

**Minutes
of the Regular Meeting
of River Charter Schools
Governing Board of
Delta Elementary Charter School & Lighthouse Charter School
Delta Elementary Charter School – 36230 North School Street., Clarksburg, CA
Monday – June 25, 2018**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Open Session** – Open Session began at 6:15 p.m.
2. **Roll Call** – All were present with the exception of Jody Bogle VanDePol. Matt Best, James Darin Hall, Jim Lockhart, Don Clark, Dominic DiMare, Andy Wallace, Phil Ogilvie, Megan Bennett, and Monica Avila.
3. **Closed Session** – Closed session adjourned at 6:20 p.m.
 - A. Building Project Negotiations
 - B. Superintendent Evaluations
 - C. Conference with Labor Negotiator, Matt Best, Regarding Unrepresented Employee: Superintendent
 - D. Conference with Labor Negotiator, Steve Lewis, Regarding Unrepresented Employee: Chief Business Officer
4. **Reconvene Open Session and Report of Action taken.** (7:12 p.m.) – Motion approved. 9:0.
5. **Call to Order and Roll Call** – The June 25, 2018, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 7:13 p.m. by Board President Matt Best at Delta Elementary Charter School, Clarksburg, CA.

Roll call of directors:

Matt Best – President (present)
James Darin Hall – Vice President (present) - Departed at item number 25
Jim Lockhart- Chief Financial Officer (present)
Jody Bogle VanDePol- member (absent)
Don Clark- member (present)
Dominic DiMare- member (present) – Departed at item number 15 and returned at 29
Andy Wallace- member (absent)
Phil Ogilvie – member (present) – Departed at 8:01 p.m.
Megan Bennett – Member (present)
Monica Avila – Member (present)


Principal of DECS Vanessa Belair was not present; Principal of LCS Jeff Freeland was present; Executive Staff Steve Lewis and Peter Stone were both present. The Pledge of Allegiance was led by Jeff Freeland.

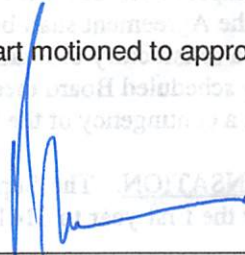
6. **Approval of the Agenda**– Dominic DiMare motioned to approve the agenda. Phil Ogilvie seconded the motion. Motion carried 8:0.
7. **Public Comment** – None.
8. **LCS Facilities Update** – Brian Andrews – Vanir.
9. **PTC Updates** – None.
10. **Superintendent Report** – Steve Lewis gave the report.

11. **DECS Site Report** – None.
12. **LCS Site Report** – Jeff Freeland gave the report.
13. **CBO Report** – Peter Stone gave the report.
14. **Reports from Board Members** – Matt Best gave the report.
15. **Approval of the Consent Agenda** – James Darin Hall motioned to approve the consent agenda. Phil Ogilvie seconded the motion. Motion carried 7:0.
16. **Approve the June 11, 2018 Board Minutes.**
 17. **Approval of DECS Title I and II Consolidated Application 2018-2019 Certification of Assurances, Protected Prayer, Application for Funding, Substitute System for Time Accounting and LCAP Federal Addendum Certification.**
 18. **Approval of LCS Title I and II Consolidate Application 2018-2019 certification of Assurances, Protected Prayer, Application for Funding, Substitute System for Time Accounting and LCAP Federal Addendum Certification.**
 19. **Approval of Educator Effectiveness Final Expenditure Report of \$25,811 to CDE for the Period of July 1, 2015 to June 30, 2018.**
 20. **Approval of Having the July 16, 2018 and August 6, 2018 Board Meetings in Clarksburg at DECS Due to No LCS Facility in Those Months and Resuming the Alternating schedule with the September 10, 2018 Meeting at the New Lighthouse Facility at 899 Bryte Avenue, West Sacramento.**
21. **Approval of Items Removed From Consent Agenda** – No items were removed.
22. **Approval of RCS Board Policy #18-05 Dress Code Policy.** – Don Clark motioned to approve. Phil Ogilvie seconded the motion. Motion carried 7:0.
23. **Approval of Student Parent Handbook Dress Code Policy for Delta Elementary Charter School** – Approved with minor modification, including not bolding certain items to be determined by site staff. Jim Lockhart motioned to approve. Phil Ogilvie seconded the motion. Motion carried 7:0.
24. **Approval Dress Code Policy for Lighthouse Charter School** – Approved with minor modifications to be worked out between Monica Avila and Steve Lewis. James Daren Hall motioned to approve. Phil Ogilvie seconded the motion. Motion carried 7:0.
25. **Approval of RCS Board Policy #18-06 Investment Policy** – Approved with the subject of the policy to be reviewed by Gilbert and Associates, auditors. Also, have Gilbert and Associates audit the investment income. Jim Lockhart motioned to approve. Phil Ogilvie seconded the motion. Motion carried 6:0.
26. **Approval of RCS Board Policy #18-07 Property & Equipment Capitalization Policy** – Megan Bennett motioned to approve. Phil Ogilvie seconded the motion. Motion carried 6:0.
27. **Approval of Working Guidelines for Lighthouse Charter School PTC** – Megan Bennett motioned to approve. Monica Avila seconded the motion. Motion carried 6:0.

