

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

June 17, 2013

This meeting was authorized by the Board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The June 17, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:06 p.m. by Board President Jim Lockhart at the Delta Elementary Charter School in Clarksburg, California.
Roll call of directors:
Jim Lockhart- President
Dominic DiMare- Vice President
Andy Wallace- Chief Financial Officer (absent)
Rosalia Fernandez-Merwin- Secretary
Don Clark- member (absent)
Don Fenocchio- member
Jeff Geisler- member
James Darrin Hall- member (absent)
Jody Bogle VanDePol- member (absent)
Imelda Oseguera-member
Kathi Gomes-member
Superintendent/ Principal Stephen Lewis, CBO Peter Stone, and Shannon Breckenridge (recorder) were also present. Board President Jim Lockhart led the pledge of allegiance.
2. **Approval of the Agenda-** Dominic DiMare moved to approve the agenda. Rosalia Fernandez-Merwin seconded. Motion carried 7:0.
3. **Public Comment-** Becky Morazzini stated that she loves DECS.
4. **Volunteer of the Year Presentation-** Steve Lewis introduced Becky Morazzini as this year's Volunteer of the Year. The Board thanked her for her extraordinary assistance to the school.
5. **Request Approval of the Minutes of the Meetings of May 13, 2013, May 20, 2013 and June 14, 2013-** Rosalia Fernandez-Merwin moved to approve the minutes of May 13, 2013. Dominic DiMare seconded. Motion carried 7:0. Item 2 of the minutes of the May 20, 2013, meeting was corrected to add the names "Dominic DiMare" who made a motion to approve the agenda and "Andy Wallace" who seconded. Rosalia Fernandez-Merwin moved to approve the revised minutes of May 20, 2013. Dominic DiMare seconded. Motion carried 7:0. Rosalia Fernandez-Merwin moved to approve the minutes of June 14, 2013. Dominic DiMare seconded. Motion carried 7:0.
6. **Discussion/Approval of Delta Elementary Charter School 2013-2014 Budget-** CBO Peter Stone presented the 2013-2014 Budget and answered questions. He handed out many backup documents to the budget. Dominic DiMare made a motion to approve the 2013-2014 Budget. Rosalia Fernandez-Merwin seconded. Motion carried 7:0.
7. **Request for Approval of May Vendor Check Report-** CBO Peter Stone presented. Dominic DiMare made a motion to approve. Rosalia Fernandez-Merwin seconded. Motion carried 7:0.
8. **Other Information Only Items-** CBO Peter Stone presented several reports.
9. **Donations to Receive and Acknowledge-** CBO Peter Stone reported that the school received \$50.00 from Ramos Oil Company for the learning garden project. Rosalia Fernandez-Merwin moved to accept the donation. Dominic DiMare seconded. Motion carried 7:0.
10. **CBO Report-** CBO Peter Stone reported that the Sonar Bus Pass system and the My Bucks Program are being set up to help with the bus payment system. Don Fenocchio and Peter Stone had a good meeting with the Yolo Emergency Communications Agency (YECA) to discuss the wireless system being installed on the firehouse tower. He also updated the Board that he, Steve Lewis, and Dominic DiMare are meeting with Jed Wallace from the California Charter School Association.

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11. **Employee Updates-** Kathi Gomes reported that many teachers were on campus all day today and that everyone is excited and they all have very positive things to say about the upcoming year. Imelda Oseguera reported that she continues to try and locate more students to attend our school.
12. **Superintendent/ Principal Report-** Steve Lewis reported on the office re-organization and the end of the year cleaning. He stated that next year the school should look into hiring a carpet cleaning company to handle the end of the year carpet cleaning. He stated that the new teacher orientations are going well. The retreat will be held over a 3 day period with a very busy agenda planned. Steve Lewis also presented the Board with a copy of the SELPA letter that is being sent to the River Delta Unified School District.
13. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees**
- a) Board Rules and Regulations-** Rosalia Fernandez-Merwin asked to be removed from this committee since she is leaving the Board effective in July.
- b) Budget Review Committee-** Rosalia Fernandez-Merwin asked to be removed from this committee since she is leaving the Board effective in July.
- c) Facilities-** Rosalia Fernandez-Merwin asked to be removed from this committee since she is leaving the Board effective in July.
- d) Friends of Clarksburg Schools, Inc. -** No report was given.
- e) ELAC-** Rosalia Fernandez-Merwin asked to be removed from this committee since she is leaving the Board effective in July.
- f) Technology committee-** No report was given.
- g) Fundraising Donation Committee (FDC) –** Jim Lockhart and Steve Lewis need to meet at Wicked West Pizza to set up a fundraiser.
- h) Bus Committee-** Don Fenocchio stated that the Bus Pass system should help smooth the payment process.
14. **Reports from Board Members-** Rosalia Fernandez-Merwin stated that she was cleaning up some loose ends as she prepares to leave the Board. One of the fixes she is working on is correcting the Charter to ensure that the revisions the Board made to it in 2011 and 2012 are on the correct version which has the expiration date of 2015 instead of 2016. The Charter version currently on the website does not contain these revisions. She is working with DECS attorney on this. She also stated that Shannon Breckenridge is working on updating the Minutes Binder and the Policy Binder and updating the policy guidelines page.
15. **Other-** Don Fenocchio asked about the lawn care for the summertime. Steve Lewis stated that he was working with Riggo (gardener) to set up a schedule.
16. **Adjourn to Closed Session-** Dominic DiMare moved to adjourn to closed session. Jeff Geisler seconded. Motion carried 7:0. The meeting adjourned to closed session at 7:45 p.m. Roll call:
 Jim Lockhart- President
 Dominic DiMare- Vice President
 Andy Wallace- Chief Financial Officer (absent)
 Rosalia Fernandez-Merwin– Secretary (recorder)
 Don Clark- member (absent)
 Don Fenocchio- member
 Jeff Geisler- member
 James Darrin Hall- member (absent)
 Jody Bogle VanDePol- member (absent)
 Superintendent/ Principal Stephen Lewis and Chief Business Officer Peter Stone were also present for closed session.
17. **Reconvene to Open Session and Report of Action Taken Including Vote Count, During Closed Session-**
 The meeting reconvened to open session at 7:54 p.m. President Jim Lockhart reported the following:
 The Board hired April Fabionar as a Kindergarten instructional aide at \$10.00 per hour, \$12,025.00 annually, by a vote of 5:0 (with 4 absent).
18. **Adjournment-** Jeff Geisler moved to adjourn the meeting. Dominic DiMare seconded. Motion carried 5:0:4 (absent). The meeting adjourned at 7:56 p.m.

Submitted

Approved on

July 8, 2013

Stephen Lewis, Superintendent/Principal

Rosalia Fernandez-Merwin, Secretary