

**River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
P.O. Box 303  
Clarksburg, CA 95612**

**May 15, 2019**

To all present:

The regular Board meeting of River Charter Schools, the Governing Board of Delta Elementary Charter School & Lighthouse Charter School, will be **held on Monday, May 20, 2019 beginning at 6:15 p.m. at Delta Elementary Charter School – 36230 N. School St., Clarksburg.**

I declare that this notice and the attached agenda were posted on or before 6:15 p.m. on May 17, 2019 at:

Delta Elementary Charter School – 36230 N. School St., Clarksburg, CA 95612; and  
Lighthouse Charter School – 899 Bryte Avenue, West Sacramento, CA 95605; and  
Yolo Solano Center for Teacher Credentialing – 4632 2<sup>nd</sup> St. Suite 120, Davis CA 95616

Recorders:

Vanessa Belair

Hope Migliaccio

Matt Best

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School and Lighthouse Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. In compliance with the Americans with Disabilities Act (ADA) and upon request, RCS may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Office at (916) 744-1200.

**River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School**

**Regular Board Meeting**

**Delta Elementary Charter School – 36230 N. School St., Clarksburg  
May 20, 2019 6:15 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance – Time \_\_\_\_\_

<u><b>Board Members</b></u>	
<ul style="list-style-type: none"><li>o Matt Best – Chairman</li><li>o James Darin Hall – President</li><li>o Phil Ogilvie – Vice President</li><li>o Jim Lockhart – Chief Financial Officer</li><li>o Jody Bogle – Secretary</li></ul>	<ul style="list-style-type: none"><li>o Don Clark – member</li><li>o Andy Wallace – member</li><li>o Megan Bennett – member</li><li>o Monica Avila – member</li><li>o Elizabeth Yelland – member</li></ul>

Pledge of Allegiance Led By \_\_\_\_\_

**GENERAL ADMINISTRATION**

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2. 2.1 Public Comment for Items Not On Agenda

2.2 Public Comment for Items On Agenda.

In the interest of conducting the business of public education in a timely manner, there is a three-minute limit per individual speaker which, at the discretion of the board chairman, may be modified depending on the number of speakers.

During this public comment period, the law does not allow the Board of Education to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

3. Approval of the Agenda

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

**REPORTS - INFORMATIONAL, NO ACTION**

(38 Minutes)

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4. Student Celebrations (*Steve Lewis*) – 10 minutes
5. PTC Updates (*Tiffany Taylor, Michelle Pagaduan*) – 5 minutes
6. Superintendent Report (*Steve Lewis*) – 5 minutes
7. CBO Report (*Peter Stone*) – 3 minutes
8. MPR Update (*Peter Stone*) – 5 minutes
9. President Report (*Darin Hall*) – 5 minutes
10. Reports from Board Members – 5 minutes

**CONSENT AGENDA**

(1 Minute)

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11. Approval of the Consent Agenda (*Matt Best*) – 1 minute

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

12. Approval of May 6, 2019 RCS Regular Board Meeting Minutes (*Matt Best*) pages 5-7
13. Ratification of the WUSD MOU Amendment #1 Required by WUSD to Finalize Our Charter Renewal (*Steve Lewis*) pages 8-9

**REGULAR AGENDA - DISCUSSION/ACTION**

(45 Minutes)

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14. Approval of Items Removed From Consent Agenda (*Matt Best*)

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

15. Discussion LCAP Overview and Update 1<sup>st</sup> of 2. *(Steve Lewis) – 15 Minutes*

16. Presentation of DECS LCAP Overview *(Vanessa Belair) – 10 minutes*

17. Presentation of LCS LCAP Overview *(Hope Migliaccio) – 10 minutes*

18. Discussion Related to Various Assumptions to Be Used in the Development of the 2019 – 2020 Budgets for RCS. *(Peter Stone) – 10 Minutes*

**CLOSED SESSION**

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19. Adjourn to Closed Session – Time \_\_\_\_\_

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

20. Superintendent Evaluation

21. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session – Time \_\_\_\_\_

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

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22. Date, Time and Place of the Next Scheduled Meeting

