

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

August 13, 2012

This meeting was authorized by the Board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The August 13, 2012, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:08 p.m. by Board President Don Clark at the Delta Elementary Charter School in Clarksburg, California. Board Directors Don Clark, Rosalia Fernandez-Merwin, Don Fenocchio, Jim Lockhart, Jody Bogle VanDePol, Darin Hall, Imelda Oseguera and Kathi Gomes were present at roll call. Board Directors Dominic DiMare, Jeff Geisler, and Andy Wallace were absent. Executive Director Steve Lewis, CBO Peter Stone and Shannon Breckenridge (recorder) were also present. Board Member Jim Lockhart led the pledge of allegiance.
2. **Approval of the Agenda-** Peter Stone asked that Item 9 be moved up on the agenda to be heard after item 3. Don Clark motioned to approve the revised agenda. Darin Hall seconded. Motion carried 8:0.
3. **Public Comment-** No public comment.
9. **Discussion/Action/ Presentation Katie Villegas from the Yolo County Children's Alliance-** Maria Romero-Mora discussed different services that are available to families through Yolo County Children's Alliance. They need space, for the outreach help and volunteer help. Steve Lewis will work with the Yolo County's Children's Alliance to work out the logistics. Darin Hall made a motion for Steve Lewis to work with the alliance. Don Clark seconded. Motion carried 8:0.
4. **Request for Approval of the Minutes of the Meetings of July 11, 2012 and August 8, 2012-** Shannon Breckenridge presented. Rosalia Fernandez-Merwin made a motion to approve July 11 and August 8, 2012 minutes. Don Clark seconded. Motion carried 8:0.
5. **Request for Approval of July Check Detail Report-** Peter Stone presented. Rosalia Fernandez-Merwin made a motion to approve the check detail report. Jody Bogle VanDePol seconded. Motion carried 8:0.
6. **Request Approval of Automated Check "Deposit Capture Agreement" With First Northern Bank and Related Board Resolution-** Peter Stone presented. Don Clark made a motion to approve. Jody Bogle VanDePol seconded. Motion carried 8:0.
7. **Discussion/Action regarding Afterschool Program-** Steve Lewis announced that 40 students had signed up for afterschool program so 2 employees would be required. Emily Stone will be the coordinator, Mrs. Hall will do art on Monday and Tuesday and Valerie Stone will help Wednesday through Friday. The Afterschool Program will cost \$40.00 per month.
8. **Enrollment Update-** Shannon Breckenridge provided an enrollment update. The enrollment numbers have dropped and the waitlist is exhausted. An advertisement will be placed in the West Sac Ledger, notifications will be posted on Facebook and parents will continue to spread the word to notify families of openings.
10. **Update Regarding Bussing-** Don Fenocchio applauded the bus committee for all the great things they have done for this school.
11. **Employee Update-** Kathi Gomes spoke about the excitement of the new teachers. Imelda Oseguera and Shannon Breckenridge comment on the excitement of the new school year. Imelda Oseguera invited the board to the dinner for the Art Program.
12. **CBO Report-** Peter Stone discussed the completing the first payroll in the new system. He also discussed adding a donation button to the website. The website needs to be redone to be more user friendly. Also, now that payroll was finished he can proceed with paying the bills.
13. **Executive Director/Principal Report-** Steve Lewis discussed 7 students will participate BTSA. He also stated that he had a meeting in the learning garden on Thursday. Board Director Kathi Gomes left at 7:41 p.m.

14. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees**
- a) **Board Rules and Regulations-** No report given.
 - b) **Budget Review Committee** No report given.
 - c) **Facilities-** No report given.
 - d) **Friends of Clarksburg Schools, Inc.-** No report given.
 - e) **ELAC-** No report given.
 - g) **Technology committee-** No report given. Shannon Breckenridge (recorder), Cathy Gomes, and Imelda Oseguera left at 8:11. (Rosalia Fernandez-Merwin recorded the remainder of the minutes.)
 - h) **Fundraising Committee-** Jody VanDePol suggested combining the Fundraising and the Donation committees into the Fundraising Donation Committee (FDC). Jody VanDePol reported on the Wine on Wheels fundraiser. It is on the eventbright.com website, and can be used now and for future events. She asked questions of the committee chairmen regarding ticket sales and marketing and suggested that they let all classes know about the fundraiser to get the message out. They now have the insurance certificate for the event.
 - i) **Donation Committee-**Jody VanDePol reported they are working on the donation letter and talked about having it go out the 2nd or 3rd week of school to not interfere with the school supply donations request. Darrin Hall added that donations of school supplies are needed all year. All fundraisers need to go thru Jody VanDePol who is coordinating them with other school events.
15. **Reports from Board Members-** Jody VanDePol reported that although the bus drop committee was disbanded, there were some issues that hadn't been addressed. She handed out a letter titled "DECS DROP-OFF PROCEDURES" to be sent home with students. Darin Hall suggested that the school watch energy costs by not having the air conditioning running as cold when the rooms were not in use.
16. **Other-** No report was given.
17. **Adjourn to Closed Session-** Jody VanDePol moved to adjourn to closed session. Don Fenocchio seconded. Motion carried 6:0. The meeting adjourned to closed session at 8:32 p.m. Board Directors Don Clark, Don Fenocchio, Rosalia Fernandez-Merwin (recorder), Darin Hall, Jim Lockhart, and Jody VanDePol were present. Board Directors Dominic DiMare, Jeff Geisler, and Andy Wallace were absent. Superintendent/ Principal Steve Lewis and Chief Business Officer Peter Stone were also present for closed session.
18. **Reconvene and Report of Action Taken Including Vote Count, During Closed Session-** The meeting reconvened to open session at 9:00 p.m. President Jim Lockhart reported the following:
- The Board hired Yvette Hall as an after school coordinator for 5 1/5 hours a week at \$10.00 per hour for the school year, by a vote of 6:0.
 - The Board hired Emily Stone as a permanent after school coordinator for 15 hours a week at \$10.00 per hour for 180 days, by a vote of 6:0.
 - The Board hired Valerie Stone as a temporary after school coordinator for 9 1/2 hours a week at \$10.00 per hour until September 30th, by a vote of 6:0.
 - The Board increased the salaries for Shannon Breckenridge, Imelda Oseguera, Juana Perez, and Margaret Montzingo, by an equal percentage (approximately 5%) with the total amount for all four to equal the amount that had been set aside in the budget for increasing 3 of the 4 salaries, by a vote of 6:0.
19. **Adjournment-** Don Clark moved to adjourn the meeting. Don Fenocchio seconded. Motion carried 6:0. The meeting adjourned at 9:01 p.m.

RFM
SC

Submitted _____ Approved on Oct. 8, 2012

Stephen Lewis, Superintendent/ Principal

Rosalia Fernandez-Merwin, Secretary