

**Friends of Clarksburg Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

March 14, 2014

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, March 17, 2014**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on March 14, 2014 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ Friends of Clarksburg Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
March 17, 2014
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance
 - Jim Lockhart- President
 - Dominic DiMare- Vice President
 - Andy Wallace- Chief Financial Officer
 - James Darin Hall– Secretary
 - Don Clark- member
 - Jeff Geisler- member
 - Matt Taylor- member
 - Randy Perry- member
 - Jody Bogle VanDePol- member
 - Imelda Oseguera-member
 - Sheri Haselhuhn-member
2. Approval of the Agenda
3. Discussion Student Recognition. (Steve Lewis)
4. Discussion PTC Update. (Joni Krueger)
5. Employee Update (*Leadership*)
6. Public Comment
7. Request Approval of the Minutes of the Meeting of February 24, 2014 (*Aristea Walker*)
pages
8. Request Approval to Appoint Kate Alves as Community/ Founder, and Matt Page as Parent Representative of the Lighthouse Charter to the Current Friends Of Clarksburg Schools Board of Directors.
9. Discussion/Action Present the Parent and Staff Survey for Approval of the Survey Instrument and the Timeline for Implementation. (Matt Taylor, Randy Perry)
10. Request for Approval of February Vendor Check Report (*Peter Stone*) *pages*
 - a) \$177K Total With Following Notable Items:
 - b) \$103K River Delta Unified School District – Special Ed Encroachment
 - c) \$11K Schools Insurance Authority – Worker’s Comp, Liability & Property Ins
 - d) \$5K PG&E – Engineering Deposit for New Construction
 - e) \$4K Staples – Office Supplies
 - f) \$1K PG&E – Utility Bill
 - g) \$1K Houghton Mifflin – Data Director Licenses
 - h) \$1K PayChex – HR/Payroll Fee
 - i) \$1K California Charter School Conference – Registration
 - j) \$1K Feddersen & Co. – Tax Return Preparation
 - k) \$30K Payroll Related
 - (i) \$11K Sacramento County Office of Ed – CALSTRS Retirement Contributions

- (ii) *\$7K Kaiser Foundation –Contributions to Medical Insurance*
- (iii) *\$5K Sacramento County Office of Ed – CALPERS Retirement Contributions*
- (iv) *\$4K Western Health Advantage –Contributions to Medical Insurance*
- (v) *\$2K Schools Insurance Authority – Dental and Vision Insurance*
- (vi) *\$1K State Disability Insurance*

11. Other Information Only Items (Peter Stone)

- a) Month of February Payroll Check Items with Direct Deposit
Total Payroll Expense for the Month is \$130K vs \$120K in January
- b) Month of February Transaction Detail Extra Duty Pay & OT
Total Extra Duty is \$.5K vs \$.1K in January
- c) February YTD Actuals pages
\$1,229K Revenue and \$1,163K Expenditures Yield \$66K Gain vs Last Year: \$770K Revenue and \$1,048K Expenditures Yielding a Loss of \$270K
- d) February YTD General Project Profitability Summary page
Teacher Account Expenses At \$7.2; Bus and After School Receipts \$38K: Scrip \$5.0

12. Donations to Receive and Acknowledge (Peter Stone)

- a) *\$3,000 Bogle Vineyards Winery – Art & Music*
- b) *\$2,000 S.H. Merwin & Sons, Inc. – Delta Elementary Charter School & Headlands*
- c) *\$1,000 West Sacramento Rotary Club – Headlands Field Trip*
- d) *\$799.50 Herring Estates LLC – Delta Elementary Charter School*
- e) *\$250 Matt & Heather Brown – The Lighthouse Charter School*
- f) *\$250 Rebecca & Tim McCormac – The Lighthouse Charter School*

13. Request Approval to Create a New Full Time Business Analyst Position With a Salary Up to \$50,000 Per Year Which is Included In the 2nd Interim Forecast for 2013 - 2014 (Peter Stone)

14. Ratify Signed Contract With Brown Construction Inc For \$220,455 For the Site, Electrical and Installation of the Three New Classrooms and the Shade Structure. (Peter Stone).

15. CBO Report (Peter Stone)

16. Superintendent/ Principal Report (Steve Lewis)

17. Reports from Board Members

18. Adjourn to Closed Session

- a) Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
 - i) Public Employee(s) Evaluation:
 - (a) Administrative
 - (b) Certificated
 - (c) Classified
 - (d) Classified Management/Confidential
 - (e) Management -- Superintendent's Evaluation
 - ii) Public Employee(s): Searches, Appointment, Employment

- (f) Discussion/Action of Certificated Contracts
 - a. Approved Teacher's Contracts
- (g) Discussion/Action of Superintendent/ Principal Contract
- (h) Discussion/Action of Classified Position
- iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release
- b) b) Possible or Pending Litigation or Litigation or Negotiation [Government Code 54956.9(a) (b) (c)]

19. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

20. Adjournment