

**River Charter Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

December 12, 2014

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the River Charter Schools will be held on **Monday, December 15, 2014**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on December 12, 2014 on the Bulletin Board at:

Delta Elementary Charter School

Steve Lewis
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ River Charter Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
December 15, 2014
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance
 - James Darin Hall- President
 - Dominic DiMare- Vice President
 - Jim Lockhart - Chief Financial Officer
 - Matt Taylor – Secretary
 - Don Clark- member
 - Andy Wallace- member
 - Jody Bogle VanDePol - member
 - Phil Ogilvie- member
 - Matt Best- member
 - Jonathan Pratt
 - Yvette Hall

GENERAL ADMINISTRATION FUNCTION – Part I

2. Approval of the Agenda

TIME SENSITIVE AGENDA (approximately 6:20pm)

3. Student Presentations
4. PTC Update (*Joni Kruger*)
5. Public Comment

REPORTS, PRESENTATIONS INFORMATION

6. Superintendent/ Principal Report (*Steve Lewis*)
7. Site Update (*Vanessa Belair*)
8. CBO Report (*Peter Stone*)
9. Reports from Board Members

CONSENT AGENDA

10. Request Approval of the Minutes of the Meeting of November 10, 2014. (*Aristea Walker*)
pages 5-6
11. Request for Approval of November Vendor Payment Report (*Peter Stone*) *pages 7-11*
 - a. \$54K Total With Following Notable Items:
 - b. \$9K First Northern Bank – Payment on Two Loans
 - c. \$8K Kaiser – Medical Insurance
 - d. \$6K Western Health Advantage – Medical Insurance
 - e. \$4K Insight Education Group – Educational Consulting
 - f. \$4K Amazon.com – 18 Chromebooks
 - g. \$2K Staples Advantage – Office Supplies

- h. \$2K California Charter School Association – Annual Membership
- i. \$1K Toshiba Direct – Two Computers
- j. \$1K PG&E – October Electricity Bill
- k. \$1K Young, Minney & Corr – Legal Fees
- l. \$1K Houghton Mifflin Harcourt – Final Payment on Data Director Contract
- m. \$1K Coloma Resort- Down Payment on 5th Grade May 2015 Field Trip
- n. \$1K Gabriel L Macias – Down Payment on River Charter Schools Logo Designs

12. Other Information Only Items *(Peter Stone)*

- a. November YTD Actuals vs Budget *pages 12-14*
\$801K Revenue and \$823K Expenditures Yielding a Loss of \$22K vs Budget:
\$813K Revenue and \$914K Expenditures Yielding a Loss of \$101K
Comments: Favorable Expenses Primarily Due to Special Ed Encroachment Bill Not Received or Paid \$50K.
- b. Month of November Payroll Costs With Benefits:
Total Payroll Expense for the Month is \$149K vs \$155K in October
- c. Month of November Extra Duty Pay & OT:
Total Extra Duty is \$.6K vs \$.5K in October
Comments: Extra Duty Level is Within Budget.
- d. Enrollment Update *page 15*
- e. Independent Study – November YTD Statistics
 - 1. 525 IS Packets Issued vs 392 in October
 - 2. 341 Packets Have Been Returned Vs 239 in October Follow-Up Continues
 - 3. 85 Past Due vs 46 in October
Comments: In 2013-2014 Only 80% of IS Packets Were Finally Returned Resulting in Approximately 1.0 Lost ADA. Getting the Packets Back Takes Much Follow-Up By Office Staff. If the 85 Past Due Packets Were Never Turned in This Would Result in an 84% Return Rate Which is 4% Better Than Last Year.
- f. Bus - 150 Paid Students Are On the DECS Bus \$28K
- g. After School - 38 Paid Students in After School Program (# Includes Staff Children Who Don't Pay) \$8K.

13. Request Approval of the 2013-2014 Audit With Total Revenue of \$2,454,594, Unrestricted Expenditures of \$2,211,438, An Increase in Temporarily Restricted Net Assets of \$109,550 and an Increase in Net Assets of \$352,706 for the Year. End of the Year Net Assets \$731,399. *(Peter Stone) pages 16-46*

14. Request Approval of the 2014-2015 First Interim Budget Report With Total Revenue of \$2,773,626, Total Expenditures of \$2,673,626, a Decrease in Temporarily Restricted Net Assets of \$109,550 and an Increase in Net Assets of \$100,000 for the Year. End of the Year Net Assets of \$831,399. *(Peter Stone) pages 47-53*

15. Donations to Receive and Acknowledge *(Peter Stone)*

- a. \$225 Mark Krausse, PG&E Foundation Match *Delta Elementary Charter School*
- b. \$50 Joel Parkinson, State Street Matching Gift Program Match *Delta Elementary Charter School*

16. Request Approval of Discipline Matrix *(Steve Lewis) pages 54-55*

REGULAR AGENDA

17. Discussion Action on Items Removed from the Consent Agenda *(if needed)*.

18. Request for Ratification of the Logo for Lighthouse Charter School *(Peter Stone) page 56*

19. Request for Ratification of the Logo for River Charter Schools (*Peter Stone*) page 57
20. Discussion Approval of the Definition of Lighthouse Charter School “Founding Members” and Timing of the Lotteries (*Peter Stone/Steve Lewis*) page 58
Comments: This Relates to the Student Admission Portion of the Charter Petition and Not the “Board Community/Founder Members” as Defined in the Governance Section of the Charter Petition.
21. Request for Ratification of Fully Executed Agreement With Yolo County Library for Use of the Clarksburg Library July 1, 2014 Through June 30, 2015 for 361 Students at \$25 Per Student Totaling \$9,025 and Discussion of Future School Years’ Library Options (*Peter Stone*) page 59

GENERAL ADMINISTRATION FUNCTION –PART II

22. Adjourn to Closed Session
 - a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
 - i) Public Employee(s) Evaluation:
 - (a) Administrative
 - (b) Certificated
 - (c) Classified
 - (d) Classified Management/Confidential
 - (e) Management -- Superintendent’s Evaluation
 - ii) Public Employee(s): Searches, Appointment, Employment
 - (a) Discussion/Action of Certificated Contracts
 - a. Approved Teacher’s Contracts
 - (b) Discussion/Action of Superintendent/ Principal Contract
 - (c) Discussion/Action of Classified Position
 - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-reelects, & Release
 - b. Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]
23. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session
24. Adjournment