

**Minutes  
of the Regular Meeting  
of River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School**

Lighthouse Charter School – 899 Bryte Ave., West Sacramento CA 95605

**December 10, 2018**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The November 5, 2018, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:15 p.m. by Board Chairman Matt Best at Lighthouse Charter School, West Sacramento, CA.

Roll call of directors:

Matt Best – Chairman (present)  
James Darin Hall – President (present)  
Jim Lockhart – Chief Financial Officer (present) arrived 6:21  
Jody Bogle VanDePol – Secretary (present)  
Don Clark – member (present)  
Andy Wallace – member (absent)  
Phil Ogilvie – Vice President (absent)  
Megan Bennett – Member (present)  
Monica Avila – Member (absent)  
Elizabeth Yelland – Member (present)

Superintendent Steve Lewis, CBO Peter Stone, Dean of Instruction of LCS Laura Andrews was present. The Pledge of Allegiance was led by all the students present.

2. **Approval of the Agenda** – James Darin Hall motioned to approve the agenda. Don Clark seconded the motion. Motion carried 6:0.
3. **Student Celebrations** – Ms. Marchal's 5th grade class gave a presentation on their PBL project.
4. **LCS PTC Report** – Ms. Pagaduan reported primarily on the after school programs coming: martial arts and Spanish.
5. **Superintendent Report** – Mr. Lewis highlighting: 1) The new RCS mission statement posted at both schools; 2) 4th year of LCS's students performing at the West Sac Tree Lighting with over 160 students; 3) DECS students visiting fire victims in Chico and handing out \$1,000 in gift cards that had been donated; 4) many other events and activities.
6. **CBO Report** – Mr. Stone highlighting: 1) LCS enrollment at 341 students; 2) DECS enrollment at 407; 3) total RCS enrollment of 748 vs a budget of 716; 4) rental appraisals of both schools to meet new SB740 funding requirements being done; 5) coming up is the

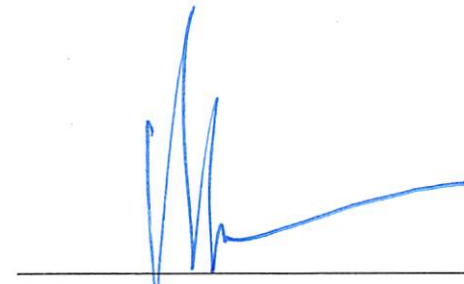
WUSD Board hearing and vote on the existing charter to meet an SB740 funding requirement and holding the hearing for our 2019-2024 Charter Renewal

7. **President Report** – Mr. Hall highlighted: 1) huge strides being made on Kinder playground; 2) north side gate procedures being modified to work with after school program while ensuring that campus security is maintained; 3) wants to put safety team on the next agenda for further discussion
8. **Board Member Reports** - None
9. **Public Comment** - None
10. **Consent Agenda** – James Darin Hall moved to approve the consent agenda and Jim Lockhart seconded the motion (Including Items 11 and 12). Motion carried 7:0
  11. Approval of November 5, 2018 RCS Regular Board Meeting Minutes
  12. Approval of November 30, 2018 Audit Committee Meeting Minutes
13. **Approval of Items Removed From Consent Agenda** - None
14. **Boy Scout Charter Proposal to Be Sponsored by Lighthouse Charter School Under**  
Much discussion on the proposal with the Board generally favorable to the idea but subject to further investigation regarding the following school responsibilities and issues: banking, insurance, storage/meeting space requirements, etc. – requiring further investigation and bringing back for final approval at the January 2019 Board Meeting. No action taken.
15. **Approval of RCS Audit** – Jim Lockhart moved and Megan Bennett seconded the motion to approve the 2017-2018 River Charter Schools unqualified opinion audit. Motion carried 7:0
16. **Approval of RCS Final Home Office Allocation Methodology for All RCS Schools** - Jim Lockhart moved and James Darin Hall seconded the motion to approve the Final Home Office Allocation Methodology for All RCS Schools. Motion carried 7:0
17. **Approval of Lighthouse Charter School First Interim Budget With \$183K Increase in Net Assets and 5.5% Reserves as a Percent of Revenue** - Jim Lockhart moved and Don Clark seconded the motion to approve the 2018-2019 LCS First Interim Budget. Motion carried 7:0
18. **Approval of Delta Elementary Charter School First Interim Budget With \$238K Increase in Net Assets and 73.6% Reserves as a Percent of Revenue** – James Darin Hall moved and Don Clark seconded the motion to approve the 2018-2019 DECS First Interim Budget. Motion carried 7:0
19. **Approval of Joining El Dorado SELPA for Lighthouse Charter School for the School Year Commencing July 1, 2019 and Signing El Dorado SELPA Participation Agreement and Related Assurances Document and Any Other Documents Required to Join.** – James Darin Hall moved and Megan Bennett seconded the motion to approve Lighthouse Charter School joining the El Dorado SELPA and signing the Participation Agreement, Assurances document and other documents as needed to join commencing the 2019-2020 school year. Motion carried 7:0
20. **LCS Middle School Program Discussion/Action** – Presentation by the Superintendent of schedule and other aspects of the LCS Middle School Program and there was Board discussion around this important topic with a request by the Board to the Superintendent to come back in January with a staffing plan, plan for community outreach on themes, schedule plan focusing on the number of minutes on each subject ensuring that there is more time on core subjects, considering 10 day schedule, possibly foreign language, etc. – No action taken.
21. **Lighthouse Campus Multipurpose Room** – Discussion based on the sketch in the packet and focus on ensuring enough room for lunch, storage under the stage, upgrading a concrete floor later, etc. – No action taken.

- 22. **Adjourn to Closed Session** – Time 9:12pm – Jody Bogle Vanderpool moved and Megan Bennett seconded the motion to adjourn to closed session. Motion carried 7:0
- 23. Negotiations
- 24. Superintendent Evaluation: Goals for 2018-19
- 25. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session – Time 9:55 pm
- 27. Update on Tentative Board Agenda Calendar
- 28. Date, Time and Place of the Next Scheduled Meeting:  
The next meeting of the RCS Board is scheduled for January 28, 2019 at 6:15 p.m.at Delta Elementary Charter School – 36230 N. School St., Clarksburg
- 29. Adjournment – Time 9:57 pm

Submitted      Approved on

  
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Stephen Lewis, Superintendent

  
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Matt Best, President