

**Friends of Clarksburg Schools  
Delta Elementary Charter School  
P.O. Box 127  
Clarksburg, CA 95612**

**April 12, 2013**

To all present:

The regular meeting of the Governing Board of the Delta Elementary Charter School and the Friends of Clarksburg Schools will be held on **Monday, April 15, 2013**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on April 12, 2013 on the Bulletin Board at:

Delta Elementary Charter School

Shannon Lee Breckenridge  
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**Delta Elementary Charter School/ Friends of Clarksburg Schools**  
**Regular Board Meeting**  
36230 North School Street, Clarksburg, California  
**April 15, 2013**  
**6:00 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of the Agenda
3. Public Comment
4. Presentation by Kim Tomerlin, CBO of an Independent Study (non-classroom based) School in Shasta County and Discussion
5. Request Approval of the Minutes of the Meetings of February 25, Special Meeting March 8 and March 18, 2013 (*Shannon Breckenridge*) pages 5-9
6. Request for Approval of March Vendor Check Report (*Peter Stone*) pages 10-13  
*\$77K Total With Following Notable Items:*
  - \$41K River Delta Unified School District – Special Ed and District Oversight Fees*
  - \$10K FIA Credit Card Services - \$9K of Which is for 15 Document Cameras for the Classrooms*
  - \$6K Schools Insurance Authority – Workers Comp Insurance*
  - \$4K Schools Insurance Authority – Liability & Property Insurance*
  - \$2K to Conditions for Learning Educational Consulting*
  - \$1K Staples Advantage – Office Supplies*
  - \$1K Sac Valley Janitorial – Janitorial Supplies*
  - \$1K Ramos Oil – Bus Fuel*
  - \$1K Peter Stone – Expense reimbursement for CCSA Conference Lodging and 4 Phone, Cell Bills*
7. Other Information Only Items (Peter Stone):
  - a. March Payroll Check Items with Direct Deposit pages 14-15  
*Total Payroll Expense for the Month is \$109K*
  - b. March Transaction Detail Extra Duty Pay & OT page 16  
*Total Extra Duty is \$1.4K*
  - c. March Budget vs Actual Review pages 17-19  
*Revenue is Above Budget \$167K Primarily Due to Better Timing of Deferrals than Budgeted*  
*Expenses are \$66K Below Budget Due in Part to Timing*  
*Net Income is \$233K Above Budget Due to Timing Differences of Revenue Inflows and Expense Payments*
  - d. July to March General Project Profitability Summary pages 20-21  
*Primary Purpose is to Show Teacher Accounts and Special Project Accounts*
  - e. July to March Scrip Income Detail page 22  
*Total Scrip Income is \$1.6K YTD*

