

**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

January 28, 2013

RFM
5

This meeting was authorized by the Board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The January 28, 2013, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:07 p.m. by Board President Jim Lockhart at the Delta Elementary Charter School in Clarksburg, California. Board Directors Jim Lockhart, Don Fenocchio, Rosalia Fernandez-Merwin, Jeff Geisler, James Darin Hall, Kathi Gomes, Imelda Oseguera, Jody Bogle VanDePol, and Andy Wallace were present at roll call. Board Director Dominic DiMare arrived during the meeting. Board Director Don Clark was absent. Superintendent Stephen Lewis, CBO Peter Stone, District Representative Amy Betancourt, and Shannon Breckenridge (Recorder) were also present. The Kindergarten student presenters led the pledge of allegiance.
2. **Approval of the Agenda-** Rosalia Fernandez-Merwin moved to approve the agenda. Jeff Geisler seconded. Motion carried 9:0.
3. **Public Comment-** There was no public comment.
6. **Accelerated Reader Update and Information on Accelerated Math Program-** Stephen Lewis introduce Margi Montzingo as the Accelerated Reader coordinator. Margi Montzingo announced that to date the students had read a total of 6,794 books so far this school year. She also thanked Jody VanDePol and Emily Stone for adding the website widget to be able to help keep track of the number of books. Margi Montzingo informed the Board that she had begun exploring the cost of adding Accelerated Math to our program and would report back to the Board soon.
7. **Request Approval of the Minutes of the Meeting of December 10, 2012-** Darin Hall requested that the spelling of his name be corrected. Andy Wallace made a motion to approve. Darin Hall seconded. Motion carried 9:0.
8. **Request for Approval of December Vendor Check Report-** CBO Peter Stone presented the check report. Andy Wallace made a motion to approve. Kathi Gomes seconded. Motion carried 9:0.
9. **Other Information Only Items-** CBO Peter Stone presented on a number of reports that were for information only and no approval was needed. Darin Hall asked that Scrip have a higher level of tracking.
4. **Student Presentation by Kindergarten- Local Hero Unit Presentation-** Stephen Lewis introduced the Kindergartners Macie Holland, Emma Morazzini, Jaden Fonts and Ayren Rapp. Each of these students presented thank you books to Mike Campbell, Stephen Heringer, Joe Gomes, Don Fenocchio and Becky Frame.
5. **Presentation of Plaque to Becky Frame-** Stephen Lewis presented Becky Frame with a plaque expressing DECS's gratitude and appreciation for all the hard work and devotion she has shown to all our staff and students.
10. **CBO Report-** Peter Stone reported that the exploration of new auditors came in about 30% more than the current auditors so we will continue using Fedderson. He also discussed the revolving loan. He reported that he had met with the Clarksburg Advisory committee about putting wireless carriers equipment on the tower. He is also receiving some quotes for new IT providers.
11. **Crab Feed Update-** Darin Hall thanked Jody Bogle VanDePol for all her hard work on making this event even better than last years. Final numbers are still being compiled.
12. **Enrollment Update-** Shannon Breckenridge reviewed the current enrollment with the Board and stated that we currently have 35 kindergartners who have already applied for the next school year.
13. **Action/Discussion 2013 Recruitment Plan-** Board President Jim Lockhart removed this item from the agenda. Item later discussed during Superintendent/Principal Report
14. **Discussion/ Action Safety Plan-** Board President Jim Lockhart removed this item from the agenda. Item later discussed during Superintendent/Principal Report.
15. **Employee Update-** Kathi Gomes reported that kindergarten had just returned from a field trip to Safetyville where they continued their studies on the community. 1st grade had just completed their in

class election and 2nd grade had just finished their insect unit and are moving onto animals. Imelda Oseguera reported that 3rd grade is working on life science and division, 4th grade has been having writer's workshops to prepare for the STAR writing test. 5th grade is studying plant systems and 6th grade is studying volcanos and ancient Egyptians.

16. **Superintendent/ Principal Report-** Stephen Lewis introduce Shannon Breckenridge as the lead on the Safety Committee and she reported that meetings have been scheduled with Mr. Bagby and Mr. Hamblin and that she is working with the Yolo County Sherriff to create a functional safety plan for the school. She will have a preliminary plan to present to the Board at next month's Board meeting. Stephen Lewis discussed his meeting at CDE. **Board Director Dominic DiMare arrived at 7:30.** Stephen also reported that he was meeting with each teacher to review the benchmark tests, Leslye Oseguera had been completing attendance and SARB notices frequently, and that Margi Montzingo is in charge of all the iPad's. He also reported that the date for all the school tours and open houses were being finalized and that this is part of the 2013 recruitment plan.
17. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members and Disbanding Committees**
- a) **Board Rules and Regulations-** No report was given.
 - b) **Budget Review Committee-** No report was given.
 - c) **Facilities-** Rosalia Fernandez-Merwin reported that ImageWorks and Gary Underhill had parted ways. Gary Underhill's new company is Synthesis Partners and that he was staying local.
 - d) **Friends of Clarksburg Schools, Inc. -** No report was given.
 - e) **ELAC-** No report was given
 - g) **Technology committee-** No report was given.
 - h) **Fundraising Donation Committee (FDC) –** All fundraisers must go thru the FDC. All fundraisers must be identified per the recipient.
18. **Reports from Board Members-** Don Fenocchio discussed the repairs to the black top. Stephen Lewis is authorized to make the Don Fenocchio to make all arrangements to fix the black top.
19. **Other-** Andy Wallace asked about the policy on cleaning and hand sanitizer. Jeff Geisler gave an update on Boosters and Stephen Hinton reported that Boosters has spent about \$4,565 on different supplies and events.
20. **Adjourn to Closed Session-** Dominic DiMare moved to adjourn to closed session. Andy Wallace seconded. Motion carried 10:0. The meeting adjourned to closed session at 9:13 p.m. Board Directors Jim Lockhart, Dominic DiMare, Don Fenocchio, Rosalia Fernandez-Merwin (recorder), Jeff Geisler, James Darin Hall, Jody VanDePol, and Andy Wallace were present. Board Director Don Clark was absent. Superintendent/ Principal Stephen Lewis and Chief Business Officer Peter Stone were also present for closed session.
21. **Reconvene and Report of Action Taken Including Vote Count, During Closed Session-** The meeting reconvened to open session at 10:00 p.m. President Jim Lockhart reported that no action was taken.
22. **Adjournment-** Andy Wallace moved to adjourn the meeting. Dominic DiMare seconded. Motion carried 8:0. The meeting adjourned at 10:00 p.m.

Submitted _____ Approved on Feb. 25, 2013

Stephen Lewis, Superintendent/ Principal

Rosalia Fernandez-Merwin
Rosalia Fernandez-Merwin, Secretary

slb