

**River Charter Schools  
Delta Elementary Charter School  
P.O. Box 127  
Clarksburg, CA 95612**

**April 10, 2015**

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the River Charter Schools will be held on **Monday, April 13, 2015**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on April 10, 2015 on the Bulletin Board at:

Delta Elementary Charter School

Steve Lewis  
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**Delta Elementary Charter School/ River Charter Schools**  
**Regular Board Meeting**  
36230 North School Street, Clarksburg, California  
**April 13, 2015**  
**6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
  - James Darin Hall - President
  - Dominic DiMare - Vice President
  - Jim Lockhart - Chief Financial Officer
  - Don Clark - member
  - Andy Wallace - member
  - Jody Bogle VanDePol - member
  - Phil Ogilvie- member
  - Matt Best – member
  - Randy Perry - member
  - Jonathan Pratt - Secretary
  - Yvette Hall

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**GENERAL ADMINISTRATION FUNCTION – Part I**

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2. Approval of the Agenda

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**TIME SENSITIVE AGENDA (approximately 6:15pm)**

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3. Student Presentations
4. PTC Update (*Joni Kruger*)
5. Public Comment

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**REPORTS, PRESENTATIONS INFORMATION**

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6. Superintendent/ Principal Report (*Steve Lewis*)
7. Site Update (*Vanessa Belair*)
8. CBO Report (*Peter Stone*)
9. Reports from Board Members

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**CONSENT AGENDA**

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10. Request for Approval of March Vendor Payment and Credit Card Charters Report (*Peter Stone*) pages 5-11
  - a. \$60K Total With Following Notable Items (\$6K Total Credit Card Charges):
  - b. \$9K First Northern Bank - Payment on Two Loans
  - c. \$6K Sacramento County Office of Ed – Balance on Sly Park Trip
  - d. \$6K Kaiser - Medical Insurance
  - e. \$6K Western Health Advantage - Medical Insurance
  - f. \$6K ATS Communications – Campus Speaker System and Analog Phone Set Up
  - g. \$5K CDW Government (Credit Card Charge) – 11 Chromebooks and Cart

- h. \$3K Staples Advantage - Office Supplies
  - i. \$2K Experian – Credit Monitoring
  - j. \$2K Bank of America Credit Card – Credit Card Payment
  - k. \$2K Jump Rope for Heart – American Heart Assoc. Fundraising Proceeds
  - l. \$2K Schools Insurance Authority- Dental and Vision Insurance
11. Other Information Only Items (*Peter Stone*)
- a. March YTD Actuals vs Budget *pages 12-13*  
 \$1.88M Revenue and \$1.51M Expenditures Yielding a Gain of \$363K vs Budget:  
 \$1.79M Revenue and \$1.79M Expenditures Yielding a Loss of \$95  
*Comments: Favorable Expenses Primarily Due to Special Ed Encroachment Timing Issue As Bill Not Yet Received or Paid \$155K.*
  - b. Month of March Payroll Costs With Benefits:  
 Total Payroll Expense for the Month is \$145K vs \$146K in February
  - c. Month of March Extra Duty Pay & OT:  
 Total Extra Duty is \$.5K vs \$.07K in February  
*Comments: Extra Duty Level is Within Budget.*
  - d. Enrollment Update *page 14*  
*Comments: Enrollment at 387 (102% of Budget), Unduplicated count at 118 (30.5% of Enrollment) and Waitlist at 19% of Enrollment*  
 Independent Study – March YTD Statistics
    - 1. 897 IS Packets Issued vs 779 in February
    - 2. 674 Packets Have Been Returned vs 604 in February Follow-Up Continues
    - 3. 206 Past Due vs 158 in February*Comments: Independent Study has accounted for approximately 9 of our ADA while seat time attendance is approximately 367, for a total of 376 ADA, which is well over 2014-2015 budgeted ADA.*
  - e. Bus - 154 Paid Students Are On the DECS Bus \$38K
  - f. After School - 36 Paid Students in After School Program (# Includes Staff Children Who Don't Pay) \$14K.
12. Donations to Receive and Acknowledge (*Peter Stone*)
- a. \$5,000 Robert Clark Corp., *Delta Elementary Charter School Learning Garden*
  - b. \$450 Mark Krausse, PG&E Foundation Match, *Delta Elementary Charter School*
13. Request Approval of “Employer Paid Member Contribution Resolution” to set up CalSTRS Retirement Contribution Plan for River Charter Schools (Lighthouse Charter School) (*Peter Stone*) *pages 15-16*
14. Request Approval of CalPERS Employer Application Certification for River Charter Schools (Lighthouse Charter School) (*Peter Stone*) *page 17*
15. Request Approval to Authorize CBO to Start Negotiations With First Northern Bank and/or Another Financial Institution For a New July 1, 2015 to November 15, 2016 Revolving Line of Credit for River Charter Schools (Delta Elementary Charter School and Lighthouse Charter School) in an Amount not to Exceed \$750K With an Interest Rate Not to Exceed 5.25% and Points Not to Exceed .75% (*Peter Stone*)
16. Request Approval of River Charter Schools 2015-2016 Proposed Board Meeting Dates (*Peter Stone*) *page 18*

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## REGULAR AGENDA

17. Discussion Action on Items Removed from the Consent Agenda (*if needed*).

18. Discussion on Board Governance (*Darin Hall*)
19. Request Approval of Prioritized List of Approved Candidates for Leaders & Scholars, Inc. Replacement Board of Directors Member (*Darin Hall & Peter Stone*)
20. Request Approval for Lighthouse Staff Positions and DECS Leadership Stipend in Lieu of Budgeted Consultant Instructional Services for Training All Lighthouse Staff – Which is Under the Approved Budget Level (*Steve Lewis & Peter Stone*) pages 19-47
21. Request Approval for Delta Elementary Charter School 6<sup>th</sup> Grade Teacher Position (*Steve Lewis & Peter Stone*) page 48

## **GENERAL ADMINISTRATION FUNCTION –PART II**

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22. Adjourn to Closed Session
  - a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
    - i) Public Employee(s) Evaluation:
      - (a) Administrative
      - (b) Certificated
      - (c) Classified
      - (d) Classified Management/Confidential
      - (e) Management -- Superintendent's Evaluation
    - ii) Public Employee(s): Searches, Appointment, Employment
      - (a) Discussion/Action of Certificated Contracts
        - a. Approved Teacher's Contracts
      - (b) Discussion/Action of Superintendent/ Principal Contract
      - (c) Discussion/Action of Classified Position
    - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-reelects, & Release
  - b. Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]
23. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session
24. Adjournment