

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

March 17, 2014

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The March 17, 2014, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:03p.m. by Board President Jim Lockhart at Delta Elementary Charter School in Clarksburg, California.

Roll call of directors:

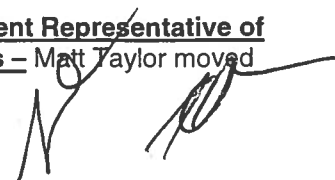
Jim Lockhart- President
Dominic DiMare- Vice President (arrived 8:18pm)
Andy Wallace- Chief Financial Officer
James Darin Hall – Secretary
Don Clark- member
Jeff Geisler- member (arrived 6:04pm)
Matt Taylor- member
Randy Perry- member (arrived 6:09pm)
Jody Bogle VanDePol- member
Imelda Oseguera- member
Sheri Haselhuhn- member

Superintendent/ Principal Stephen Lewis, CBO Peter Stone, and Aristeia Walker (recorder) were also present. Jim Lockhart led the pledge of allegiance.

2. **Approval of the Agenda-** Jim Lockhart asked to move the public comment after student recognition. Don Clark moved to approve the agenda. Andy Wallace seconded. Motion carried 9:0
3. **Discussion Student Recognition-** A video was played present Ms. Hall and her students' art. Mr. Pratt's 3rd graders played the recorder.
6. **Public Comment-** Mr. Lewis presented a new lice policy which may not be the same as the district policy. DECS will be steam cleaning the classrooms before the end of spring break. Laura Andrews presented the idea that at DECS "The Kids Drive US." Parents and staff members shared their daily observations and their positive thoughts on DECS.
4. **Discussion PTC Update-** Joni Kruger presented the Chili Cook-Off raised over \$4,078. This year the PTC has raised over \$18,000. PTC is working with ELAC on Cinco de Mayo. B Street Theatre will be coming to DECS this week. Five of Ms. Belair's writing groups were runners up for the B Street Theatre Writing Contest. DECS Safety Day will be held the day before the last day of school 8:30-12.

-----Break 7:10pm-----Returned 7:14pm-----

5. **Employee Update-** Ms. Belair, presented that the staff met today to prepare for Smarter Balanced testing. Teachers will be logging in and taking practice tests with students. They are going over curriculum to see if what they are teaching covers the common core standards. This will help them see where the holes in their teaching are. Envision most closely aligned to common core than other math programs. Don Beno shared that professional development for math done in the district has been performed by Dave Chun. Mr. Beno said he would share the professional development contact info with Mr. Lewis. We can also call Amy to ask about ELA professional development.
7. **Request Approval of the Minutes of the Meeting of February 24, 2014-** Randy Perry moved to approve the minutes of February 24, 2014. Andy Wallace seconded. Motion carried 10:0.
8. **Request Approval to Appoint Kate Alves as Community/ Founder, and Matt Page as Parent Representative of the Lighthouse Charter to the Current Friends Of Clarksburg Schools Board of Directors** – Matt Taylor moved



to appoint Kate Alves as Community/ Founder, and Matt Page as Parent Representative of the Light House Charter to the current Friends of Clarksburg Schools Board of Directors. Andy Wallace seconded. Don Clark wanted to know when this would take effect and when they would officially be sworn in. Jim Lockhart responded that it would take effect immediately and that the new members would be sworn in at the next meeting. Several members shared concern that this would change our quorum and if the new board members would travel to Clarksburg each month to attend the meetings. James Darin Hall wanted to know who these new appointees are and who selected these candidates. Randy Perry asked if the Founders Group put forward these two members. Jim Lockhart responded that yes they are from the Founders Group of the Lighthouse Charter. James Darin Hall said he would feel more comfortable if he had a chance to meet these two appointees first. Motion carried 9:1. James Darin Hall opposed.

