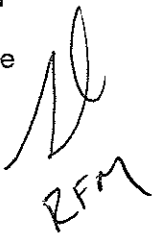


**Minutes
of the Regular Meeting
of the Friends of the Clarksburg Schools
Board of Directors
of the Delta Elementary Charter School**

July 16, 2012

This meeting was authorized by the Board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School, per the Ralph M. Brown Act.

1. **Call to Order, Roll Call and Pledge of Allegiance-** The July 16, 2012, regular meeting of the Friends of Clarksburg Schools' Board of Directors of Delta Elementary Charter School (DECS) was called to order at 6:08 p.m. by Board President Don Clark at the Delta Elementary Charter School in Clarksburg, California. Board Directors Don Clark, Rosalia Fernandez-Merwin, Don Fenocchio, Andy Wallace, Alejandra Ramos, Jeff Geisler, Jim Lockhart, Jody Bogle VanDePol, and Kathi Gomes were present at roll call. Board Directors Dominic DiMare arrived after the pledge of allegiance at 6:12 p.m. Imelda Oseguera and Darin Hall were sworn in later in the meeting. CBO Peter Stone and Shannon Breckenridge (recorder) were also present. Executive Director Steve Lewis was absent. Board Member Jim Lockhart led the pledge of allegiance.
2. **Formal Seating and Swearing in of Board Directors, Parent Representative Darin Hall, Staff Representative Imelda Oseguera, Community/Founding Board members Don Clark, and returning Jeff Geisler For A Two Year Term-** Don Clark read the oath and swore in the new and returning Board members.
3. **Presentation of Plaque to Outgoing Board Director Alejandra Ramos-** Don Clark presented a plaque of appreciation to Alejandra Ramos and thanked her for her time spent as a Board member.
4. **Approval of the Agenda-** Peter Stone removed item #14. Dominic DiMare made a motion to approve the agenda as revised. Andy Wallace seconded. Motion carried 11:0.
5. **Public Comment-** Matt Taylor spoke about transitional kindergarten.
6. **Election of Delta Elementary Charter School/ Friends Of The Clarksburg Schools Board Officers Effective Tonight for a One Year Term, (Minimum of a Board President, Secretary, & Chief Financial Officer; Optional Chairman of the Board, Vice President(s), Assistant Secretary(ies), Assistant Treasurer(s), and Other Required Officer(s))-** Don Fenocchio nominated Jim Lockhart as President. Andy Wallace seconded. Motion carried 11:0. Andy Wallace nominated Dominic DiMare as Vice President. Don Fenocchio seconded. Motion carried 11:0. Dominic DiMare nominated Andy Wallace as Chief Financial Officer. Jim Lockhart seconded. Motion carried 11:0. Don Fenocchio nominated Rosalia Fernandez-Merwin as Secretary. Jim Lockhart seconded. Motion carried 11:0.
7. **Request of FOCS/ DECS Board to set up a meeting schedule including dates, time and location for regular and scheduled special meetings for the Board of Directors from the present date until July, 2011-** Shannon Breckenridge proposed Board meeting dates. Discussion followed and the Board revised the proposed dates to: August 13, 2012, September 17, 2012, October 8, 2012, November 19, 2012, December 10, 2012, January 28, 2013, February 25, 2013, March 18, 2013, April 15, 2013, May 13, 2013, June 10, 2013, and July 08, 2013. The meetings are to be held at DECS at 6:00 p.m. Andy Wallace made a motion to approve the meeting schedule. Jim Lockhart seconded. Motion carried 11:0.
8. **Approval of Dates for Brown Act Training-** Shannon Breckenridge proposed Brown Act Training dates. Darin Hall made a motion to schedule Brown Act Training for August 1, 2012 at 3:00 p.m. Dominic DiMare seconded. Motion carried 11:0.
9. **Request for Approval of Minutes of the Meeting of June 11, 2012 and of June 23, 2012-** Andy Wallace made a motion to approve the minutes. Rosalia Fernandez-Merwin seconded. Motion carried 11:0.
10. **Request for Approval of June Warrant Report-** Dominic DiMare made a motion to approve the June Warrant Report. Jim Lockhart seconded. Motion carried 11:0.
11. **Request Ratification of Fully Executed Contract \$600,000 Revolving Line of Credit from First Northern for the 2012-2013 School Year to be fully Repaid by November 15, 2013-** Peter Stone presented. Dominic DiMare made a motion to approve. Jim Lockhart seconded motion carried 11:0.



