

**Minutes  
of the Regular Meeting  
of River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
Lighthouse Charter School – 899 Bryte Avenue, West Sacramento  
March 11, 2019**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The March 11, 2019, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:27 p.m. by Board Chairman Matt Best at Lighthouse Charter School, West Sacramento, CA.

Roll call of directors:

Matt Best – Chairman (present)  
James Darin Hall – President (present) arrived 6:29 pm  
Jim Lockhart – Chief Financial Officer (absent)  
Jody Bogle – Secretary (absent)  
Don Clark – member (present)  
Andy Wallace – member (absent)  
Phil Ogilvie – Vice President (absent)  
Megan Bennett – Member (present)  
Monica Avila – Member (present)  
Elizabeth Yelland – Member (present) arrived 6:32 pm

Superintendent Steve Lewis, CBO Peter Stone, DECS Principal Vanessa Belair, LCS Dean of Instruction Laura Andrews were present. The Pledge of Allegiance was led by all first grade students present. Introduction of new LCS Principal, Hope Migliaccio.

2. **Public Comment** – none
3. **Student Celebrations** – Various first grade students presented and received certificates
4. **Approval of the Agenda** – Elizabeth Yelland motioned to approve the agenda and Don Clark seconded the motion. Motion carried 6:0.
5. **PTC Updates** – DECS – Vanessa Belair gave report - April 7 Picnic Day 1-5pm at Grand Island Vineyard (no Chili Cook off this year); LCS – No report
6. **Superintendent Report** – Steve Lewis highlighting: 1) LCS 2019-2024 Charter Renewal process and successful 4-0-1 vote for renewal; 2) Partnerships highlighted – Highlands Charter School, Girls on the Run!, Read Across America; 3) RCS at Golden One April 7th; 4) West Sac Rotary honoring LCS teacher of the year Brooke Shill and DECS teacher of the year Sara Ruiz; 5) PBL Signature nights coming up for both schools
7. **CBO Report** – Peter Stone highlighting: 1) LCS enrollment at 350 students; 2) DECS enrollment at 405; 3) total RCS enrollment of 755 vs a budget of 716; 4) LCS 2019-2024

- Charter Renewal approved; 5) Looking at options for dealing with our Bus to improve reliability
8. **President Report** – none
  9. **Board Member Reports** – Matt Best reminding Board members and Administration that Form 700s are due April 1<sup>st</sup> .
  10. **Consent Agenda** – Elizabeth Yelland moved to approve the consent agenda and Don Clark seconded the motion (Including Item 11). Motion carried 6:0
  11. Approval of Jan 28, 2019 RCS Regular Board Meeting Minutes
  12. **Approval of Items Removed From Consent Agenda** - None
  13. **Update/Discussion Site Data Reports for DECS and LCS.** Vanessa and Laura presented the Data reports for their respective schools.
  14. **Approval of the Delta Elementary Charter School Low-Performing Student Block Grant (LPSBG) Required Report One Plan** – Elizabeth Yelland moved and Don Clark seconded the motion. Motion carried 6:0
  15. **Approval of the Lighthouse Charter School Low-Performing Student Block Grant (LPSBG) Required Report One Plan** – Megan Bennett moved and Monica Avila seconded the motion. Motion carried 6:0
  16. **Approval of 2019-2020 DECS After School Pricing With a 2% Increase to Partially Cover Cost Increases.** – Don Clark moved and Elizabeth Yelland seconded the motion. Motion carried 6:0
  17. **Approval of 2019-2020 DECS Bus Pricing With a 2% Increase to Partially Cover Cost Increases.** – no action taken – discussion around doing more analysis to determine what best to be done taking into consideration many factors including bringing back in April
  18. **Approval of Revised RCS Bylaws that in Principal Have Been Agreed to with WUSD in the Now Approved LCS Charter Renewal Petition.** – James Darin Hall moved and Megan Bennett seconded the motion. Motion carried 6:0
  19. **Approval of Revision of Student Fees AB1575 Policy 19-03 that Has Been Included in the Now Approved LCS Charter Renewal Petition.** – Don Clark moved and Elizabeth Yelland seconded the motion. Motion carried 6:0
  20. **Approval of the WUSD MOU July 1, 2019 – June 30, 2024 that Has Been Agreed to With WUSD in the Now Approved LCS Charter Renewal Petition for the Same Term.** – Elizabeth Yelland moved and Monica Avila seconded the motion. Motion carried 6:0
  21. **Approval of Hiring Gilbert Associates for the Preparation of the 18-19 RCS Audit for \$25,000 and Information Return for \$2,450.** – Don Clark moved and Megan Bennett seconded the motion. Motion carried 6:0
  22. **Approval of the River Charter Schools Obsolete Technology Policy** – James Darin Hall moved and Don Clark seconded the motion. Motion carried 6:0
  23. **Approval of Delta Elementary Charter School Second Interim Budget With \$348K Increase in Net Assets and 74.8% Reserves as a Percent of Revenue** – Elizabeth Yelland moved and Don Clark seconded the motion. Motion carried 6:0
  24. **Approval of Lighthouse Charter School Second Interim Budget With \$177K Increase in Net Assets and 5.4% Reserves as a Percent of Revenue** – Elizabeth Yelland moved and Don Clark seconded the motion. Motion carried 6:0
  25. **Approval of Home Office Second Interim Budget With \$882K of Net Expenses Fully Allocated Out to DECS and LCS and No Net Assets** – Elizabeth Yelland moved and Megan Bennett seconded the motion. Motion carried 6:0
  26. **Discussion/Approve at LCS Campus the Placement of Safety Bollards at the End of the Pick Up - Drop Off Turn Around** – Discussion centered around safety issues and

proposals were reviewed for both bollards and fencing as well as ensuring Fire Marshal concerns will be addressed. Input given and no action was required or taken.

27. **Update/Discussion/Action LCS Campus Phase II MPR Project** – Matt Best moved that the CBO be given authority to select the project builder and architect as well as having a schematic design completed which would be brought back to the Board for approval and to add a facilities update to future Board agendas and Elizabeth Yelland seconded the motion. Motion carried 6:0.


28. **Update/Discussion/Action Restructuring of IT, Front Office and Business Services to Handle Growth and Added Demands** – Additional information analysis was requested of staff before decision – no action taken.

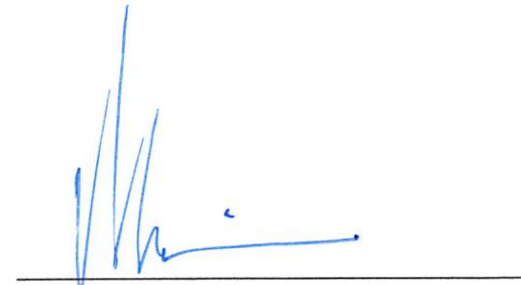
34. **Date, Time and Place of the Next Scheduled Meeting:**

The next meeting of the RCS Board is scheduled for April 8, 2019 at 6:15 p.m. at Delta Elementary Charter School – 36230 N. School St., Clarksburg, CA

35. **Adjournment** – Time 9:35 pm – Elizabeth Yelland moved and Don Clark seconded the motion to adjourn the meeting. Motion carried 6:0

Submitted \_\_\_\_\_ Approved on \_\_\_\_\_

  
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Stephen Lewis, Superintendent

  
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Matt Best, President