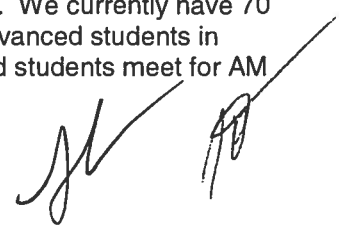


**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

November 18, 2013

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The November 18, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:06p.m. by Board President Jim Lockhart at Delta Elementary Charter School in Clarksburg, California.
Roll call of directors:
 - Jim Lockhart- President
 - Dominic DiMare- Vice President
 - Andy Wallace- Chief Financial Officer
 - James Darin Hall – Secretary
 - Don Clark- member (absent)
 - Jeff Geisler- member
 - Matt Taylor- member (6:08)
 - Randy Perry- member (absent)
 - Jody Bogle VanDePol- member
 - Imelda Oseguera- member (absent)
 - Sheri Haselhuhn- memberSuperintendent/ Principal Stephen Lewis, CBO Peter Stone, and Aristeia Walker (recorder) were also present. Jim Lockhart led the pledge of allegiance.
2. **Approval of the Agenda-** Dominic DiMare moved to approve the agenda. Andy Wallace seconded. Motion carried 7:0
3. **Public Comment-** No public comment.
4. **Request Approval of the Minutes of the Meeting of October 14, 2013 –** Dominic DiMare moved to approve the minutes of October 14, 2013. Jody Bogle VanDePol seconded. Motion carried 7:0.
5. **Discussion Student Recognition-** Ms. Kiesel's Kindergartners presented their PBL project on "Creating a Balanced Life."
6. **Discussion PTC Update-** Tiffani Taylor presented that there were an estimated 800 people in attendance at the Fall Festival. The PTC Grossed around \$8000. Butterbraid sales brought in \$3700. PTC will be working with 5th and 6th grade on fundraising events to ensure that events don't overlap. Request forms have been given to teachers and staff in order to request funds from PTC. The PTC presented five new Chromebooks to the school.
7. **Discussion Peer Mediation Update-** Yesenia Aludenda presented her Peer Mediation program along with one of her peer mediators, Brenden Trillo (6th Grade).
8. **Discussion Nurses Training Update-** Shari Haselhuhn presented on the status of the epi pen training for all staff. A red binder has been placed in every classroom. It contains the care plan for every student with medical issues in said class. In February the nurse will be performing vision and hearing screenings. TB testing will be performed for all staff and volunteers on 11/19/13. The Nurse has created a DECS Health Plan book. Shari is now the point person between the school and the nurse.
9. **Discussion Accelerated Math Update-** Margie Montzingo presented Accelerated Math (AM). We currently have 70 subscriptions and they are all being used. 50 are used for intervention students and 20 for advanced students in grade 2-6. The intervention students meet for AM once a week for 30 minutes. The advanced students meet for AM twice a week for 30 minutes.



