

**Friends of Clarksburg Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

May 9, 2014

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, May 12, 2014**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on May 9, 2014 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ Friends of Clarksburg Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
May 12, 2014
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance
 - Jim Lockhart- President
 - Dominic DiMare- Vice President
 - Andy Wallace- Chief Financial Officer
 - James Darin Hall– Secretary
 - Don Clark- member
 - Jeff Geisler- member
 - Matt Taylor- member
 - Jody Bogle VanDePol- member
 - Imelda Oseguera-member
2. Approval of the Agenda
3. Discussion Student Recognition. (Steve Lewis)
4. Public Comment
5. Discussion PTC Update (Joni Krueger)
6. Staff Update (*Leadership*)
7. Request Approval of the Minutes of the Meeting of April 14, 2014 (*Aristea Walker*) pages
8. Discussion/Request for Approval Curriculum Reviews and Recommendations. (Steve Lewis)
9. Discussion/Request for Approval of the Revised Medicine Administration Policy. (Peter Stone, Marianne Akerland)
10. Request for Approval of April Vendor Check Report (*Peter Stone*) pages
 - a) \$24K Total With Following Notable Items:
 - b) \$8K ATS Communications – New IP Phone & Bell System
 - c) \$3K Staples Advantage – Office Supplies
 - d) \$1K Young, Minney & Corr – Delta Elementary Charter School Legal Fees
 - e) \$1K Ramos Oil Company – Bus Fuel
 - f) \$1K PayChex – Payroll Fee
 - g) \$1K K-12 Health. – School Nurse Services
11. Other Information Only Items (Peter Stone)
 - a) Month of April Payroll Check Items with Direct Deposit
Total Payroll Expense for the Month is \$118K vs \$118K in March
 - b) Month of April Transaction Detail Extra Duty Pay & OT page
Total Extra Duty is \$.6K vs \$.7K in March

- c) April YTD Actuals vs Prior Year pages
\$1,569K Revenue and \$1,496K Expenditures Yield \$73K Gain vs Last Year:
\$1,272K Revenue and \$1,458K Expenditures Yielding a Loss of \$186K
 - d) April YTD General Project Profitability Summary page
Teacher Account Expenses At \$7.5K; Bus and After School Receipts \$41.1K: Scrip \$5.6K
12. Donations to Receive and Acknowledge (*Peter Stone*)
 - a) *\$300 Angel E Preciado – The Lighthouse Charter School*
 13. Request Approval in the 2014-2015 School Year to Change Monthly Payroll Calculation Methodology to 1) Match the Method Now Used by SCOE; 2) Reduce Complexity; 3) Match CalPERS & CalSTRS 11 Month Payment Contributions; 4) Deducting a Uniform Amount Each Month to Continue to Offer a July Check For All Full Time Employees With an Estimated Under \$300 Total Added Annual Interest Cost on the Revolving Line of Credit. (*Peter Stone*)
 14. Request Approval to Change the Bylaws in the Fourth Line of “Section 3 Designated Directors and Terms” From “four parents/guardians” to “four parents/former parents/guardians/former guardians”. (*Peter Stone*)
 15. Request Ratification of Building Lease Agreement From Leaders & Scholars, LLC for \$109,470 (*Peter Stone*)
 16. Request Approval to Authorize CBO to Start Negotiations With First Northern Bank and/or Another Financial Institution For a New July 1, 2014 to November 15, 2015 Revolving Line of Credit for DECS in an Amount not to Exceed \$600K With an Interest Rate Not to Exceed 5.75% and Points Not to Exceed .75% (*Peter Stone*)
 17. CBO Report (*Peter Stone*)
 18. Superintendent/ Principal Report (*Steve Lewis*)
 19. Reports from Board Members
 20. Adjourn to Closed Session
 - a) Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
 - i) Public Employee(s) Evaluation:
 - (a) Administrative
 - (b) Certificated
 - (c) Classified
 - (d) Classified Management/Confidential
 - (e) Management -- Superintendent’s Evaluation
 - ii) Public Employee(s): Searches, Appointment, Employment
 - (f) Discussion/Action of Certificated Contracts
 - a. Approved Teacher’s Contracts
 - (g) Discussion/Action of Superintendent/ Principal Contract
 - (h) Discussion/Action of Classified Position
 - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release
 - b) Possible or Pending Litigation or Litigation or Negotiation [Government Code 54956.9(a) (b) (c)]

21. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

22. Adjournment