8. Donations to Receive and Acknowledge:
  - a) Bogle Family Charitable Fund of the Sacramento Region Community Foundation - \$10,000 for 15 Elmo TT-12 Document Cameras for all our classrooms
  - b) West Sacramento Rotary Club - \$179 for the Learning Garden
  - c) Kenneth & Michelle Wilson - \$200 for the Education for Youth Program
9. Request for Approval of up to \$24,500 to Connect All DECS Classrooms With Wireless Access Point System Using REAP Grant Funding (*Peter Stone*) pages 23-25
10. Request for Approval for CBO to Finalize the Adoption Agreement and Other Documentation to Initiate a CALSTRS Pension2 Deferred Compensation 457(b) Plan Offering for All DECS Employees Without Any Employer Match Commencing in June or July (*Peter Stone*)
11. Request Approval to Authorize CBO to Start Negotiations With First Northern Bank and/or Another Financial Institution For a New July 1, 2013 to November 15, 2014 Revolving Line of Credit for DECS in an Amount not to Exceed \$700K With an Interest Rate Not to Exceed 5.75% and Points Not to Exceed .75% (*Peter Stone*)
12. Request Approval of Engaging Feddersen LLC to Perform the 2012-2013 Financial Audit and Form 990 for an Amount Not to Exceed \$14,900 (*Peter Stone*) pages 26-30
13. Request Approval for the Establishment of a Four Member School Site Council and Approval of Steve Lewis, Vanessa Belair, Dominic DiMare and Darin Hall as Members (*Peter Stone & Steve Lewis*)
14. Discuss Priorities/Targets for Inclusion in the 2013-2014 Budget (*Peter Stone*)
15. CBO Report (*Peter Stone*)
16. Request Approval of Full Time Office & Attendance Assistant Position for the 13-14 School Year for 195 Days At \$18,720 Plus Benefits to Be an Extension of the Current Part Time Position (*Steve Lewis*)
17. Declaration of Intent to Serve or to Not Serve on the FOCS/ DECS Board By Community/ Founding Representatives Dominic DiMare, Don Fenocchio, Rosalia Fernandez-Merwin, Jim Lockhart, and Andy Wallace for a Two Year Term Beginning on the July 2013 Regular Meeting (*Rosalia Fernandez-Merwin*)
18. Appointment of Current Community/ Founder Representatives to the FOCS/DECS Board For a Two Year Term Beginning on the July 2013 Regular Meeting and Ending on the July 2015 Regular Meeting (*Rosalia Fernandez-Merwin*)
19. Appointment of Jody Bogle VanDePol as a Community/ Founder Representatives to the FOCS/DECS Board For a Two Year Term Beginning on the July 2013 Regular Meeting and Ending on the July 2015 Regular Meeting (If Needed) (*Rosalia Fernandez-Merwin*)
20. Appointment of a Nominating Committee to Search for and Recommend Community/ Founder Representatives to the Board (If Needed) (*Rosalia Fernandez-Merwin*)
21. Request for Approval of 2013 FOCS/ DECS Board Election Dates for one Parent Representative (*Shannon Breckenridge*)

- 22. Request for Approval of Special Budget Meeting on May 20 or on a More Convenient Date Agreed On By the Board (*Shannon Breckenridge*)
- 23. Request Approval to Move the June 10 Board Meeting to June 17 or to a More Convenient Date Agreed on By the Board (*Shannon Breckenridge*)
- 24. Employee Update (*Shannon Breckenridge, Imelda Oseguera, Kathi Gomes*)
- 25. Superintendent/Principal Report (*Steve Lewis*)
- 26. Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees
  - a) Board Rules and Regulations (Jim Lockhart, Rosalia Fernandez-Merwin)
  - b) Budget Review Committee (Andy Wallace, Don Clark, Jim Lockhart, Rosalia Fernandez-Merwin)
  - c) Facilities (Don Clark, Don Fenocchio, Rosalia Fernandez-Merwin, Dominic DiMare)
  - d) Friends of Clarksburg Schools, Inc. (Andy Wallace, Don Clark, Jim Lockhart)
  - e) ELAC (Rosalia Fernandez-Merwin, Imelda Oseguera)
  - f) Technology committee (Jeff Geisler, Jim Lockhart)
  - g) Fundraising Donation Committee (FDC) (Jody VanDePol, Dominic DiMare, Darin Hall)
  - h) Bus Committee (Don Fenocchio)
- 27. Reports from Board Members
- 28. Other
- 29. Adjourn to Closed Session
  - a) Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
    - i) Public Employee(s) Evaluation:
      - (a) Administrative
      - (b) Certificated
      - (c) Classified
      - (d) Classified Management/Confidential
      - (e) Management -- Superintendent's Evaluation
    - ii) Public Employee(s): Searches, Appointment, Employment
      - (a) Discussion/Action of Certificated Contracts
      - (b) Discussion/Action of Superintendent/ Principal Contract
      - (c) Discussion/Action of Classified Position
        - a. Fulltime Office Admin/Attendance Secretary
    - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-Reelects, & Release
  - b) Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]
    - i) Discussion Regarding Possible Litigation
- 30. Reconvene and Report of Action Taken, Including Vote Count, During Closed Session
- 31. Adjournment