

**River Charter Schools
Governing Board of
Delta Elementary Charter School & Lighthouse Charter School
P.O. Box 303
Clarksburg, CA 95612**

May 15, 2015

To all present:

The regular meeting of River Charter Schools which is the Governing Board of Delta Elementary Charter School & Lighthouse Charter School will be held on **Monday, May 18, 2015**, at Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on May 15, 2015 on the Bulletin Board at:

River Charter Schools

Steve Lewis
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**River Charter Schools - Delta Elementary Charter School
& Lighthouse Charter School
Regular Board Meeting
36230 North School Street, Clarksburg, California
May 18, 2015
6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
 - James Darin Hall - President
 - Dominic DiMare - Vice President
 - Jim Lockhart - Chief Financial Officer
 - Don Clark - member
 - Andy Wallace - member
 - Jody Bogle VanDePol - member
 - Phil Ogilvie- member
 - Matt Best – member
 - Randy Perry - member
 - Jonathan Pratt
 - Yvette Hall

GENERAL ADMINISTRATION FUNCTION – Part I

2. Approval of the Agenda

TIME SENSITIVE AGENDA (approximately 6:15pm)

3. Student Presentations
4. PTC Update (*Joni Kruger*)
5. Public Comment

GENERAL ADMINISTRATION FUNCTION – Part II

6. Adjourn to Closed Session –
 - a. Discussion/Action of a Classified Position: Personnel Employment- Hiring Lighthouse Charter School Instructional Aides and Office Clerks.
7. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session.

REPORTS, PRESENTATIONS INFORMATION

8. Introduce New Hires if Needed (*Steve Lewis*)
9. Superintendent/ Principal Report (*Steve Lewis*)
10. Site Update (*Vanessa Belair*)
11. CBO Report (*Peter Stone*)
12. Reports from Board Members

CONSENT AGENDA

13. Request Approval of the Minutes of the Meeting of May 4, 2015
14. Request for Approval of March Vendor Payment and Credit Card Charters Report (*Peter Stone*)
 - \$530K Total With Following Notable Items (\$.5K Total Credit Card Charges):
 - a. \$209K River Delta Unified School District – Special Ed & Oversight 13-14 Qtrs1-4
 - b. \$158K River Delta Unified School District – Special Ed & Oversight 14-15 Qtrs1-3
 - c. \$109K Leaders & Scholars, LLC – 2015 Building Lease Payment
 - d. \$9K First Northern Bank - Payment on Two Loans
 - e. \$8K Bank of America Credit Card – Credit Card Payment
 - f. \$6K Kaiser - Medical Insurance
 - g. \$6K Western Health Advantage - Medical Insurance
 - h. \$5K ATS Communications – Final Payment on Campus Speaker System
 - i. \$3K Northwestern Evaluation Corp.- Map Testing 14-15
 - j. \$2K Charter School Management Corp – 2015 LCAP Services
 - k. \$2K California Charter School Registration – 2015 CCSA Conference Fees
 - l. \$1K River Delta Wireless – April-June Internet Services
 - m. \$1K Chairs for Lighthouse Charter School
 - n. \$1K A Touch of Understanding – Diversity Presentation for Students
15. Other Information Only Items (*Peter Stone*)
 - a. April YTD Actuals vs Budget
 - \$1.91M Revenue and \$1.92M Expenditures Yielding a Loss of \$11K vs Budget:
 - \$2.03M Revenue and \$2.07M Expenditures Yielding a Loss of \$44K
 - b. Month of April Payroll Costs With Benefits:
 - Total Payroll Expense for the Month is \$145K vs \$145K in March
 - c. Month of April Extra Duty Pay & OT:
 - Total Extra Duty is \$.3K vs \$.05K in March
 - Comments: Extra Duty Level is Within Budget.*
 - d. Enrollment Update
 - Comments: Enrollment at 387 (102% of Budget), Unduplicated count at 118 (30.5% of Enrollment) and Waitlist at 19% of Enrollment*
 - Independent Study – May 13th YTD Statistics
 1. 1056 IS Packets Issued vs 879 in March
 2. 765 Packets Have Been Returned vs 674 in March Follow-Up Continues
 3. 257 Past Due vs 206 in March - Comments: Independent Study has accounted for approximately 9 of our ADA while seat time attendance is approximately 367, for a total of 376 ADA, which is well over 2014-2015 budgeted ADA.*
 - e. Bus - 154 Paid Students Are On the DECS Bus \$38K
 - f. After School - 36 Paid Students in After School Program (# Includes Staff Children Who Don't Pay) \$14K.
16. Request Approval for Allocation of All of DECS' 2013-2014 Education Protection Act Funds Actual Total \$174,710 to Teacher's Salaries for DECS' Education Program and to Report this Use and Updated Total on the DECS Website (*Peter Stone*)
17. Request Approval for Allocation of All of DECS' 2014-2015 Education Protection Act Funds Estimated at \$136,921 to Teacher's Salaries for DECS' Education Program and to Report this Use and Updated Total on the DECS Website (*Peter Stone*)

REGULAR AGENDA

18. Discussion Action on Items Removed from the Consent Agenda (*if needed*)
19. Donations to Receive and Acknowledge (*Peter Stone*)
 - a. \$25 Daniela Thompson – *Delta Elementary Charter School*
20. Request Approval of the Lighthouse Charter School 2015-2016 School Calendar with 180 Instruction Days to Match Washington Unified School District’s Calendar(*Steve Lewis*)
21. Request Appointment of New Director for Leaders & Scholars, Inc. To Be Effective July 1, 2015 Per Its Bylaws Article VII Section 3 (*James Darin Hall/Peter Stone*)
Comments: Brings the Number of Leaders & Scholars, Inc. Board Members to Three Effective July 1, 2015.
22. Discuss and Obtain Agreement on a Few Dates in July and/or August for a Full Day CCSA Governance and Finance Workshop to Comply with PCSGP Startup Grant “Assurance” Requirements for All Board Members (*Darin Hall/Peter Stone*)
Comments: Please Bring Your Calendar to Enable Scheduling This Training So We Maintain Our \$575,000 Start-Up Grant.
23. Discuss Options and Request Approval of a River Charter Schools Teacher Step Chart Increase Effective July 1, 2015 (*Peter Stone*)
Comments: Part of Overall Assumptions to Be Used in Development of 2015-2016 Budget and Have Both DECS and LCS Using the Same Step Chart.
24. Discuss Options and Request Approval of an Across the Board Pay Increase for All DECS Staff Except Teachers, Superintendent, CBO and Principal Effective July 1, 2015 (*Peter Stone*)
Comments: Part of Overall Assumptions to Be Used in Development of 2015-2016 Budget.
25. Discuss Options and Request Approval of a One Time Employer Paid Contribution in June 2015 to CalSTRS Pension2 Retirement Accounts in the Name of Individual Full Time Employees (Who Worked 30 or More Hours Per Week) in 2014-2015 Except the Superintendent and CBO (*Peter Stone*)
Comments: A Charge for the 2014-2015 Fiscal Year Based on a Percent of 2014-2015 Earnings

GENERAL ADMINISTRATION FUNCTION –PART III

26. Re-Adjourn to Closed Session
 - a. Discussion/Action of a Classified Position: Personnel Employment- Classified Pay IT Position
27. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session
28. Adjournment