

**Friends of the Clarksburg Schools
Delta Elementary Charter School
P.O. Box 127
Clarksburg, CA 95612**

December 7, 2012

To all present:

A special meeting of the Governing Board of the Delta Elementary Charter School and the Friends of the Clarksburg Schools will be held on **Monday, December 10, 2012**, at the Delta Elementary Charter School, 36230 North School Street, Clarksburg, California **beginning at 6:00 p.m.**

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:00 p.m. on December 7, 2012 on the Bulletin Board at:

Delta Elementary Charter School

Shannon Lee Breckenridge
Recorder

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

Delta Elementary Charter School/ Friends of the Clarksburg Schools
Regular Board Meeting
36230 North School Street, Clarksburg, California
December 10, 2012
6:00 p.m.

1. Call to Order, Roll Call and Pledge of Allegiance
2. Approval of the Agenda
3. Public Comment
4. Discussion Regarding School Communication
5. Discussion/Action Regarding a Bus Fundraiser (Santino Viramontes)
6. Request For Approval Of The Minutes Of The Meeting of November 19, 2012 (*Shannon Breckenridge*)
7. Request for Approval of November Vendor Check Report (*Peter Stone*)
\$67K Total With Following Notable Items:
\$15K to Follett Educational Services for over 800 textbooks
\$12K to Highsmith Inc for 15 Classroom Tables, 44 Chairs and Other Furniture
\$9K to Pearson PLC for Over 200 Textbooks
8. Information Item: November Payroll Check Items with Direct Deposit & Employee Deductions (*Peter Stone*)
Total Payroll Expense for the Month is \$106K Which is Favorable to Budget
9. Information Item: November Transaction Detail Extra Duty Pay & OT (*Peter Stone*)
Total Extra Duty is \$.7K Which is Favorable to Budget
10. Information Item: November Budget vs Actual Review (*Peter Stone*)
Budgeted Revenue is \$355K and Actuals are \$322K Which is Unfavorable to Budget
Budgeted Expenses are \$674K and Actuals are \$621K Which is Favorable to Budget
Overall, We Budgeted a Loss of \$251K Through November and Only Had an Actual Loss of \$234K
Which is Favorable \$17K Due to Timing Differences of Revenue Inflows and Expense Payments,
This Shouldn't Be Construed as Indicative of a Full Year Net Savings.
11. Request Approval of 2011-2012 Audit With Total Revenue of \$1,745,761, Total Expenses of \$1,746,271 and a Decrease in Net Assets of \$510 the Year. In Preliminary Audit - Current Loans of \$100,000 to Be Corrected and Shifted to Long Term. (*Peter Stone*)
12. Request for Ratification of 2012-2013 First Interim Budget Report With Total Revenue of \$2,071,540, Total Expenses of \$1,900,892 and an Increase in Net Assets of \$170,647. (*Peter Stone*)
13. Request for Ratification of the Disposal of our Existing Two Copy Machines and Acquisition of a Xerox 7556 N Copy Machine By Lease and a Fully Inclusive Service

Agreement With Inland Business Systems for a 60 Month Operating Lease at \$313.16 Per Month Plus \$.007 Per Black and White Copy and \$.06 Per Color Copy. (Peter Stone)

14. Request for Ratification of the Purchase of a RISO Ez221 Printer Duplicator From RISO Products of Sacramento for \$2,995 and a Fully Inclusive Service Agreement With RISO Product of Sacramento for \$.006 Per Black & White Copy. (Peter Stone)
15. CBO Report (*Peter Stone*)
16. Enrollment Update (*Shannon Breckenridge*)
17. Employee Update (*Shannon Breckenridge, Imelda Oseguera, Kathi Gomes*)
18. Superintendent/Principal Report (*Steve Lewis*)
19. Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees
 - a) Board Rules and Regulations (Jim Lockhart, Rosalia Fernandez-Merwin)
 - b) Budget Review Committee (Andy Wallace, Don Clark, Jim Lockhart, Rosalia Fernandez-Merwin)
 - c) Facilities (Don Clark, Don Fenocchio, Rosalia Fernandez-Merwin, Dominic DiMare)
 - d) Friends of Clarksburg Schools, Inc. (Andy Wallace, Don Clark, Jim Lockhart)
 - e) ELAC (Rosalia Fernandez-Merwin, Imelda Oseguera)
 - g) Technology committee (Jeff Geisler, Jim Lockhart)
 - h) Fundraising Donation Committee (FDC) (Jody VanDePol, Dominic DiMare, Darin Hall)
20. Reports from Board Members
21. Other
22. Adjourn to Closed Session
 - a) Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
 - i) Public Employee(s) Evaluation:
 - (a) Administrative
 - (b) Certificated
 - (c) Classified
 - (d) Classified Management/Confidential
 - (e) Management -- Superintendent's Evaluation
 - ii) Public Employee(s): Searches, Appointment, Employment
 - (a) Discussion/Action of Certificated Contracts
 - (b) Discussion/Action of Superintendent/ Principal Contract
 - (c) Discussion/Action of Classified Position
 - iii) Public Employee(s): Complaint, Discipline, Dismissal, Non-reelects, & Release
 - b) Possible or Pending Litigation or Litigation [Government Code 54956.9(a) (b) (c)]
 - i) Discussion Regarding Possible Litigation
23. Reconvene and Report of Action Taken, Including Vote Count, During Closed Session
24. Adjournment