

**Friends of Clarksburg Schools  
Delta Elementary Charter School  
P.O. Box 127  
Clarksburg, CA 95612**

**August 08, 2014**

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, August 11, 2014**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on August 08, 2014 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker  
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**Delta Elementary Charter School/ Friends of Clarksburg Schools**  
**Regular Board Meeting**  
36230 North School Street, Clarksburg, California  
**August 11, 2014**  
**6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
  - James Darin Hall- President
  - Dominic DiMare- Vice President
  - Jim Lockhart - Chief Financial Officer
  - Matt Taylor – Secretary
  - Don Clark- member
  - Andy Wallace- member
  - Jody Bogle VanDePol - member
  - Phil Ogilvie- member
  - Matt Best- member
  - Jonathan Pratt
  - Yvette Hall
2. Formal Seating and Swearing in of Board Directors, Returning Parent Representative James Darin Hall, and Staff Representatives Jonathan Pratt and Yvette Hall (*Dominic DiMare*)
3. Approval of the Agenda
4. Public Comment
5. Request Approval of the Minutes of the Meetings of July 14, 2014 and July 28, 2014. (*Aristea Walker*) pages 5-8
6. Discussion Communication Expectations from Staff to the Board (James Darin Hall)
7. Discussion “Consent” Items on the Agenda (Steve Lewis, Peter Stone)
8. Request for Approval of July Vendor Check Report (*Peter Stone*) pages 9-11
  - a. \$31K Total With Following Notable Items:
  - b. \$6K Feddersen – 1<sup>st</sup> Payment 13-14 Audit
  - c. \$6K First Northern Bank – Loan & Doc Fees on \$335K Loan
  - d. \$4K First Northern Bank – 1<sup>st</sup> Payment on \$335K Loan
  - e. \$3K PG&E – 2.5 Months Utility Bills
  - f. \$1K First Northern Bank – 13-14 RLOC Interest
  - g. \$1K Association of California School Administrators – 14-15 Dues
  - h. \$1K Schoolzilla – License Fee
  - i. \$1K Staples – Various Office Supplies
  - j. \$1K Young, Minney & Corr – Legal Consulting Fees
9. Other Information Only Items (Peter Stone)
  - a. July YTD Actuals vs Prior Year pages 12-14  
\$42K Revenue and \$27K Expenditures Yielding a Gain of \$15K vs Prior Year:  
\$27K Revenue and \$32K Expenditures Yielding a Loss of \$5K
  - b. Month of July Payroll Check Costs With Benefits:  
*Total Payroll Expense for the Month is \$98K vs \$120K in June*

- c. Month of July Transaction Detail Extra Duty Pay & OT:  
*Total Extra Duty is \$.0 vs \$1.5K in June*
- 10. Donations to Receive and Acknowledge (*Peter Stone*)
  - a. \$500 Heringer Estates, LLC
- 11. Request Approval of Revised Business Analyst Job Requirements and Ratification of Decision to Use a Recruiter for the Position At a Cost of 25% of First Year Salary (*Peter Stone*) *pages 15-16*
- 12. Request Ratification of Decision to Extend Our Current WHA and Kaiser Health Plan Designs Based on New State Law SB1446 At An Added Cost of \$8,000 for the Year (*Darin Hall & Peter Stone*)
- 13. The Board Approves Authorizing First Northern Bank of Dixon to Give the Individual in the Business Analyst Position As a “Non-Signer” Account Balance & Transaction Information As Well As Online Banking View Only Account Balance & Transaction Information for All Our Checking & Loan Accounts Including PTC; FOCS; and L&S, Inc and LLC. (*Peter Stone*)
- 14. The Board Approves Authorizing First Northern Bank of Dixon to Give the Chief Business Officer As a “Non-Signer” Account Balance & Transaction Information As Well As Online Banking View Only Account Balance & Transaction Information for the PTC Account In Addition to the Current Authorities Granted. (*Peter Stone*)
- 15. Request Approval for the Assistant Principal to Be Added to the Authorized Check Signer List for the General Account and ASB Account For Amounts Up To \$5,000. (*Peter Stone*)
- 16. Discussion/Request Approval to Make a Donation to Leaders & Scholars Inc. For Initial Crab Feed and Other Operating Expenses. (*Darin Hall & Peter Stone*)
- 17. CBO Report (*Peter Stone*)
- 18. Discussion/Action Review the DECS Charter Draft (*Steve Lewis*)
- 19. Discussion/Action Teacher Evaluation Tool, Initiatives 1.1-1.6 (*Steve Lewis*)
- 20. Discussion Annual Plan Update (*Steve Lewis*)
- 21. Superintendent/ Principal Report (*Steve Lewis*)
- 22. Reports from Board Members
- 23. Adjourn to Closed Session
  - a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
    - i) Public Employee(s) Evaluation:
      - (a) Administrative
      - (b) Certificated
      - (c) Classified
      - (d) Classified Management/Confidential
      - (e) Management -- Superintendent’s Evaluation
    - ii) Public Employee(s): Searches, Appointment, Employment
      - (f) Discussion/Action of Certificated Contracts
        - a. Approved Teacher’s Contracts
      - (g) Discussion/Action of Superintendent/ Principal Contract
      - (h) Discussion/Action of Classified Position

iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release

b. b) Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]

24. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

25. Adjournment