

**Minutes
of the Regular Meeting
of River Charter Schools
Governing Board of
Delta Elementary Charter School & Lighthouse Charter School
Lighthouse Charter School – 1500 Park Blvd, West Sacramento, CA 95691
Monday – November 13, 2017**

This meeting was authorized by the board. Notice was given by posting the agenda (attached) at Delta Elementary Charter School and Lighthouse Charter School, per the Ralph M. Brown Act.

1. **Call to Order and Roll Call** – The November 13, 2017, regular meeting of River Charter Schools' Board of Directors of Delta Elementary Charter School (DECS) and Lighthouse Charter School (LCS) was called to order at 6:15 p.m. by Board President Matt Best at Delta Elementary Charter School, Clarksburg, CA. Roll call of directors:

Matt Best – President (absent)
James Darin Hall – Vice President (present)
Jim Lockhart- Chief Financial Officer (present)
Jody Bogle VanDePol- member (absent)
Don Clark- member (present)
Dominic DiMare- member (present)
Andy Wallace- member (absent)
Phil Ogilvie – member (present)
Megan Bennett – Member (present)
Monica Avila – Member (present)

Principal of DECS and LCS Vanessa Belair and Jeff Freeland were present; Executive Staff Steve Lewis and Peter Stone were present. The Pledge of Allegiance was led by Steve Lewis.

2. **Approval of the Agenda**– Dominic DiMare motioned to approve the agenda. Don Clark seconded the motion. Motion carried 7:0.
3. **RCS Student Celebrations** – Jeff Freeland.
4. **Public Comment** – None.
5. **Approval of RCS Involvement with Charter Nation** – Dominic DiMare motioned to approve. Phil Ogilvie seconded to approve. 7:0.
6. **LCS Facilities Update** – Staff will bring policy to the next meeting for approval on schedule.
7. **PTC Updates** – Tiffany Taylor and Marie Kitt provided the update.
8. **DECS Site Report** – Vanessa Belair gave the report.
9. **LCS Site Report** – Jeff Freeland gave the report.
10. **Dashboard Presentation** – Steve Lewis gave the presentation.
11. **CBO Report** – Report was given.
 - a. Enrollment Summary for DECS 412 vs Budget 412 Page 4
 - b. Enrollment Summary for LCS 189 vs Budget 235 Page 5
 - c. RCS Total 601 vs Budget 647

12. **Reports from Board Members** – Matt Best gave the report.
13. **Approval of the Consent Agenda** – Dominic DiMare motioned to approve the consent agenda. Jim Lockhart seconded the motion. Motion carried 7:0.
14. **Approval of Minutes from the October 23, 2017 Board Meeting** – Matt Best.
15. **Approval of Items Removed From Consent Agenda** – No items were removed.
16. **Approval of the RCS 2016-2017 Annual Audit With an Unqualified Opinion** – Jim Lockhart motioned to approve. Phil Ogilvie seconded the motion. 7:0.
17. **Discussion Related to Seeking a Revision to the Enrollment Priorities in the Lighthouse Charter** – Steve Lewis and Peter Stone gave the discussion. – No Vote.
18. **Adjourn to Closed Session** – The meeting adjourned to closed session at 9:20 p.m. Dominic DiMare motioned to approve. Monica Avila seconded the motion. Motion carried 7:0.
 - a. Personnel – Superintendent Evaluation Update
 - b. Building Project Negotiations
19. **Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session** - The meeting reconvened to open session at 9:51 p.m. Dominic DiMare motioned to reconvene to open session. Don Clark seconded the motion. Motion carried. 7:0
20. **Adjournment**- The meeting adjourned at 9:52 p.m. Dominic DiMare motioned to approve. Don Clark seconded the motion. Motion carried 7:0.

Submitted

Approved on

Stephen Lewis, Superintendent

Matt Best, President

River Charter Schools Board Meeting 10-23-2017

1. Approval from River Charter Schools Board of Directors for the Board of Leaders & Scholars, Inc., Board Members of River Charter Schools, and/or the River Charter Schools Superintendent and CBO to take necessary steps regarding the development and construction of the Lighthouse Charter School new campus "Project" (based on the Site Master Plan Version 12) on the land at Bryte and Hobson in West Sacramento owned by Leaders & Scholars Two, LLC for occupancy by mid-August 2018. This authorization extends to any combination of the above individuals (except the CBO) signing the various Board authorized loan agreements, vendor contracts, applications, various compliance documents, etc. as required by lenders and/or vendor and/or other agencies to accomplish the steps authorized by the Board at its 8/7/2017 and 10/23/2017 meetings as well as other/future meetings related to the construction of the Project as follows: (This authorization extends to required signatures to complete subsets of other approved activities during the course of the Project) – Dominic DiMare motioned to approve. Jim Lockhart seconded the motion. Motion carried 10:0.

a. Authorizing RCS Board President to sign the borrower's counsel engagement agreement with Mary Norvell Attorney at Law for \$50,000 for services related to obtaining the LCS Bond. – Dominic DiMare motioned to approve. Megan Bennett seconded the motion. Motion carried 10:0.

Vote: y MB DD 1 JL DC PO JBV AW JDH MLB 2 MA

b. Authorize finalization and signing of contracts with American Modular Systems for the purchase and install on concrete foundations of all the modular buildings as shown on the Project Site Master Plan Version 12 (\$4.4M) not to exceed \$4.8 million. – Jody Bogle VanDePol motioned to approve. James Darin Hall seconded the motion. Motion carried 10:0.

Vote: y MB DD JL DC PO JBV 1 AW JDH 2 MLB MA

c. Authorize the signing of final loan documents for the loan whose loan terms are approved in item 25 above (if approved in this meeting) by Board member(s) or Superintendent the Bank's forms require. Further, that the approvals in item 25 and this item are deemed to meet all the Bank requirements of the Bank's resolution forms and signers may sign as though the Bank's form was used in this approval. – Jim Lockhart motioned to approve. Phil Ogilvie seconded the motion. Motion carried 10:0.

Vote: y MB DD JL 1 DC PO 2 JBV AW JDH MLB MA

d. Ratify the hiring of Vanir of Sacramento as "Owners Rep and construction manager on a time and materials basis to perform as needed the services of "Owner's Rep" and "Construction Manager" using their standard rates for the duration of the Project. Not to exceed \$200K. – James Darin Hall motioned to approve. Monica Avila seconded the motion. Motion carried 10:0.

Vote: y MB DD JL DC PO JBV AW JDH 1 MLB MA 2

e. Ratify the selection of DesCor Builders of Rancho Cordova as the Project general contractor of record. – Phil Ogilvie motioned to approve. Jim Lockhart seconded the motion. Motion carried 10:0.

Vote: y MB DD JL 2 DC PO 1 JBV AW JDH MLB MA

f. Ratify the selection of Comstock and Johnson of Mather as the Project architect of record. – James Darin Hall motioned to approve. Dominic DiMare seconded the motion. Motion carried 10:0.

Vote: y MB DD 2 JL DC PO JBV AW JDH 1 MLB MA

g. Ratify the selection of Peabody Engineering as the Project civil engineer of record. – Jim Lockhart motioned to approve. Dominic DiMare seconded the motion. Motion carried 10:0.

Vote: y MB DD 2 JL 1 DC PO JBV AW JDH MLB MA