becomes symptomatic for COVID-19 while at school</p>	<ul style="list-style-type: none"> ● The cohort remains open. ● The student or staff member should be sent home and should self-isolate. ● The student or staff member should contact their healthcare provider for any further steps and testing if advised. ● The School Site COVID-19 Lead should be notified. The Lead should maintain a list of all individuals ill with COVID-like symptoms. ● For technical assistance, call Public Health School Liaison (833) 965-6268. 	<p>No communication is needed</p>
<p>Scenario Three</p>	<p>Actions and Communications</p>	
<p>A student or staff member lives with or has been in close contact with a person who has tested positive for COVID-19.</p>	<ul style="list-style-type: none"> ● The cohort remains open. ● The student or staff member must report this to the School Site COVID-19 Lead immediately and should be excluded from the cohort. ● The student or staff member and all of their household members who were exposed to the confirmed case should: <ul style="list-style-type: none"> ○ <u>Quarantine</u> ○ Monitor symptoms ○ Contact their health 	<ul style="list-style-type: none"> ● If advised by the Public Health School Liaison: Notify Student Families and Staff <p><u>Template Communication Letter: Household Member or Close Contact</u></p>

	<p style="text-align: center;">providers for additional steps and to schedule testing.</p> <ul style="list-style-type: none"> ● The School Site COVID-19 Lead should gather any additional information regarding details of known contact and forward this information to the Public Health School Liaison. ● Public Health School Liaison will consult with Infection Control and advise of any additional next steps including support of expedited testing if advised. ● If the student or staff member has siblings, family, or household members at other school sites with exposure to the same Confirmed Case, they should be excused from school and Public Health School Liaison contacted to assess exposure risk and determine disposition (eg. exclude from cohort). ● Discuss need for notification of cohort with Public Health School Liaison. Public Health School Liaison can be reached at (833) 965-6268. 	
Scenario Four	Actions	Communication
<p>A student or staff member in a cohort tests positive for COVID-19, or receives a clinical diagnosis of probable COVID-19 by a medical provider and an alternative diagnosis has been ruled out</p>	<ul style="list-style-type: none"> ● Treat a clinical diagnosis made by a medical provider, accompanied by a Doctor’s Note, the same as a lab confirmed positive case. ● The cohort will be closed for 14 calendar days from date of last known exposure. ● The student or staff member who tests positive must <u>isolate per guidelines</u>. All individuals with a clinical diagnosis must follow the same isolation guidelines. ● School Site COVID-19 Lead should notify Yolo County Public Health 	<ul style="list-style-type: none"> ● Once directed by Public Health, send phone call and notification to Student Families and Staff <p style="text-align: center;"><u>Template Communication Letter:</u> Confirmed COVID-19 in Cohort</p>

<p>(e.g. influenza, RSV).</p>	<p>immediately by calling the Yolo County Public Health Provider Line: (530) 666-8614.</p> <ul style="list-style-type: none"> ● School Site COVID-19 Lead should identify all close contacts (likely all members of the cohort) and work with Public Health Case Investigator and Public Health School Liaison to exclude and quarantine close contacts. ● All families of students and staff members of the cohort should be notified with a phone call followed by a letter that a student or staff member in the cohort has tested positive. The cohort should be <u>quarantined</u> for 14 days from date of last known contact. For siblings, other students, or staff who live with the positive case, if the positive case is not able to completely isolate, their date of quarantine begins after the positive case completes isolation. This means for other household contacts their quarantine period can be up to 24 days. ● The entire cohort of staff and students should be tested, working directly with their healthcare providers. Public Health School Liaison should be notified if a student/staff is unable to complete testing. ● School should disinfect classroom and other spaces used extensively by the positive case per state and local school guidance. 	
Scenario Five	Actions	Communications
<p>A student or staff member who had symptoms tests negative.</p>	<ul style="list-style-type: none"> ● The cohort remains open. ● If the student or staff member has had close contact with an individual that has tested positive for COVID-19, they must remain in <u>quarantine</u> for 14 days from last known contact with the 	<ul style="list-style-type: none"> ● Consider school community notification <p>Template Communication</p>