**The next meeting of the RCS Board is scheduled for June 10, 2019 at 6:15 p.m.at**

**Lighthouse Charter School – 899 Bryte Ave, West Sacramento**

**Key Topics: LCAP Year End Actuals Final Update 2<sup>nd</sup> of 2 and Approval**

**Budget Items**

23. Adjournment – Time \_\_\_\_\_

Vote: \_\_\_\_\_ Y / N MB\_\_ JDH\_\_ PO\_\_ JL\_\_ JB\_\_ DC\_\_ AW\_\_ MLB\_\_ MA\_\_ EY\_\_

**Minutes  
of the Regular Meeting  
of River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
Lighthouse Charter School, 899 Bryte Ave, West Sacramento, CA  
May 6, 2019**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The May 6, 2019, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:15 p.m. by Board Chairman Matt Best at Lighthouse Charter School, West Sacramento, CA.

Roll call of directors:

Matt Best – Chairman (present)  
James Darin Hall – President (present)  
Jim Lockhart – Chief Financial Officer (present)  
Jody Bogle – Secretary (absent)  
Don Clark – member (present) joined meeting at 6:32  
Andy Wallace – member (present)  
Phil Ogilvie – Vice President (present)  
Megan Bennett – Member (present)  
Monica Avila – Member (present)  
Elizabeth Yelland – Member (present)

Superintendent Steve Lewis, CBO Peter Stone, LCS Principal Hope Migliaccio, LCS Dean of Instruction Laura Andrews were present. The Pledge of Allegiance was led by Matt Best.

2. **Public Comment:** - None
3. **Approval of the Agenda** – Elizabeth Yelland motioned to approve the agenda and Phil Ogilvie seconded the motion. Motion carried 8:0

**REPORTS - INFORMATIONAL, NO ACTION**

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4. **Student Celebrations** – various students presented their art that will be available for purchase at the Art Event at the Bank and received certificates.

5. **PTC Updates**– LCS – Michelle Pagaduan indicated that the fundraising focus will be on shade structures in various locations around the campus as well as noting that this is teacher appreciation week. – DECS – Stacy Anagnostopolous noted that it was teacher appreciation week this week at DECS as well.
6. **Superintendent Report**– Steve Lewis' presentation included a review of the RCS Mission Statement, noting that Hope and Laura have hired 5 teachers this last week for the 2019-2020 school year including 1 for music. They are still in the process of hiring for an instructional aide and technical support specialist, update on education about legislation effecting charter schools. CSUS staff was presenting various classes to LCS staff. Acknowledging West Sacramento Rotary teachers of the year – Sara Ruiz for DECS and Brooke Shill for LCS. He had the Executive Director of Highlands Adult Charter School Murdock Smith speak about the plan to convert the adjacent ball field into a high quality soccer field using their SB740 funding.
7. **CBO Report** – Peter Stone highlighting: 1) LCS enrollment at 352 students; 2) DECS enrollment at 411; 3) total RCS enrollment of 763 vs a budget of 716; 4) S&P Global completing their review and issuing a BB/Stable rating which is the same as last year's rating and the positive implications of that; 5) working on the annual budgets; 6) participating in the CBO council; 6) working on MPR project
8. **MPR Update** – Peter Stone highlighting: 1) now have a signed contract with the architect; 2) now have a preliminary schedule; 3) bidders have until May 16<sup>th</sup> to get their responses in for achieving the July 31, 2020 building delivery date and meeting our budget and 10,000 square feet.
9. **President Report** – none
10. **Reports from Board Members** – none

#### CONSENT AGENDA

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11. **Approval of the Consent Agenda** – Elizabeth Yelland moved and Don Clark seconded the motion to approve the consent agenda including item 12. Motion carried 9:0
12. **Approval of April 8, 2019 RCS Regular Board Meeting Minutes**

#### REGULAR AGENDA - DISCUSSION/ACTION

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13. **Approval of Items Removed From Consent Agenda** – None removed
14. **Discussion Related to Various Assumptions to Be Used in the Development of the 2019 – 2020 Budgets for RCS. (Excluding LCAP Which Will Be Discussed and Then Approved at Subsequent Meetings)** – Peter Stone reviewed assumptions for the

Home Office, DECS, and LCS and the Board gave feedback on some of the assumptions including requests to look more at salaries as well as reserve and other metrics that should have targets established as part of the basis for developing the budget

