

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

May 13, 2013

This meeting was authorized by the Board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Closed Session Call to Order and Roll Call-** The meeting was called to order at 6:02 p.m. by Board President Jim Lockhart.

Roll call of directors:

Jim Lockhart- President
Dominic DiMare- Vice President (absent)
Andy Wallace- Chief Financial Officer
Rosalia Fernandez-Merwin- Secretary (recorder)
Don Clark- member
Don Fenocchio- member
Jeff Geisler- member
James Darrin Hall- member (absent)
Jody Bogle VanDePol- member (absent)

Superintendent/ Principal Stephen Lewis was also present. Chief Business Officer Peter Stone was present for part of closed session and left before the part time instructional aide position was discussed.

2. **Convene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session-** The Board convened to open session at 6:10 p.m. President Jim Lockhart reported the following:

The Board hired Sara Ruiz as a teacher by a vote of 6:0 with Dominic DiMare, James Darrin Hall, and Jody Bogle VanDePol being absent.

The Board hired Jonathan Pratt as a music teacher by a vote of 6:0 with Dominic DiMare, James Darrin Hall, and Jody Bogle VanDePol being absent.

The Board hired Emily Stone as a part time instructional aide by a vote of 6:0 with Dominic DiMare, James Darrin Hall, and Jody Bogle VanDePol being absent.

Superintendent Stephen Lewis introduced newly hired teacher, Sara Ruiz, who spoke briefly about her teaching experience.

Stephen Lewis and Andy Wallace spoke highly about newly hired music teacher Jonathan Pratt, who has played with the Marine Corps band.

3. **Call to Order, Roll Call and Pledge of Allegiance-** The May 13, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:17 p.m. by Board President Jim Lockhart at the Delta Elementary Charter School in Clarksburg, California.

Roll call of directors:

Jim Lockhart- President
Dominic DiMare- Vice President (arrived at 6:30 p.m.)
Andy Wallace- Chief Financial Officer
Rosalia Fernandez-Merwin- Secretary (recorder) (left at 6:40 p.m.-returned at 7:35 p.m.)
Don Clark- member
Don Fenocchio- member
Jeff Geisler- member
Cathy Gomes- member
James Darrin Hall- member (absent)
Imelda Oseguera- member
Jody Bogle VanDePol- member (recorder for items 7-12)

River Delta Unified School District (RDUSD) Representative Amy Bettencourt arrived during the meeting. Superintendent/ Principal Stephen Lewis and CBO Peter Stone were also present. A student led the pledge of allegiance.