	<p>positive individual despite the negative test. If an individual is identified as a contact to a confirmed case, their quarantine will be coordinated by Public Health.</p> <ul style="list-style-type: none"> ● A negative test prior to day 14 of quarantine, does not allow the student or staff to return from quarantine early. The full 14 days must be completed. 	<p>Letter: Negative Test in Cohort</p>
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Additional Resource

- [California School Nurses Organization COVID-19 Health Services Recovery Plan Resource Guide](#)

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APPENDIX 4

WAIVER OF LIABILITY AND HEALTH SCREENING AGREEMENT

River Charter Schools is hereby providing notice to me that it intends to reopen its TK-8 school program on Monday November 2, 2020. I/we understand that River Charter Schools cannot protect my child/student and/or me from risks which may be encountered as a result of my child attending the school and/or participating in any school- sponsored program. I/we realize there are natural, mechanical, and environmental conditions and hazards which independently or in combination with any activities engaged in while participating in this program may result in the exposure to certain risks including exposure to coronavirus (COVID-19) or other biological agents, virus or similar bacteriological agent, and the risk of being quarantined, or illness that may result in medical care, hospitalization or death.

I hereby agree not to enter the campus of any River Charter School nor permit my child/student to enter the campus of any River Charter School if they have exhibited within the previous 72 hours any of the symptoms currently listed by the Center for Disease Control and Prevention as Symptoms of Coronavirus (<https://www.cdc.gov/coronavirus/2019-ncov/svmptoms-testing/symptoms.html>), and I hereby confirm I/we have reviewed the CDC's current list of symptoms.

I hereby state that I, on behalf of my child/student and myself, am an adult, over the age of 18, and legally competent to sign this form. I understand these inherent risks and dangers involved with participation in the school providing their services and acknowledge the existence of risks which are not obvious or predictable, and hereby intend this release to extend to injury or loss which results from both obvious or predictable risks, as well as risks that are unpredictable and not obvious and to extend to myself and my child/student, as applicable.

In consideration of myself and my child/student, I/we, and any legal representatives, heirs and assigns, hereby release, waive, and discharge River Charter Schools, its officers, directors, employees, agents, and representatives from all liability for any loss or damage, and any claim for damages resulting therefrom, on account of any injury, illness or exposure to and/or contracting the coronavirus (COVID-19) or other biological agents, virus or similar bacteriological agent by me or my child/student attendance at and participation in any River Charter Schools program, including any medical expenses, injury and/or death.

I agree to indemnify River Charter Schools, its officers, directors, employees, agents, and representatives from any loss, liability, damage, or cost that may be incurred due to my child/student's participation in the aforementioned program, whether caused even in part by the negligence of River Charter Schools or otherwise. I fully understand, on my behalf, and behalf of my child/student the risks associated with the aforementioned participation and assume any risk associated therewith.

This notice, release and indemnity agreement contains the entire agreement between and among the parties hereto, and the terms of this release are contractual and not a mere recital.

The parties to this agreement hereby agree that the interpretation and enforceability of this Release shall be governed by the laws of the State of California. If any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I understand that by signing this agreement, I am giving up on behalf of my child/student and myself certain legal rights and remedies including the right for my child/student and/or myself to recover damages in the event of death, personal and/or bodily injury of any kind, property loss or damage, expenses of any nature whatsoever including attorney's fees, and other losses that my student(s) or that I may sustain in association with my child's participation in the program.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW AND UNDERSTAND THE CONTENTS THEREOF. I SIGN THIS RELEASE VOLUNTARILY AS MY FREE ACT WITH FULL KNOWLEDGE OF ITS SIGNIFICANCE, INTENDING TO BE LEGALLY BOUND THEREBY.

Parent(s) Name: _____

Student(s) Name: _____ Grade: _____

Phone Number: _____

Parent Signature (at least 1 parent signature required)

Date

Parent Signature

Date

[The above Waiver of Liability and Health Screening Agreement form will need to be signed, and returned to RCS prior to the student participating in on-campus instruction.]