

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

July 8, 2013

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

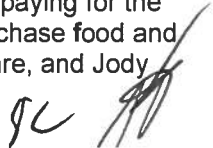
1. **Call to Order, Roll Call and Pledge of Allegiance-** The July 8, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:08p.m. by Board President Jim Lockhart at Delta Elementary Charter School in Clarksburg, California.

Roll call of directors:

Jim Lockhart- President
Dominic DiMare- Vice President
Andy Wallace- Chief Financial Officer (arrived at 6:14 p.m.)
Rosalia Fernandez-Merwin- Secretary
Don Clark- member
Don Fenocchio- member (arrived at 6:16 p.m.)
Jeff Geisler- member (Absent)
James Darin Hall- member
Jody Bogle VanDePol- member
Imelda Oseguera-member
Kathi Gomes-member

CBO Peter Stone, Shannon Breckenridge (recorder trainer) Aristeia Walker (recorder trainee), Matt Taylor (incoming member), Randy Perry (incoming member), and Sheri Haselhuhn (incoming member) were also present. Board President Jim Lockhart led the pledge of allegiance.

7. **Request Approval of the Minutes of the Meeting of June 17, 2013-** Rosalia Fernandez-Merwin requested a quick change to the agenda so the minutes could be approved before the current board dismissed. Jim Lockhart moved to approve the minutes of June 17, 2013. Jody Bogle VanDePol seconded. Motion carried 8:0. **Board members Andy Wallace arrived at 6:14 p.m. and Don Fenocchio arrived at 6:16 p.m.**
2. **Presentation of Plaque to Outgoing Board Directors-** Don Clark presented the outgoing Board members Don Fenocchio, Rosalia Fernandez-Merwin and Kathi Gomes with plaques. Imelda Oseguera presented the outgoing Board members flowers.
3. **Formal Seating and Swearing in of Board Directors-** Don Clark swore in the Parent Representative Matt Taylor, Staff Representative Sheri Haselhuhn, Community/ Founder Representatives Jody Bogle VanDePol and Randy Perry, and Returning Community/ Founder Representatives Dominic DiMare, Jim Lockhart and Andy Wallace for a Two Year Term. Later in the meeting the new Board members gave introductions.
4. **Election of Delta Elementary Charter School/ Friends of the Clarksburg Schools Board Officers Effective Tonight for a One Year Term-** Don Clark made a motion to make Jim Lockhart Board President. Andy Wallace seconded. Motion carried 10:0. Andy Wallace made a motion to make Dominic DiMare Board Vice President. Jim Lockhart seconded. Motion carried 10:0. Dominic DiMare made a motion to make James Darin Hall Board Secretary. Randy Perry seconded. Motion carried 10:0. Don Clark made a motion to make Andy Wallace Board CFO. Jim Lockhart seconded. Motion carried 10:0
5. **Approval of the Agenda-** Dominic DiMare moved to approve the agenda. Andy Wallace seconded. Motion Carried 10:0
6. **Public Comment-** Tiffany Taylor and Joni Kruger introduced the DECS PTC/Boosters. They stated that going forward they would be named only PTC and would be dropping the name Boosters altogether since none of the bank accounts had been changed.
8. **Request of FOCS/ DECS Board to Establish a Meeting Schedule Including Dates, Times and Locations for Regular and Scheduled Special Meetings for the Board of Directors from the Present Date Until July, 2013-** Shannon Breckenridge presented Board meeting dates, times, and locations for the 2013-2014 school year. Jim Lockhart requested that the May 19, 2014 meeting be renamed from DECS Special Budget Meeting to DECS Budget Meeting. Dominic DiMare moved to approve the meeting dates. Andy Wallace seconded. Motion carried 10:0.
9. **Approval of Dates for Brown Act Training-** Shannon Breckenridge presented the available dates for the Brown Act training. The dates did not work for the board so Shannon Breckenridge will find more available dates and the Board will decide at the next meeting.