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16. **Superintendent/ Principal Report-** Superintendent Stephen Lewis reported on the reclassification ceremony which took place today. He presented certificates to two students.
4. **Approval of the Agenda-** Rosalia Fernandez-Merwin asked that the wording "or other appropriate action" be added to item 14. Steve Lewis asked that his Superintendent/ Principal report (item 16) be done in parts as throughout the meeting as it included presentations. Rosalia Fernandez-Merwin moved to approve the revised agenda. Cathy Gomes seconded. Motion carried 8:0.
5. **Public Comment-** Santino Viramontes reported on the bus committee meeting with parents. He reported it will run smoothly next year and that Peter Stone and Matt Taylor will be assisting. Several fundraisers are being planned. Jody VanDePol reported on a parent concern about making healthy choices in the cafeteria. She thinks that this is a good time to readdress this issue which has been brought up before. A parent volunteered to help with this and Jody VanDePol asked her to contact her.
6. **Student Presentations-** Steve Lewis introduced students and their teachers (Cathy Gomes, Alejandra Ramos, and Rosa Lomeli), who presented the projects that they are working on for Project Based Learning night (PBL). **Dominic DiMare arrived at approximately 6:30 p.m. Rosalia Fernandez-Merwin left at 6:40 p.m.**
7. **Request Approval of the Minutes of the Meetings of March 18, 2013 and April 15, 2013-** Dominic DiMare moved to approve the minutes of March 18, 2013. Andy Wallace seconded. Motion carried 9:0. Dominic DiMare moved to approve the minutes of April 15, 2013. Cathy Gomes seconded. Motion carried 9:0.
- 16A. **Superintendent/ Principal Report-** There was a presentation on the Learning Center by director Sheri Haselhuhn and intervention specialist Margie Montzingo.
8. **Discussion/ Action Regarding Wood Chips for the Playground-** Armando Orozco from RDUSD reported on a quote of \$8,580.00 to install wood chips in the playground box. This will last a while with possibly a yearly maintenance cost of \$1,000.00. RDUSD said it was up to us to do this otherwise they will take out the playground box and put in tables. Their guys will level the wood chips if they are air applied and will help out as much as they can. Don Fenocchio moved to move forward with the purchase and bring the box up to code. Jody Bogle VanDePol seconded. Motion carried 9:0.
9. **Request for Approval of April Vendor Check Report-** CBO Peter Stone presented the check report. Andy Wallace moved to approve. Don Clark seconded. Motion carried 9:0.
10. **Other Information Only Items-** CBO Peter Stone presented several reports.
11. **Donations to Receive and Acknowledge-** Peter Stone reported that there were no donations to report.
12. **CBO Report-** Peter Stone reported that the 2013-2014 draft budgets will be the topic of next weeks' meeting. **Rosalia Fernandez-Merwin returned at 7:35 p.m.**
13. **Appointment of Randy Perry as a Community/ Founder Representatives to the FOCS/DECS Board For a Two Year Term Beginning on the July 2013 Regular Meeting and Ending on the July 2015 Regular Meeting-** Dominic DiMare proposed the appointment of Randy Perry as a Community/ founder Representative. Randy Perry was elected to the Sutter Creek school Board in the past. He is a community member who will have his son start school next year. Dominic DiMare moved to approve Randy Perry's appointment to the Board. Andy Wallace seconded. Motion carried 10:0.
14. **Request For Approval to Bypass the Parent Election Due to Only 1 Candidate Having Submitted a Candidate Statement and to Appoint That Candidate as a Parent Representative in July for a Two Year Term or Other Appropriate Action-** Superintendent Stephen Lewis reported on parent election process. Parent Matt Taylor was the only parent to submit a candidate statement. Discussion followed. Dominic DiMare moved to appoint Matt Taylor as the parent representative. Jody VanDePol seconded. Motion carried 10-0. Jody VanDePol suggested that a letter be sent home with this information.
15. **Employee Update-** Kathy Gomes and Imelda Oseguera provided updates from each classroom which were primarily on what each classroom is doing for Project Based Learning night. Cathy Gomes also reported that Boosters may be having a dinner that same night at 5:30 p.m. prior to the art show which will be from 6:00 p.m. -6:30 p.m. Imelda Oseguera also reported that Mr. Gomes will substitute in 6th grade for 2 ½ weeks and Ms. Elliot is substituting in the 5th grade.
- 16B. **Superintendent/Principal Report-** Superintendent Stephen Lewis reported on the following:
 The summer staff meeting is on Aug. 12th, 13th and 14th.
 The volunteer appreciation day is this Friday May 17th at Husick's. His goal is to have Board members there in either from 7:30 a.m.-9:00a.m or from 3:00 p.m. - 4:30 p.m.
 Advocacy day for Charter schools was last week and he walked the capitol with Dominic DiMare.

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Room 6, which has been the leadership meeting room, will be needed as a classroom next year. He will continue to work on trying to get another room to use.
 Fox 40 was here today and videotaped a mother who had been deployed last summer and who came back early.
 College week is this week. 6th graders will go to Bates Elementary School on Thursday and to UC Davis on Friday.

17. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees**

a) Board Rules and Regulations- Rosalia Fernandez-Merwin asked if she should update the election policy to include information on bypassing elections when only one candidate is running for a position on the Board. Board members were in favor of this.

b) Budget Review Committee- No report was given.

c) Facilities- No report was given.

d) Friends of Clarksburg Schools, Inc. - No report was given.

e) ELAC- Imelda Oseguera reported on the 5 de Mayo dinner profits.

f) Technology committee- No report was given.

g) Fundraising Donation Committee (FDC) – No report was given.

h) Bus Committee- Jeff Geisler asked that his name be added to the bus committee as it was omitted.

18. **Reports from Board Members-** Don Clark said that he would like Peter Stone to do an in depth analysis on absences. He would like to have Stephen Lewis work with him on it to see how to improve the current attendance rate (93%).

Amy Bettencourt answered questions on the search process for the district superintendent.

Jeff Geisler reported that DECS boosters have elected a new Board. Steve Hinton is President.

19. **Other-** There was no other information.

20. **Adjourn to Closed Session-** Dominic DiMare moved to adjourn to closed session. Andy Wallace seconded. Motion carried 10:0. The meeting adjourned to closed session at 8:20 p.m. Roll call:

Jim Lockhart- President

Dominic DiMare- Vice President

Andy Wallace- Chief Financial Officer

Rosalia Fernandez-Merwin– Secretary (recorder)

Don Clark- member

Don Fenocchio- member

Jeff Geisler- member

James Darrin Hall- member (absent)

Jody Bogle VanDePol- member

Superintendent/ Principal Stephen Lewis and Chief Business Officer Peter Stone were also present for closed session.

21. **Reconvene and Report of Action Taken Including Vote Count, During Closed Session-** The meeting reconvened to open session at 8:49 p.m. President Jim Lockhart reported that no action was taken.

22. **Adjournment-** Dominic DiMare moved to adjourn the meeting. Andy Wallace seconded. Motion carried 8:0. The meeting adjourned at 8:50 p.m.

Submitted

Approved on

June 17, 2013


 Stephen Lewis, Superintendent/ Principal


 Rosalia Fernandez-Merwin, Secretary