

**Friends of Clarksburg Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

November 15, 2013

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, November 18, 2013**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on November 15, 2013 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ Friends of Clarksburg Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
November 18, 2013
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance
 - Jim Lockhart- President
 - Dominic DiMare- Vice President
 - Andy Wallace- Chief Financial Officer
 - James Darin Hall– Secretary
 - Don Clark- member
 - Jeff Geisler- member
 - Matt Taylor- member
 - Randy Perry- member
 - Jody Bogle VanDePol- member
 - Imelda Oseguera-member
 - Sheri Haselhuhn-member
2. Approval of the Agenda
3. Public Comment
4. Request Approval of the Minutes of the Meeting of October 14, 2013 (*Aristea Walker*)
pages 5-7
5. Discussion Student Recognition. (Tim Rapp, Ellie Kiesel)
6. Discussion PTC Update. (Joni Krueger)
7. Discussion Peer Mediation Update. (Yesenia Aludenda)
8. Discussion Nurses Training Update. (Shari Haselhuhn)
9. Discussion Accelerated Math Update. (Shari Haselhuhn)
10. Discussion ELAC Update. (Imelda Oseguera)
11. Discussion Parent Conduct Guidelines. (Darin Hall)
12. Request for Approval of October Vendor Check Report (*Peter Stone*) *pages 8-13*
 - a) \$72K Total With Following Notable Items:
 - b) \$11K Schools Insurance Authority – Property/Liability and ½ of Workers Comp Insurance
 - c) \$10K Pearson - Textbooks
 - d) \$7K Follett Educational Services – Textbooks
 - e) \$6K Feddersen & Company LLP – 1st Progress Billing on 12-13 Audit
 - f) \$6K Northwest Education Association – Web Based MAP Testing Math & Reading
 - g) \$5K McGraw Hill – 4th Grade Common Core Licenses and Materials
 - h) \$5K FIA Credit Card- Supplies, Equipment, Conference, Yellow Pages, & Other
 - i) \$3K Jocelyn Mitchelmore – GLAD Training for Two
 - j) \$2K Conditions for Learning – Instructional Consulting Services
 - k) \$2K PG&E – Utility Bill

- l) \$2K Charter School Financial – October Loan Interest Payments*
- m) \$2K School Specialty Premier Agendas – Various Classroom Supplies & Equipment*
- n) \$1K Ramos Oil Company – Bus Fuel*
- o) \$1K Sac Valley Janitorial Supplies – Various Janitorial Supplies*
- p) \$1K Houghton Mifflin Harcourt – Data Director & Benchmark Licenses*
- q) \$1K Charter School Development Center – Annual Dues*
- r) \$1K Diane Webber – CELDT Testing Services*
- s) \$0K First Northern Bank – 13-14 RLOC Interest*

13. Other Information Only Items (Peter Stone)

- a) Month of October Payroll Check Items with Direct Deposit page 14
Total Payroll Expense for the Month is \$119K vs \$188K in September*
- b) Month of October Transaction Detail Extra Duty Pay & OT page 15
Total Extra Duty is \$.6K vs \$.2K in September*
- c) October YTD Actuals pages 16-17
\$505K Revenue and \$487K Expenditures Yield \$18K Excess of Revenue Over Expenditures vs Last Year: \$301K Revenue and \$448K Expenditures Yielding a Loss of \$147K*
- d) October YTD General Project Profitability Summary page 18
Teacher Account Expenses At \$5.6; Bus and After School Receipts \$29K: Scrip \$3.7K*

14. Donations to Receive and Acknowledge (Peter Stone)

- a) \$500.00 Chalk It Up to Sacramento – For Music & Art Program*
- b) \$364.12 Raley's – Scrip*
- c) \$172.24 Nugget - Scrip*
- d) \$100.00 West Sacramento Rotary Club – For Music Program*
- e) \$66.00 Target - Scrip*

15. Request for Ratification of Fully Executed Agreement With Synthesis Partners LLC for Architecture and Engineering Fees for Three New Classroom & Parking Project Totaling \$23,400 (Peter Stone) pages 19-28

16. Request Approval to Make Existing Part Time Instructional Aide Position for the Learning Center Full Time – Full Year Impact \$9K and Impact for 2013-2014 \$6K (Steve Lewis) page 29

17. Request Approval to Create a New 1 Hour Per Week PT Position of Adult Ed English Instructor – Full Year Impact \$875 and Impact for 2013-2014 \$600 (Steve Lewis) page 30

18. CBO Report (Peter Stone)

19. Employee Update (Aristea Walker, Imelda Oseguera, Sheri Haselhuhn)

20. Superintendent/ Principal Report (Steve Lewis)

21. Reports from Board Members

22. Adjourn to Closed Session

- a) Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases pages 31-33
 - ii) Public Employee(s): Employment
 - (a) Discussion/Action of Classified Positions

23. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

24. Adjournment