10. **Request for Approval of June Vendor Check Report-** CBO Peter Stone presented. Dominic DiMare made a motion to approve. James Darin Hall seconded. Motion carried 10:0.
11. **Other Information Only Items-** CBO Peter Stone presented several reports.
12. **Donations to Receive and Acknowledge-** CBO Peter Stone reported that the Jeni Tickler (DECS Scrip Coordinator) donated her agreed upon earnings back to the school. Dominic DiMare moved to accept the donation. James Darin Hall seconded. Motion carried 10:0.
13. **Request Approval Consolidated Application 2013-14 Certification of Assurances, Protected Prayer, Application for Funding, Substitute System for Time Accounting and 2013-2014 Title I, Part A Planned School Allocations-** CBO Peter Stone presented. Don Clark moved to approve the Consolidated Application 2013-14. Andy Wallace seconded. Motion carried 10:0.
14. **Discussion/Request for Approval of Kaiser & WHA Medical and SIA Dental/Vision Employee Benefit Plans for 2013-2014-** CBO Peter Stone presented updated information on the new Kaiser premiums. Andy Wallace moved to accept the 2013-2014 Employee Benefit Plans. Dominic DiMare seconded. Motion carried 10:0.
15. **Request Approval to Authorize Peter Stone To Replace All Current Signatories On Both of DECS' First Northern Bank Checking Accounts With the Newly Elected President, Chief Financial Officer, Vice President or Secretary if a Vice President is Not Elected, and the Superintendent/Principal-** CBO Peter Stone requested board approval to authorize Peter Stone to replace the current signatories with the newly elected Board members. Dominic DiMare moved to approve change. Andy Wallace seconded. Motion carried 10:0.
16. **Request Approval to Authorize the Newly Elected Chief Financial Officer and President or Vice President to Sign the 2013-2014 First Northern Bank Revolving Line of Credit and to Authorize the Chief Financial Officer, or Chief Business Officer or Superintendent/Principal to Make Advances From the Revolving Line of Credit To the DECS First Northern Bank Checking Account-** CBO Peter Stone requested Board approval to authorize newly elected board members the ability to for and make advances from the revolving line of credit. Jody Bogle VanDePol moved to approve. Dominic DiMare seconded. Motion carried 10:0.
17. **Discussion/Request Approval for Allocation of All of DECS' 2012-2013 Education Protection Act Funds (Currently Projected to Be \$244,688) to Teacher's Salaries for DECS' Education Program and to Report this Use and Updated Total as Available on the DECS Website-** CBO Peter Stone requested approval for the allocation of the Protected Act Funds 2012-2013. Don Clark moved to approve the allocation. Jody Bogle VanDePol seconded. Motion carried 10:0.
18. **Discussion/Request Approval for Allocation of All of DECS' 2013-2014 Education Protection Act Funds (Currently Projected to Be \$263,324) to Teacher's Salaries for DECS' Education Program and to Report this Use and Updated Total as Available on the DECS Website-** CBO Peter Stone requested approval for the allocation of the Protected Act Funds 2013-2014. Dominic DiMare moved to approve the allocation. Andy Wallace seconded. Motion carried 10:0.
19. **Discussion/Request Approval for Superintendent Approved Time Off in 2012-2013 (Averaging About One Day Per Employee) to Be Charged Against Accrued Sick Time in the July Payroll-** CBO Peter Stone requested approval Superintendent Approved time off in 2012-2013 to be charged against sick time. Dominic DiMare moved to approve. James Darin Hall seconded. Motion carried 10:0.
20. **CBO Report-** CBO Peter Stone reported that wireless system being installed on the firehouse is still progressing. Shannon Breckenridge presented and answered questions on enrollments and waitlists for the 2013-2014 school year. A discussion followed.
21. **Employee Update-** Kathi Gomes presented that there will be a staff kayaking trip on August 3, 2013. Shannon Breckenridge presented that teacher are bored at home and are choosing to spend time at DECS preparing for the coming school year instead.
22. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees-** Andy Wallace moved to approve the changes to the committees. Jody Bogle VanDePol seconded. Motion carried 10:0.
 - a. **Board Rules and Regulations-** Matt Taylor asked to be added to this committee.
 - b. **Budget Review Committee-** No report was given.
 - c. **Facilities-** Shannon Breckenridge suggested Don Fenocchio be removed from this committee since he is leaving the Board effective in July. Jim Lockhart, Randy Perry, and Andy Wallace asked to be added to this committee.
 - d. **Friends of Clarksburg Schools, Inc.-** No report was given.
 - e. **ELAC-** No report was given.
 - f. **Technology committee-** No report was given.
 - g. **Fundraising Donation Committee (FDC)-** Jody Bogle VanDePol asked about who would be paying for the food for the Meet and Greet; the Board or the PTC. A discussion followed. The Board will purchase food and provide volunteers to cook/serve food at the Meet and Greet. James Darin Hall, Dominic DiMare, and Jody
 

VanDePol will shop for and deliver the food to the Meet and Greet. Jody Bogle VanDePol presented that she will be working with Denise Canton to manage the Scrip program 2013-2014.

h. **Bus Committee-** Shannon Breckenridge suggested Don Fenocchio be removed from this committee since he is leaving the Board effective in July. Matt Taylor asked to be added to this committee.

23. Reports from Board Members- James Darin Hall asked about the Headlands trip versus going to Sly Park. A discussion followed. The cost difference could be as much as half. The Board stated that Steve Lewis had authority to make a change for the trip. Shannon Breckenridge reminded the Board to take a copy of the new Charter and Board Binder. Shannon Breckenridge shared with the Board that Ms. Belair was voted Sacramento, County Teacher of the Year. Matt Taylor stated that the CDE will receive STAR testing results around August 12 and with the board permission he could start analyzing the data for the school.

24. Other

25. Adjourn to Closed Session- Dominic DiMare moved to adjourn to closed session. Andy Wallace seconded. Motion carried 10:0. The meeting adjourned to closed session at 7:49pm

- Jim Lockhart- President
- Dominic DiMare- Vice President
- Andy Wallace- Chief Financial Officer
- Don Clark- member
- Jeff Geisler- member
- James Darin Hall- secretary
- Jody Bogle VanDePol- member
- Randy Parry- member
- Matt Taylor- member

Chief Business Officer Peter Stone was also present for closed session.

26. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session- The meeting reconvened to open session at 8:12 PM. Jim Lockhart reported the following: The Board approved the teacher contracts and the Chief Business Officer contract for the year 2013-2014, by a vote of 8-0 (With one absent). The Board approved a one-time \$10,000 funding source for outsourcing of the schools human resource duties for this school, year, by a vote of 8-0 (With one absent).

27. Adjournment- Dominic DiMare moved to adjourn the meeting. Andy Wallace seconded. Motion carried 8-0 one absent. The meeting closed adjourned at 8:15 PM

Submitted

Approved on

Stephen Lewis, Superintendent/ Principal
ajw

James Darin Hall, Secretary