10. **Discussion ELAC Update-** Shari Haselhuhn presented that ELAC meets only 3 times a year. ELAC is having a lunch for all staff on Wednesday to say thank you for all the hard work that has been put into PBL.
11. **Discussion Parent Conduct Guidelines-** Darin Hall presented an issue with parents disagreeing and causing issues on campus and at the bus stop. He then brought up the idea of adopting a code of conduct for students and parents to agree to and the beginning of each school year. A discussion followed and many ideas were shared. This topic requires more discussion.
12. **Request for Approval of October Vendor Check Report-** CBO Peter Stone presented the October vendor check report. Dominic DiMare made a motion to approve. Andy Wallace seconded. Motion carried 8:0
13. **Other Information Only Items-** CBO Peter Stone presented several reports.
14. **Donations to Receive and Acknowledge-** Peter Stone presented \$500 received from Chalk It Up to Sacramento for the Music and Art Programs, \$364.12 received from Raley's Scrip, \$172.24 received from Nugget Scrip, \$100 received from West Sacramento Rotary Club for the Music Program, and \$66 received from Target Scrip. Andy Wallace made a motion to accept the donations. Dominic DiMare seconded. Motion carried 8:0.
15. **Request for Ratification of Fully Executed Agreement With Synthesis Partners LLC for Architecture and Engineering Fees for Three New Classroom & Parking Project Totaling \$23,400-** Peter Stone presented the ratification of the fully executed agreement with Synthesis Partners LLC. Andy Wallace made a motion to approve. Dominic DiMare seconded. Motion carried 8:0
16. **Request Approval to Make Existing Part Time Instructional Aide Position for the Learning Center Full Time-** Steve Lewis presented the need to make the Instructional Aide Position for the Learning Center a full time position. A discussion followed. Thoughts and ideas were shared with regards to the presentation of budgetary items. Jim Lockhart made a motion to approve. Matt Taylor seconded. Motion carried 8:0.
17. **Request Approval to Create a New 1 Hour Per Week PT Position of Adult Ed English Instructor-** Steve Lewis presented the need for an Adult Ed English Instructor for non-English speaking parents of students. Matt Taylor made a motion to approve conditionally with Steve Lewis asking ELAC to pay for this position. Jody Bogle VanDePol seconded. Motion carried 8:0.
18. **CBO Report-** Peter Stone presented that there are some issue with the shade structure being too close to the building and it can't be pulled over because it will then be over septic lines which is also not allowed. The Architect has given us a timeline. December 5, 2013, we will have over the counter approval for DSA. March 2014, we will have county approval. The Prop39 packet was sent to the district before the deadline. MySchoolBucks was used to sell the initial crab feed tickets and then paypal was used to sell the extra tickets. Enrollment is up at DECS and we have 9 opening school wide. The Lighthouse Charter was approved conditionally by the Washington School District. Lighthouse Charter School site was given runway clearance. CDE has given the site approval for up to 750 kids. Peter Stone is working with auditors to give the Washington School District our financials. The Lighthouse account we started is up and running. Matt Taylor presented that we received the max amount under federal law for the Lighthouse Charter.
19. **Employee Update-** Aristeia Walker presented on the use of technology at DECS by showing a video of students in music class using iPads to learn their holiday songs. Shari Haselhuhn presented fourth grade is working on Mission Projects. The Fifth and sixth grade are working hard on their PBL Projects. Kindergarten and 1st grade will be partaking in a Friendship Feast at DECS. The Third Grade PBL project of recreating crossfit type workout for their parents is in full swing.
20. **Superintendent/ Principal Report-** Steve Lewis presented on PBL and the Critical Friends Protocol which is an evaluation process that he is putting himself and the DECS staff through. Every staff member has a focus area that they can improve. Lesley is working on attendance; tracking absences and independent study.
21. **Reports from Board Members-** Matt Taylor handed out Power School packets. We will have an agenda item at next month's Board Meeting on Power School. There is an NWEA meeting on Thursday for training and to upload the data file after that we will be ready to go with testing. Jody Bogle VanDePol presented that they created and sold 96 extra seats for the Crab Feed. Everyone on the waitlist got tickets.

22. Adjourn to Closed Session- Dominic DiMare moved to adjourn to closed session. Matt Taylor seconded. Motion carried 8-0. The meeting adjourned to closed session at 9:03pm. Roll call:

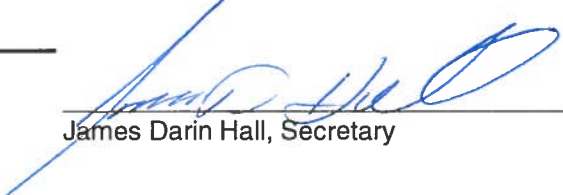
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- Jody Bogle VanDePol- member
- Randy Perry- member (Absent)
- Matt Taylor- member

23. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session- The meeting reconvened to open session at 10:10 PM. Jim Lockhart had nothing to report.

24. Adjournment- Dominic DiMare moved to adjourn the meeting. Jeff Geisler seconded. Motion carried 7-0. The meeting closed adjourned at 10:11 PM

Submitted _____

Stephen Lewis, Superintendent/ Principal

Approved on _____

James Darin Hall, Secretary

ajw