

**Minutes  
of the Regular Meeting  
of River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
Lighthouse Charter School, 899 Bryte Avenue, West Sacramento, CA  
Monday – October 8, 2018**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The October 8, 2018, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:30 p.m. by Board Chairman Matt Best at Lighthouse Charter School, West Sacramento, CA.

Roll call of directors:

Matt Best – Chairman (present)  
James Darin Hall – President (absent)  
Jim Lockhart- Chief Financial Officer (present)  
Jody Bogle VanDePol- Secretary (present)  
Don Clark- member (absent)  
Andy Wallace- member (absent)  
Phil Ogilvie – Vice President (present)  
Megan Bennett – Member (present)  
Monica Avila – Member (present)

Principal of DECS Vanessa Belair was present; Principal of LCS Jeff Freeland was present; Executive Staff Steve Lewis, Peter Stone, Elena Riolo, Laura Andrews, Stacy Anagnostopoulos and were all present. The Pledge of Allegiance was led by Phil Ogilvie.

1. **Approval of the Agenda**– Phil Ogilvie motioned to approve the agenda. Jody Bogle VanDePol seconded the motion. Motion carried 6:0.
1. **Public Comment** – None.
1. **PTC Updates** – Tiffany Taylor reports that PTC continues to fill teacher requests up to \$400. Fall Festival will be 10-19-2018 from 5:00pm-8:00pm. She is asking what is happening with the crab feed? PTC has a meeting scheduled for 10/9/2018. On 10/12/2018 there will be morning coffee with the principal. Michelle Pagaduan PTC for Lighthouse reports the pancake breakfast was a success and raised \$1,400. Mod Pizza fundraiser made \$380. Fall Festival will be 10/12/2018 form 6:00pm-9:00pm, last year didn't raise much money so hoping for a better year. PTC has no specific goal yet on what to spend money on, asking for recommendations.
2. **Superintendent Report** – Steve Lewis gave a Power Point presentation speaking on core values, conducting tours with WUSD at LCS, DECS Mexican dinner was a fun event, the pancake breakfast at LCS was a huge success, showed pictures of Rock Your School Day - a worldwide event, Jeff Freeland toured Highland Charter School on the LCS campus, the executive team had a retreat on 10/1/2018, the land use agreement is still in negotiations, attending town hall meetings, CCSA PAC with Darin Hall, extending invitation to all Board members to tour with him at both DECS and LCS, next Board meeting 11-5-2018 Vanessa Belair, Tasha Rowlett and Jeff Freeland will present data.
3. **CBO Report** – Peter Stone reported total RCS enrollment is 737 projected 716 which is 21 over budget. DECS is 7 under budget and LCS is 28 over budget. Talking with attorneys regarding our charter renewal.

Communicating with WUSD CBO and answering his questions/concerns. Audit is starting today and is going smooth. Investing \$1,080,000 in a T-bill to gain interest. Modular company is fixing issue with water heater at LCS, some wires were crossed.

4. **President Report** – Darin Hall gave report.
5. **Reports Board Members** – No report given.
1. **Approval of the Consent Agenda** – Megan Bennet motioned to approve the consent agenda. Monica Avila seconded the motion. Motion carried 7:0.
2. **Approval of September 10, 2018 RCS Regular Board Meeting Minutes** - Motion carried 7:0.
3. **Approval of All of Delta Elementary Charter School’s 2017-2018 Education Protection Act Funds \$79,924 to Pay for Teacher’s Salaries for Delta Elementary Charter School’s Education Program.**
4. **Approval of All of Lighthouse Charter School’s 2017-2018 Education Protection Act Funds \$37,490 to Pay for Teacher’s Salaries for Lighthouse Charter School’s Education Program.**
5. **Ratification of Final 2017-2018 Home Office Allocation to LCS \$118,687 and DECS \$61,149 Per Board Approved Calculation.**
6. **Ratification of RCS Intercompany Loans and Repayments Between DECS and LCS That Peaked During the Year at \$351,337 to LCS and Were Fully Repaid By LCS Within the Year Having a Beginning July 1, 2017 Intercompany Balance of \$0 and An Ending June 30, 2018 Intercompany Balance of \$0.**
1. **Approval of Items Removed From Consent Agenda** – Strike Item 3. Phil Ogilvie motion to approve items to remove from agenda. Megan Bennett seconded the motion. Motion carried 7:0.
2. **Approval of Strategic Plan (Matt Best/Steve Lewis)** – Provide professional development, resource conflict for both mental and physical, assessments to align with RCS, comprehensive HR system. Support, recruit and retain. Matt Best motioned to approve the consent agenda. Phil Ogilvie seconded the motion. Motion carried 7:0.
3. **HR Consultant Options** - Item removed.
4. **RCS Governance Structure (Matt Best)** – Discussion on filling vacant seat to get to 10 members. Phil Ogilvie motioned to add Elizabeth Yelland as a member and create subcommittee to discuss site council. Phil Ogilvie motioned to approve consent agenda. Jim Lockhart seconded the motion. Motion carried 7:0.
5. **Social Media Policy** – Discussion to approve next Board meeting 11/5/2018.
6. **Approval of Assurances Document Stating that WUSD and RDUSD have no liability related to the RCS Series 2018AB tax exempt bonds (Peter Stone)** – Jim Lockhart motioned to approve the consent agenda. Phil Ogilvie seconded the motion. Motion carried 7:0.
7. **LCS Charter Renewal (Steve Lewis)** – Submitting November 2018 to WUDS when they will review at their December 2018 Board meeting. District will vote in January or February 2019. Motion to prioritize enrollment for LCS 1) staff 2) siblings 3) walking distance West Sacramento 4) Broderick/Bryte 5) DECS 6) other cites. Phil Ogilvie motioned to approve the consent agenda. Monica Avila seconded the motion. Motion carried 7:0.

8. **Approval of Donations (Peter Stone)** – Jim Lockhart motioned to approve. Jody Bogle VanDePol seconded the motion. Motion carried 7:0.
9. **Adjourn to Closed Session** - Adjourn to closed session 8:29 p.m. Jody Bogle VanDePol motioned to approve. Jim Lockhart seconded the motion. Motion carried 7:0.
10. **Building Project Negotiations**
11. **Superintendent Evaluations: Goals for 2018-2019**
12. **Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session** – Closed Session Ended at 9:01 p.m. Meeting Reconvened to open session.
13. **Adjournment**- The meeting adjourned at 9:04 p.m. Jim Lockhart motioned to approve. Monica Avila seconded the motion. Motion carried 7:0.

**Submitted**

**Approved on**

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Stephen Lewis, Superintendent

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Matt Best, President