12. **Request for Approval of Employee Benefit Plans for 2012-2013-** Peter Stone presented. Rosalia Fernandez-Merwin made a motion to approve. Dominic DiMare seconded motion carried 11:0.
13. **Request Approval of Premium Only Plan, Certificate of Corporate Resolution and the Adoption Agreement Resolution-** Peter Stone presented. Rosalia Fernandez-Merwin made a motion to approve. Jody Bogle VanDePol seconded. Motion carried 11:0.
14. **Request Approval of Premium Only Plan Amendment A Requiring Automatic Employee Participation if Participation in Any Benefit Plan is Elected-** Item 14 removed.
15. **Request of Appointment of Peter Stone as Premium Only Plan Plan Administrator and Conexis Inc. as Third Party Administrator for the Premium Only Plan-** Peter Stone presented. Andy Wallace made a motion to approve. Dominic DiMare seconded. Motion carried 11:0.
16. **Request Approval to Authorize Peter Stone To Remove From First Northern Bank Bank Accounts Former Employees/ Board Directors and Replace Them With Newly Elected President, Chief Financial Officer, Vice President or Secretary if a Vice President is Not Elected, and the Superintendent/Principal-** Peter Stone presented. Dominic DiMare made a motion to approve. Jody Bogle VanDePol seconded. Motion carried 11:0.
17. **Request Approval of the "Consolidated Application 2012-13 Application for Funding" and "2012-2013 Title I, Part A Planned School Allocations"-** Peter Stone presented. Dominic DiMare made a motion to approve. Jim Lockhart seconded. Motion carried 11:0.
18. **Request Approval to Authorize Peter Stone to Select and Execute Employee Non-Qualified Retirement Plan Options (403b, 457, etc.) for Our Employees that Add No Cost to DECS-** Peter Stone presented. Andy Wallace made a motion to approve. Dominic DiMare seconded. Motion carried 11:0.
19. **Request Ratification of Decision to Consolidate our Current 3 California EDD Tax/Insurance Accounts to 1 Account and Shifting to Tax Rate Method for SUI at the Earliest Opportunity – January 1, 2013-** Peter Stone presented. Dominic DiMare made a motion to approve. Jim Lockhart seconded. Motion carried 11:0.
20. **Request Approval for the DECS Step Crediting Policy-** Rosalia Fernandez-Merwin presented. Discussion followed. Rosalia Fernandez-Merwin made a motion to approve; teachers must complete a full year before a step increase. Jody Bogle VanDePol seconded. Motion carried 11:0.
21. **Request Approval to Authorize Peter Stone to Send Letter to RDUSD Indicating Our Intent to Explore SELPA Options-** Jim Lockhart made a motion to approve. Andy Wallace seconded. Motion carried 11:0.
22. **Chief Business Officer Report-** Peter Stone reported on his work budget and payroll. He is currently working on changing the accounting software from AptaFund to QuickBooks.
23. **Facilities Committee Report-** Don Fenocchio reported on the facilities, rails, ramps, and building installation which are almost complete.
24. **Discussion/Action Donation Committee-** Darin Hall reported on the donation committee meeting, Darin will be the committee chair and the committee is writing a letter home to the parents.
25. **Staff Update-** Kathi Gomes reported that the retreat is on August 6th and 7th. She also reported that the kindergarten teachers have been doing assessments all summer.
26. **Committee Reports and Discussion/ Action on Appointing and/or Removing Committee Members -**
 - a. **Board Rules and Regulations** – No report was given.
 - b. **Budget Review Committee** – No report was given.
 - c. **Facilities** – No report was given.
 - d. **Friends of Clarksburg Schools, Inc.** - No report was given.
 - e. **ELAC** – Rosalia Fernandez-Merwin made a motion to add Imelda Oseguera the ELAC Committee. Jody Bogle VanDePol seconded. Motion carried 10:0.
 - f. **Technology Committee** – No report was given.
 - g. **Fundraising Committee-** Jody Bogle VanDePol reviewed the Wine Tour power point the committee has questions about payments.
 - h. **Student Drop-Off Committee-** No report was given.
27. **Reports from Board Members-** No report was given.
28. **Other-** No report was given.
29. **Adjourn to Closed Session-** Dominic DiMare moved to adjourn to closed session. Jim Lockhart seconded. Motion carried 11:0. The meeting adjourned to closed session at 7:46 p.m. Board Directors Don Clark, Dominic DiMare, Don Fenocchio, Rosalia Fernandez-Merwin (recorder), Darin Hall, Jeff Geisler, Jim Lockhart, Jody VanDePol and Andy Wallace were present. Chief Business Officer Peter Stone was also present for closed session.



30. **Reconvene and Report of Action Taken Including Vote Count, During Closed Session-** The meeting reconvened to open session at 8:06 p.m. Don Clark reported the following:

- The Board approved the teacher's contracts by a vote of 9:0.
- The Board suspended Peter Stone's probation by a vote of 9:0.

31 **Adjournment-** Andy Wallace moved to adjourn the meeting. Jeff Geisler seconded. Motion carried 9:0. The meeting adjourned at 8:07 p.m.

Submitted _____ **Approved on** August 13, 2012



Stephen Lewis, Executive Director/ Principal



Rosalia Fernandez-Merwin, Secretary

Slb