15. **Approval of RCS Suicide Prevention Board Policy #19-04** – James Darin Hall moved and Megan Bennett seconded the motion. Motion carried 9:0
24. **Adjourn to Closed Session** – Time 7:47 pm – Andy Wallace moved and Jim Lockhart seconded the motion to adjourn to closed session. Motion carried 9:0
26. **Reconvene to Open Session** – Time 8:13 pm – Jim Lockhart moved and Phil Ogilvie seconded the motion to reconvene to open session – Motion carried 9:0  
In closed session voted to not discuss class size in a future meeting with 7 for and 2 against.
28. **Adjournment** – Time 8:19 pm – Jim Lockhart moved and Elizabeth Yelland seconded the motion to adjourn to closed session. Motion carried 9:0

Submitted      Approved on

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Stephen Lewis, Superintendent

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Matt Best, President

## MEMORANDUM OF UNDERSTANDING

### ADDENDUM #1

This Addendum #1 to the Memorandum of Understanding ("MOU") entered into by and between the Washington Unified School District ("District") and River Charter Schools ("RCS"), a California nonprofit public benefit corporation operating Lighthouse Charter School ("Lighthouse" or "Charter School"), fully executed and ratified by the Parties' respective Boards in March 2019.

The MOU is hereby amended to include the following additional provisions:

1. The content on page 67 of the District Board approved Lighthouse Charter (renewal term commencing 7/1/19) describing the composition of RCS Board is revised as follows:

~~The Board of Directors will be composed of at least five (5), but no more than fifteen (15) members, which will include up to nine (9) community/founder representatives, seven (7) of whom will be community/founder representatives of Delta Elementary Charter School, and up to two (2) of whom will be community/founder representative of Lighthouse Charter School; and a minimum of one (1) and maximum of four (4) parents/former parents/guardians/former guardians of a River Charter Schools student/former student. A minimum of two (2) of the parents/former parents/guardians/former guardians will be of a Lighthouse student/former student. In addition, in accordance with Education Code Section 47604(b), the authority that grants a charter to a charter school to be operated by a nonprofit public benefit corporation shall be entitled to a single representative on the Board of Directors of the nonprofit public benefit Corporation, River Charter Schools. If the District chooses to appoint a representative, RCS may appoint an additional member to ensure that the Board is maintained with an odd number of directors.~~

The Board of Directors will be composed of at least five (5), but no more than fifteen (15) members, which will include up to nine (9) At Large representatives, up to seven (7) of whom will be At Large representatives of Delta Elementary Charter School, and up to two (2) of whom will be At Large representatives of Lighthouse Charter School; and, a minimum of two (2) and a maximum of four (4) parents/former parents/guardians/former guardians of a River Charter Schools student/former student. A minimum of two (2) of the parents/former parents/guardians/former guardians will be of a Lighthouse student/former student. In addition, in accordance with California Education Code Section 47604(c), the authority that grants the charter to a charter school to be operated by a nonprofit public benefit corporation shall be entitled to a single representative on the Board of Directors of the nonprofit public benefit Corporation, River Charter Schools.

2. On an annual basis Lighthouse will evaluate and identify schoolsite and community resources for the support of lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) pupils, as well as strategies to increase support for LGBTQ pupils and thereby improve overall school climate.

All other existing provisions of the MOU shall remain in full force and effect and unaffected by this Addendum #1.

Each person below warrants and guarantees that she/he is legally authorized to execute this Addendum #1 on behalf of the designated party and that such execution shall bind the designated party to the terms of this Addendum #1 subject to ratification by the Parties' respective governing boards.



IN WITNESS WHEREOF, each of the Parties hereto has duly executed this Addendum #1 as of the dates shown below.

**FOR DISTRICT:**

**FOR RCS:**

\_\_\_\_\_  
**Linda Luna, Superintendent**      **Dated**

\_\_\_\_\_  
**Steve Lewis, Superintendent**      **Dated**

Approved and ratified this \_\_\_\_ day of \_\_\_\_\_ 2019, by the Board of Trustees of the Washington Unified School District by the following vote:

Approved and ratified this \_\_\_\_ day of \_\_\_\_\_, 2019, by River Charter Schools, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
Abstentions: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Secretary to Board of Directors