

**Friends of Clarksburg Schools  
Delta Elementary Charter School  
P.O. Box 127  
Clarksburg, CA 95612**

**October 11, 2013**

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, October 14, 2013**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on October 11, 2013 on the Bulletin Board at:

Delta Elementary Charter School

Aristea Joy Walker  
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**Delta Elementary Charter School/ Friends of Clarksburg Schools**  
**Regular Board Meeting**  
36230 North School Street, Clarksburg, California  
**October 14, 2013**  
**6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
  - Jim Lockhart- President
  - Dominic DiMare- Vice President
  - Andy Wallace- Chief Financial Officer
  - James Darin Hall– Secretary
  - Don Clark- member
  - Jeff Geisler- member
  - Matt Taylor- member
  - Randy Perry- member
  - Jody Bogle VanDePol- member
  - Imelda Oseguera- member
  - Sheri Haselhuhn- member
2. Approval of the Agenda
3. Public Comment
4. Request Approval of the Minutes of the Meetings of September 5, 2013 and September 9, 2013 (*Aristea Walker*) pages 5-8
5. Discussion Scrip Program Update. (Denise Caton)
6. Discussion/ Action of NWEA Assessments. (Matt Taylor)
7. Request for Approval of September Vendor Check Report (*Peter Stone*) pages 9-12
  - a) \$23K Total With Following Notable Items:
  - b) \$4K Schools Insurance Authority – Worker’s Comp Payment
  - c) \$2K Conditions for Learning – Instructional Consulting Services
  - d) \$2K PG&E – Utility Bill
  - e) \$2K Charter School Financial – September Loan Interest Payments
  - f) \$2K Heartland mySchoolBucks- Credit Card Fees With a Partial Refund to Come
  - g) \$1K Staples Advantage – Various Office and Classroom Supplies
  - h) \$1K First Northern Bank – 12-13 RLOC Interest
  - i) \$1K Capital Live Scan – Secure Screenings
8. Other Information Only Items (Peter Stone)
  - a) September Payroll Check Items with Direct Deposit pages 13-14  
Total Payroll Expense for the Month is \$118K
  - b) September Transaction Detail Extra Duty Pay & OT page 15  
Total Extra Duty is \$.2K
  - c) September YTD Actuals pages 16-18  
\$356K Revenue and \$299K Expenditures Yield \$56K Excess of Revenue Over Expenditures

- d) September YTD General Project Profitability Summary pages 19-20  
Teacher Account Expenses At \$5.0K; Bus and After School Receipts \$25K: Scrip \$3.1K
- 9. Donations to Receive and Acknowledge (*Peter Stone*)
  - a) \$40 for Art Program – *Shanda Lading*
- 10. Request Approval to Establish a New Checking Account for Friends of Clarksburg Schools With Exactly the Same Authorized Signers and Other Personnel Access Authority as on the Checking Account #xxx1090. (*Peter Stone*)
- 11. Request Approval to Authorize the New Checking Account's Use in Receiving Contributions for The Lighthouse Charter School and Charter Management Activities and Making Disbursements to Establish the New Charter School and Related Management Activities. (*Peter Stone*)
- 12. Request Approval to Authorize the Chief Business Officer to Establish a New Accounting Entity for Friends of Clarksburg Schools (Same EIN) Using the New Checking Account to Properly Segregate Transactions for the New Charter School and Delta Elementary Charter School. (*Peter Stone*)
- 13. Request Approval of Authority for Chief Business Officer to Finalize Plans, Estimates and Obtain Permits and Leases to: 1) Install Three Relocatable Classrooms in Existing School Parking Area; 2) Install New 800Amp Service; 3) Build Replacement and Additional Angled Street Parking North and South of the Campus on N. School St.; and 4) Build an Extension on the Cafeteria for Covered Outdoor Seating. Total Value of Additions Not to Exceed \$420,000. (*Peter Stone*)
- 14. CBO Report (*Peter Stone*)
- 15. Employee Update (*Aristea Walker, Imelda Oseguera, Sheri Haselhuhn*)
- 16. Superintendent/ Principal Report (*Steve Lewis*)
- 17. Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees
  - a) Board Rules and Regulations (*Jim Lockhart, Matt Taylor*)
  - b) Budget Review Committee (*Andy Wallace, Don Clark, Jim Lockhart*)
  - c) Facilities (*Don Clark, Jim Lockhart, Dominic DiMare, Randy Perry, Andy Wallace*)
  - d) Friends of Clarksburg Schools, Inc. (*Andy Wallace, Don Clark, Jim Lockhart*)
  - e) ELAC (*Imelda Oseguera*)
  - f) Technology committee (*Jeff Geisler, Jim Lockhart*)
  - g) Fundraising Donation Committee (FDC) (*Jody VanDePol, Dominic DiMare, Darin Hall*)
  - h) Bus Committee (*Jeff Geisler, Matt Taylor*)
- 18. Reports from Board Members
- 19. Other page 21
- 20. Adjourn to Closed Session
  - a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases

- i) Public Employee(s) Evaluation:
    - (a) Administrative
    - (b) Certificated
    - (c) Classified
    - (d) Classified Management/Confidential
    - (e) Management -- Superintendent's Evaluation
  - ii) Public Employee(s): Searches, Appointment, Employment
    - (f) Discussion/Action of Certificated Contracts
      - a. Approved Teacher's Contracts
    - (g) Discussion/Action of Superintendent/ Principal Contract
    - (h) Discussion/Action of Classified Position
  - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release
- b. b) Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]

21. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session

22. Adjournment