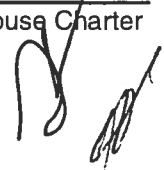


**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

October 14, 2013

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The October 14, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:04p.m. by Board Vice President Dominic DiMare at Delta Elementary Charter School in Clarksburg, California.
Roll call of directors:
 - Jim Lockhart- President (absent)
 - Dominic DiMare- Vice President
 - Andy Wallace- Chief Financial Officer (absent)
 - James Darin Hall – Secretary
 - Don Clark- member
 - Jeff Geisler- member
 - Matt Taylor- member
 - Randy Perry- member
 - Jody Bogle VanDePol- member
 - Imelda Oseguera- member
 - Sheri Haselhuhn- memberSuperintendent/ Principal Stephen Lewis, CBO Peter Stone, and Aristeia Walker (recorder) were also present. Dominic DiMare led the pledge of allegiance.
2. **Approval of the Agenda-** James Darin Hall moved to approve the agenda. Jody Bogle VanDePol seconded. Motion carried 9:0
3. **Public Comment-** No public comment.
4. **Request Approval of the Minutes of the Meetings of September 5, 2013 and September 9, 2013 –** Matt Taylor moved to approve the minutes of September 5, 2013. Randy Perry seconded. Motion carried 9:0. Matt Taylor moved to approve the minutes of September 9, 2013. Randy Perry seconded. Motion carried 9:0.
5. **Discussion Scrip Program Update-** Denise Caton presented the new Scrip program which includes passive fundraising and active shopping through Amazon.com.
6. **Discussion/ Action of NWEA Assessments-** Matt Taylor presented on North West Educational Assessments in absence of State assessments. Don Clark moved to authorize Peter Stone to sign a letter of intent with NWEA for the assessments up to \$6,500. James Darin Hall seconded. Motion carried 9:0.
7. **Request for Approval of September Vendor Check Report-** CBO Peter Stone presented the September vendor check report. Randy Perry made a motion to approve. Jeff Geisler seconded. Motion carried 9:0
8. **Other Information Only Items-** CBO Peter Stone presented several reports.
9. **Donations to Receive and Acknowledge-** Peter Stone presented \$40 received from Shanda Lading for the Art Program. Steve Lewis Presented that Rotary Club gave a \$100 donation. Jeff Geisler made a motion to accept the donations. Jody Bogle VanDePol seconded. Motion carried 9:0.
10. **Request Approval to Establish a New Checking Account for Friends of Clarksburg Schools With Exactly the Same Authorized Signers and Other Personnel Access Authority as on the Checking Account #xxx1090-** Peter Stone presented the establishment of a new account for contributions going toward the new Lighthouse Charter School. Randy Perry made a motion to approve. Matt Taylor seconded. Motion carried 9:0



11. **Request Approval to Authorize the New Checking Account's Use in Receiving Contributions for the Lighthouse Charter School and Charter Management Activities and Making Disbursements to Establish the New Charter School and Related Management Activities-** Randy Perry made a motion to approve. Matt Taylor seconded. Motion carried 9:0.
12. **Request Approval to Authorize the Chief Business officer to Establish a New Accounting Entity for Friends of Clarksburg Schools (Same EIN) Using the New Checking Account to Properly Segregate Transactions for the New Charter School and Delta Elementary Charter School-** Matt Taylor made a motion to approve. Jody Bogle VanDePol seconded. Motion carried 9:0.
13. **Request Approval of Authority for Chief Business Officer to Finalize Plans, Estimates and Obtain Permits and Leases to: 1) Install Three Relocatable Classrooms in Existing School Parking Area; 2) Install New 800Amp Service; 3) Build Replacement and Additional Angled Street Parking North and South of the Campus on N. School St.; and 4) Build an Extension on the Cafeteria for Covered Outdoor Seating. Total Value of Additions Not to Exceed \$420,000-** Earlier Peter Stone presented the new building plans. Peter Stone has put together the final plans to install the classrooms, a new 800Amp, angled parking along the street, and an outdoor covered eating area by the cafeteria. Randy Perry made a motion to approve. Don Clark seconded. Motion carried 9:0.
14. **CBO Report-** Peter Stone presented on the common core moneys, gave an enrollment update, and spoke about Prop39. Peter Stone presented on the issues we face with the Lighthouse Charter site not currently being a school site. Peter Stone spoke with auditors about the DECS PTC and if they need a separate EIN.
15. **Employee Update-** Aristeia Walker presented on the new backup system being implemented at DECS. Imelda Oseguera presented fourth grade's field trip to Stone Lakes was canceled due to the government shut down so the students were asked to write letters to Government Representatives. The Fifth grade PBL Project is about the human body's circulatory system. Sixth grade's PBL project will be surrounding How to Create a Healthy Mind, Body, and Spirit. Shari Haselhuhn presented that teachers are preparing for parent conferences. Kindergarten will be going on a field trip to Fog Willow Farms. First grade's PBL project is centered on health snacks. Second grade's PBL project will be on healthy heroes. Third Grade's PBL project will have our parents participate as they come ready to workout.
16. **Superintendent/ Principal Report-** Steve Lewis presented the school wide PBL theme is "How to Create a Healthy School Community." The CCSA regional meeting was surrounding special education. The SCOE meeting was on Common Core. There have been two ELAC meetings already this school year. During the ELAC meetings it was identified that the local Spanish community requires more reading so we are buying more AR books, and English classes. At the school site council meeting the topic was, understanding our data and common core standards.
17. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees-** The Board discussed the idea of disbanding some of the committees. The following committees were either disbanded or remain active as listed.
- a. **Board Rules and Regulations-** Disband.
 - b. **Budget Review Committee-** Disband.
 - c. **Facilities-** Disband.
 - d. **Friends of Clarksburg Schools, Inc.-** Disband.
 - e. **ELAC-** Remains Active. Imelda Oseguera presented that ELAC is happy about the possibility of Lighthouse Charter opening. ELAC raised \$1,800 from the Mexican Dinner for the Art Program.
 - f. **Technology committee-** Disband.
 - g. **Fundraising Donation Committee (FDC)-** Disband.
 - h. **Bus Committee-** Remains Active.
18. **Reports from Board Members-** Matt Taylor proposed a gold fish booth with ping pong balls for the Boards Fall Festival booth. Shari Haselhuhn presented the process and the steps DECS has taken to become a Local Education Agency for special education. Shari Haselhuhn has done research on Charter SELPA and which program works for us.
19. **Other-** Christy Jourdan presented a PTC update.
20. **Adjourn to Closed Session-** Jeff Geisler moved to adjourn to closed session. James Darin Hall seconded. Motion carried 9:0. The meeting adjourned to closed session at 9:05pm. Roll call:

Jim Lockhart- President (Absent)
Dominic DiMare- Vice President
Andy Wallace- Chief Financial Officer (Absent)
Don Clark- member
Jeff Geisler- member
James Darin Hall- secretary
Jody Bogle VanDePol- member
Randy Perry- member
Matt Taylor- member

21. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session- The meeting reconvened to open session at 9:20 PM. Dominic DiMare had nothing to report.

22. Adjournment- Dominic DiMare moved to adjourn the meeting. Don Clark seconded. Motion carried 7-0. The meeting closed adjourned at 9:20 PM

Submitted _____ **Approved on** _____


Stephen Lewis, Superintendent/ Principal


James Darin Hall, Secretary

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