

**River Charter Schools  
Delta Elementary Charter School  
P.O. Box 127  
Clarksburg, CA 95612**

**October 10, 2014**

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the River Charter Schools will be held on **Monday, October 13, 2014**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on October 10, 2014 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker  
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**Delta Elementary Charter School/ River Charter Schools**  
**Regular Board Meeting**  
36230 North School Street, Clarksburg, California  
**October 13, 2014**  
**6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
  - James Darin Hall- President
  - Dominic DiMare- Vice President
  - Jim Lockhart - Chief Financial Officer
  - Matt Taylor – Secretary
  - Don Clark- member
  - Andy Wallace- member
  - Jody Bogle VanDePol - member
  - Phil Ogilvie- member
  - Matt Best- member
  - Jonathan Pratt
  - Yvette Hall

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**GENERAL ADMINISTRATION FUNCTION – Part I**

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2. Approval of the Agenda

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**TIME SENSITIVE AGENDA (approximately 6:20pm)**

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3. Student Presentations
4. PTC Update (*Joni Kruger*)
5. Public Comment

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**REPORTS, PRESENTATIONS INFORMATION**

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6. Superintendent/ Principal Report (*Steve Lewis*)
7. Site Update (*Vanessa Belair*)
8. Discussion Suspension and Expulsion Procedures (*Steve Lewis*)
9. Discussion Board Training (*James Darin Hall*)
10. CBO Report (*Peter Stone*)
11. Reports from Board Members

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**CONSENT AGENDA**

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12. Request Approval of the Minutes of the Meeting of September 8, 2014. (*Aristea Walker*)  
*pages*
13. Request for Approval of September Vendor Payment Report (*Peter Stone*) *pages*
  - a. \$144K Total With Following Notable Items:
  - b. \$42K McGraw Hill – Common Core Materials, Math and Reading Grades K-6\*
  - c. \$14.5K Robert Half Finance & Accounting – Recruiting Fee for Business Analyst

- d. \$11K Insight Edu. Group –Consulting- Common Core\*
  - e. \$11K Western Health Advantage – September and October Medical Insurance
  - f. \$9K First Northern Bank – Payment on Two Loans
  - g. \$6K Kaiser – September Medical Insurance
  - h. \$6K School Outfitters – Remaining Payment on Picnic Tables
  - i. \$6K Leaders & Scholars, Inc – 2015 Crab Feed Advance
  - j. \$4K Staples – Various Office Supplies
  - k. \$4K Schools Insurance Authority – Balance on 2014 Workers Comp Insurance
  - l. \$3K Insight Edu. Group – Online Teacher Evaluation Tool Subscription\*
  - m. \$2K Kaiser – Cobra Payment
  - n. \$2K Sac Val Janitorial – Janitorial Supplies  
*\*paid with restricted Common Core Funding*
14. Other Information Only Items (Peter Stone)
- a. September YTD Actuals vs Budget *pages*  
\$395K Revenue and \$408K Expenditures Yielding a Loss of \$70K vs Budget:  
\$363K Revenue and \$540K Expenditures Yielding a Loss of \$176K  
*Comments: Favorable Expenses Primarily Due to Special Ed Encroachment Bill Not Received or Paid \$50K Adjustments in Medical Insurance Billing are still occurring. September included prepayment for October in addition to adjustments for new enrollments.*
  - b. Month of September Payroll Costs With Benefits:  
Total Payroll Expense for the Month is \$154K vs \$136K in August  
*Comments: Adjustments in Medical Insurance Billing are still occurring. September included prepayment for October in addition to adjustments for new enrollments.*
  - c. Month of September Transaction Detail Extra Duty Pay & OT:  
Total Extra Duty is \$.3K vs \$.8K in August  
*Comments: Extra Duty Level is Within Budget.*
  - d. Enrollment Update *page*
  - e. Independent Study – September Statistics
    - 1. 226 IS Packets Out Vs 80 in August
    - 2. 100 Packets Have Been Returned Vs 14 in August, Follow-Up Continues
    - 3. 30 Past Due*Comments: In 2013-2014 Only 80% of IS Packets Were Finally Returned Resulting in Approximately 1.0 Lost ADA. Getting the Packets Back Takes Much Follow-Up By Office Staff. A Parent Reminder Letter of the Importance of Getting the Packets Done is Going Out.*
  - f. Bus - 144 Paid Students are on the DECS Bus \$28K
  - g. After School - 35 Paid Students in After School Program (# Includes Staff Children Who Don't Pay) \$8K
15. Donations to Receive and Acknowledge (Peter Stone)
- a. None
16. Request Approval for After School Coordinator Assistant Position (Peter Stone)
17. Request Approval for CBO to Upgrade DECS' Contract With River Delta Wireless to Include a Fully FCC Licensed Signal Path and Commercial Grade Wireless Radios for an Added Cost of \$8,500 Less SB740 Reimbursement of \$6,375 for a Net Increase of \$2,125. (Peter Stone) *pages*  
*Comments: This Will Yield a More Robust/Reliable Broadband System With the FCC Guaranteeing That Our Signal Path Will Not be Disrupted By Other Radios Later. Engineering Analysis of Signal Path and Cost Analysis of the Total Price of \$14,500 is Included in Supporting Documentation.*

## **REGULAR AGENDA**

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18. Discussion Action on Items Removed from the Consent Agenda *(if needed)*.

### **GENERAL ADMINISTRATION FUNCTION –PART II**

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19. Adjourn to Closed Session

- a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
  - i) Public Employee(s) Evaluation:
    - (a) Administrative
    - (b) Certificated
    - (c) Classified
    - (d) Classified Management/Confidential
    - (e) Management -- Superintendent's Evaluation
  - ii) Public Employee(s): Searches, Appointment, Employment
    - (a) Discussion/Action of Certificated Contracts
      - a. Approved Teacher's Contracts
    - (b) Discussion/Action of Superintendent/ Principal Contract
    - (c) Discussion/Action of Classified Position
  - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release
- b. Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]

20. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

21. Adjournment