

**Minutes  
of the Regular Meeting  
of River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
Delta Elementary Charter School – 36230 North School Street., Clarksburg, CA  
Monday – September 10, 2018**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The September 10, 2018, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:18 p.m. by Board Chairman Matt Best at Delta Elementary Charter School, Clarksburg, CA.

Roll call of directors:

Matt Best – Chairman (present)  
James Darin Hall – President (present)  
Jim Lockhart- Chief Financial Officer (absent)  
Jody Bogle VanDePol- Secretary (present)  
Don Clark- member (absent)  
Andy Wallace- member (absent)  
Phil Ogilvie – Vice President (present)  
Megan Bennett – Member (present)  
Monica Avila – Member (present)


Principal of DECS Vanessa Belair was present; Principal of LCS Jeff Freeland was present; Executive Staff Steve Lewis, Peter Stone, Tasha Rowlett, Aristeia Walker, Elena Riolo, Laura Andrews and were all present. The Pledge of Allegiance was led by Boy Scout Troop 83.


2. **Approval of the Agenda**– James Darin Hall motioned to approve the agenda. Jody Bogle VanDePol seconded the motion. Motion carried 6:0.
3. **Public Comment** – None.
4. **PTC Updates** – Tiffany Taylor gave a report stating this would be her last year as PTC President. DECS is doing well and PTC has purchased items per teacher's requests. The Mexican dinner will be 9/14/2018 and the Fall Festival 10/19/2018. Exploring new idea with possibly having the Chili Cookoff vs Crab Feed be the fund raiser sometime late in March 2019 at an offsite location. New drinking fountain has been installed at DECS. PTC has completed the name change correction and worked with Peter Stone on banking issues. Tiffany said that PTC members are 'feeling left out' with the opening of Lighthouse Charter School and would like some form of communication to ensure DECS is still vital to the Board.
5. **Superintendent Report** – Steve Lewis gave a Power Point presentation speaking on Secret Sauce, Kudos, Morning Message, pictures of staff and school, including ribbon cutting ceremony at LCS and partnership update. Pursuing mental health support, CCSA political action committee and what will RCS Middle School design look like. Invited all Board members to tour with him at both school sites by January 2019.
6. **DECS Site Report** – Vanessa Belair reported that there was a slight drop in enrollment for 2018/2019. Advised marketing this year for the 2019/2020 school year. There is a slight uptick in English learner students. PBIS is progressing.

7. **LCS Site Report** – Jeff Freeland reported enrollment is a little low. Safety Plan needs to be redone. Pancake Breakfast will be 9/22/2018 and Back to School Night is 9/18/2018. He is working with Peter Stone on charter renewal. Laura Andrews reported that there are 6 teachers in BTSA.
8. **CBO Report** – Peter Stone reported that LCS has enrollment of 326 students which is 2% under budget and DECS has 405 students which is 7% over budget. Contractors are set to finish construction projects incomplete at LCS i.e. AC and Kinder play yard. There is 2.3 to 2.4 million dollars designated for the LCS MPR. Recommend creating a committee to ensure what needs/wants RCS has for the MPR.
9. **Reports Board Members** – James Darin Hall is working with Steve Lewis to meet goals. Onsite at LCS to help assist. Exploring the idea of a Safety Officer and what that would look like. CCSA elections going forward are important for charter schools, asking that we know who the candidates will be.
10. **Approval of the Consent Agenda** – Megan Bennet motioned to approve the consent agenda. Phil Ogilvie seconded the motion. Motion carried 6:0.
11. **Approval of August 6, 2018 RCS Regular Board Meeting Minutes** - Motion carried 6:0.
12. **Approval of Items Removed From Consent Agenda** – No items were removed.
13. **LCS Charter Renewal Timeline/Update (Lewis/Stone)** – Steve Lewis working with attorneys and CCSA. Remove Dominic DiMare and add summary of changes. Possible early renewal.
14. **LCS Facilities Planning (Lewis/Stone)** – With possible Jr High play fields important. Talking with Holy Cross on renting their ball fields. Looking at long term lease. What would the wish list be for MPR, what will be city requirements, should we lease instead? Items important to have stage, kitchen, bleachers, nice floor, acoustics.
15. **Budget Authority Policy Development and discussion (Matt Best)** – Discussed handouts on mission statement and strategic objectives.
16. **Update on Tentative Board Agenda Calendar (Matt Best)** – Handout.
17. **Date, Time and Place of the next Scheduled Meeting** – The next meeting of the RCS Board is scheduled for October 8, 2018 at 6:15 p.m. at Lighthouse Charter School 899 Bryte Avenue, West Sacramento.
18. **Adjournment**- The meeting adjourned at 8:00 p.m. James Darin hall motioned to approve. Phil Ogilvie seconded the motion. Motion carried 6:0.

**Submitted**

**Approved on**

  
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Stephen Lewis, Superintendent

  
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Matt Best, President