9. **Discussion/Action Present the Parent and Staff Survey for Approval of the Survey Instrument and the Timeline for Implementation**– Matt Taylor presented that he sent out the survey to the board for review. A couple of board members said they never received the survey. Jody Bogle VanDePol asked to strike the staff question that asks what grade they teach. It would make it too easy to identify who is answering the survey. Shari Haselhuhn asked if the staff survey is mandatory. Matt Taylor said that it would not be mandatory and that the data will be compiled outside of DECS so we will not know who filled it out and who did not. Randy Perry asked what our procedure for sending out the info to parents will be so that they will know that the survey is anonymous. Imelda Oseguera said that they can set up a computer at an ELAC meeting so that Spanish families can fill out the survey. Matt Taylor said there is no control over how many times a parent or staff member takes the survey. Andy Wallace asked what the purpose of the survey was and that he felt that the questions be well thought out so they ask the questions we are wanting answered and not leading people to specific answers. Jeff Geisler suggested that the goal component with project based learning be broken down a bit. He wanted to see it be more specific about PBL, Music, and Art. Jim Lockhart recommends changing the motion. Andy Wallace asks if the Board can have the chance to approve the questions before they are deployed. Jody Bogle VanDePol suggests that we approve the motion with the idea that they will rework and review the questions. Matt Taylor motioned to approve the survey instrument and the timeline for implementation. Randy Perry seconded. Motion carried 10:0
10. **Request for Approval of February Vendor Check Report**– CBO Peter Stone presented the February vendor check report. Andy Wallace made a motion to approve. Randy Perry seconded. Motion carried 10:0
11. **Other Information Only Items**– CBO Peter Stone presented several reports.
12. **Donations to Receive and Acknowledge**– Peter Stone presented donations that were received for DECS and the Lighthouse Charter. Jody Bogle VanDePol made a motion to accept the donations. Jeff Geisler seconded. Motion carried 10:0.
13. **Request Approval to Create a New Full Time Business Analyst Position With a Salary Up to \$50,000 Per Year Which is Included In the 2nd Interim Forecast for 2013 - 2014**– Peter Stone presented the need to create a new full time business Analyst position. Jody Bogle VanDePol asked if \$50,000 per year was a high enough salary to attract the caliber person we are looking for. Jeff Geisler asked if Peter Stone as prepared a duty statement for the position. Peter Stone responded that he has a draft duty statement that is 90 to 95% complete. Jim Lockhart asked if we have a motion. Since no one motioned Jim Lockhart recommended that we bring this agenda item back next meeting. Jim asked that Peter prepare the duty statement and an org chart for that meeting.
14. **Ratify Signed Contract With Brown Construction Inc For \$220,455 For the Site, Electrical and Installation of the Three New Classrooms and the Shade Structure**– Yolo County said they would like \$2,500 for the parking survey they performed. Don Clark moved to ratify signed contract with Brown Construction Inc. for \$220,455 for the site electrical and installation of the three new classrooms and the shade structure. Andy Wallace seconded. Motion carried.10:0.
15. **CBO Report**– Peter Stone presented the CBO report. Construction on the new classrooms started today. The buildings should be here by April 1, 2014. The targeted availability is April 28, 2014. The key thing is PG&E changing over the transformer. Dupnik cost will be 106k over a three year period. The shade structure has the possibility of having moveable tables in case we want to clear the tables for an event. River Delta wireless is negotiating final deals with the Sugar Mill. This month they should be able to get some testing with the signal done.
16. **Superintendent/ Principal Report**– Steve Lewis presented that his report was on strategic planning and was presented at the special board meeting. Ms. Uslan is happy with the shade structure and is alright with the scheduled PG&E power outages. Mr. Lewis will be meeting with the Language Academy next week.


17. **Reports from Board Members**– James Darin Hall presented the differences he experienced between the Headlands trip and the Coloma trip.
18. **Adjourn to Closed Session** – Don Clark moved to adjourn to closed session. Jeff Geisler seconded. Motion carried 11:0. The meeting adjourned to closed session at 8:25 PM. Roll call:
Jim Lockhart- President
Dominic DiMare- Vice President
Andy Wallace- Chief Financial Officer
Don Clark- member
Jeff Geisler- member
James Darin Hall- secretary
Jody Bogle VanDePol- member
Randy Perry- member
Matt Taylor- member
19. **Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session**- The meeting reconvened to open session at 10:40 PM. Jim Lockhart reported that the Board approved by a vote of 9:0 the letter of Intent with Cornish & Carey Commercial.
20. **Adjournment**- Dominic DiMare moved to adjourn the meeting. Don Clark seconded. Motion carried 9-0. The meeting closed adjourned at 10:41 PM

Submitted

Approved on



Stephen Lewis, Superintendent/ Principal



James Darin Hall, Secretary

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