

**River Charter Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

February 20, 2015

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the River Charter Schools will be held on **Monday, February 23, 2015**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on February 20, 2015 on the Bulletin Board at:

Delta Elementary Charter School

Steve Lewis
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ River Charter Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
February 23, 2015
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance

- James Darin Hall - President
- Dominic DiMare - Vice President
- Jim Lockhart - Chief Financial Officer
- Don Clark - member
- Andy Wallace - member
- Jody Bogle VanDePol - member
- Phil Ogilvie- member
- Matt Best - member
- Jonathan Pratt
- Yvette Hall

GENERAL ADMINISTRATION FUNCTION – Part I

2. Approval of the Agenda

TIME SENSITIVE AGENDA (approximately 6:15pm)

3. Student Presentations

4. PTC Update (*Joni Kruger*)

5. 2015 Crab Feed Report & Recognition (*Jody Bogle VanDePol & Victoria Rule*)

6. Public Comment

7. Appointment of Board Member to Fill Out Term of Resigned Board Member (*James Darin Hall*) page 5

REPORTS, PRESENTATIONS INFORMATION

8. Superintendent/ Principal Report (*Steve Lewis*)

9. Site Update (*Vanessa Belair*)

10. CBO Report (*Peter Stone*)

11. Reports from Board Members

CONSENT AGENDA

12. Request Approval of the Minutes of the Meeting of January 26, 2015 pages 6-7

13. Request for Approval of December Vendor Payment Report (*Peter Stone*) pages 8-12

- a. \$65K Total With Following Notable Items:
- b. \$10K Insight Education Group – Remainder of Consulting Contract
- c. \$9K First Northern Bank - Payment on Two Loans

- d. \$8K Kaiser - Medical Insurance
- e. \$6K Western Health Advantage - Medical Insurance
- f. \$4K Feddersen & Company – Audit Progress Billing
- g. \$3K School Insurance Authority- Dental Insurance
- h. \$2K VSS International – Seal Coat on Pavement
- i. \$1K Staples Advantage - Office Supplies
- j. \$1K Gabriel Macias – Final Payment on River Charter Schools Logos

14. Other Information Only Items (Peter Stone)

- a. January YTD Actuals vs Budget *pages 13-15*
 \$1.18M Revenue and \$1.17M Expenditures Yielding a Gain of \$18K vs Budget:
 \$1.27M Revenue and \$1.34M Expenditures Yielding a Loss of \$73K
Comments: Favorable Expenses Primarily Due to Special Ed Encroachment Timing Issue As Bill Not Yet Received or Paid \$103K.
- b. Month of January Payroll Costs With Benefits:
 Total Payroll Expense for the Month is \$146K vs \$149K in December
- c. Month of January Extra Duty Pay & OT:
 Total Extra Duty is \$.3K vs \$.2K in December
Comments: Extra Duty Level is Within Budget.
- d. Enrollment Update *page 16*
Comments: Enrollment at 387 (102% of Budget), Unduplicated count at 118 (30.5% of Enrollment) and Waitlist at 16% of Enrollment
- e. Independent Study – January YTD Statistics
 - 1. 734 IS Packets Issued vs 600 in December
 - 2. 533 Packets Have Been Returned Vs 406 in December Follow-Up Continues
 - 3. 133 Past Due vs 107 in December
Comments: In 2013-2014 Only 80% of IS Packets Were Finally Returned Resulting in Approximately 1.0 Lost ADA. Getting the Packets Back Takes Much Follow-Up By Office Staff. If the 133 Past Due Packets Were Never Turned in This Would Result in an 81% Return Rate Which is 1% Better Than Last Year.
- f. Bus - 153 Paid Students Are On the DECS Bus \$38K
- g. After School - 40 Paid Students in After School Program (# Includes Staff Children Who Don't Pay) \$10K.
- h. Crab Feed Estimated \$33K Revenue and \$11K Expenses Yielding a Profit of \$22K

15. Donations to Receive and Acknowledge (Peter Stone)

- a. \$2,000 SH Merwin & Sons - *Delta Elementary Charter School*
- b. \$250 George and Patricia Merwin - *Delta Elementary Charter School*
- c. \$220 “Joshua Alves for WUSD Board 2014” - *Lighthouse Charter School*

REGULAR AGENDA

16. Discussion Action on Items Removed from the Consent Agenda (if needed).

17. Appointment of New Director for Leaders & Scholars, Inc. Per Its Bylaws Article VII Section 3 (James Darin Hall/Peter Stone) pages 17-19

Comments: Leaders & Scholars, Inc Board President Has Resigned Effective February 23, 2015 and a February 18, 2015 Leaders & Scholars, Inc. Board Meeting Has Been Held to Replace the Director in Accord With Its Bylaws Article VII Section 9. page 20

18. Update on Teacher Evaluations (Steve Lewis)

19. Update on Student Services (District Occupational Therapist) (Steve Lewis)

20. Discussion Risk Assessment (Site and Information Security) *(Steve Lewis/Peter Stone)*

21. Discussion Board Meeting Administration "Aristea's Duties" *(Steve Lewis/Peter Stone)*

GENERAL ADMINISTRATION FUNCTION –PART II

22. Adjourn to Closed Session

a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases

i) Public Employee(s) Evaluation:

(a) Administrative

(b) Certificated

(c) Classified

(d) Classified Management/Confidential

(e) Management -- Superintendent's Evaluation

ii) Public Employee(s): Searches, Appointment, Employment

(a) Discussion/Action of Certificated Contracts

a. Approved Teacher's Contracts

(b) Discussion/Action of Superintendent/ Principal Contract

(c) Discussion/Action of Classified Position

iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release

b. Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]

23. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

24. Adjournment