- 28. **Review of LCAP Summary Showing Both Schools Together.**
- 29. **Approval of the LCAP for Delta Elementary Charter School, Granting Authority to the Superintendent to Make Adjustments to Budget Numbers and Expenditures to Align with Final Lighthouse School Budget.** – Jim Lockhart motioned to approve. Don Clark seconded the motion. Motion carried 6:0.
- 30. **Approval of the LCAP for Lighthouse Charter School, Granting Authority to the Superintendent to Make Adjustments to Budget Numbers and Expenditures to Align with Final Lighthouse Charter School Budget** – Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.
- 31. **Approval of Delta Elementary Charter School 2018-2019 Budget with Revenue of \$3,939,398 and Expenses of \$3,602,886, Resulting in a Net Asset Increase of \$336,513 Projected Using Enrollment of 412 and ADA of 395.5 and the Three Subsequent years.** - Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.
- 32. **Approval of Lighthouse Charter School 2018-2019 Budget with Revenue of \$2,999,726 and Expenses of \$2,931,922, Resulting in an Increase in Net Assets of \$67,804. Projected Using Enrollment of 304 and ADA of 21.8 and the Three Subsequent Years.** – Dominic DiMare motioned to approve. Megan Bennett seconded the motion. Motion carried 6:0.
- 33. **Approval of River Charter School Home Office of 2018-2019 Budget with Revenue of \$0 and Net Expenses After Allocation Out of \$0 AND Allocations out to DECS and LCS Totaling \$914,114, resulting in an Increase in Net Assets of \$0 and the Three Subsequent Years.** – Don Clark motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.
- 34. **Authorize Signing 2018-2019 certificated Staff Contracts Which Are In Accordance With the Included in the Respective 2018-2019 DECS, LCS & Home Office Budgets in Items 31, 32 & 33 Above and Authorize Deviations/Corrections from the Budget for the Remaining Few Teacher New Hires Whoes Salaries Have Been Estimated in the Above Budgets as well as Current Teachers in Transcripts Qualifying Them to Move a Column on the Step Chart.** – Dominic DiMare motioned to approve. Megan Bennett seconded the motion. Motion carried 6:0.
- 35. **Approval of RCS Superintendent’s Contract – RCS Superintendent contract approved for a three-year agreement through 2018-2021, with a 6.5% pay increase for the first year, and a 2.5% pay increase in subsequent years.** – Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.
- 36. **Approval of RCS CBO’s Contract – RCS Chief Business Officer contract approved for a three-year agreement through 2018-2021, with a 6.5% pay increase for the first year, and a 2.5% pay increase in subsequent years.** – Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.
- 37. **Adjournment.** The meeting adjourned at 8:37 p.m. Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 6:0.

Submitted _____ Approved on _____


Stephen Lewis, Superintendent


Matt Best, President