

**River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
P.O. Box 303  
Clarksburg, CA 95612**

**May 6, 2016**

To all present:

The regular meeting of River Charter Schools, the Governing Board of Delta Elementary Charter School & Lighthouse Charter School, will be held on **Monday, May 9, 2016**, at Lighthouse Charter School 1500 Park Blvd., West Sacramento, CA 95691 beginning at 6:15 p.m.

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:15 p.m. on May 6, 2016 at:

Delta Elementary Charter School – 36230 N. School St., Clarksburg CA 95612; and  
Lighthouse Charter School – 1500 Park Blvd, West Sacramento, CA 95691

Recorders:

Vanessa Belair  
Kaleesha Washington

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School and Lighthouse Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the Office at (916) 744-1200.

**River Charter Schools  
Governing Board of  
Delta Elementary Charter School & Lighthouse Charter School  
Regular Board Meeting  
1500 Park Blvd, West Sacramento, CA 95691  
May 9, 2016  
6:15 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance – Time \_\_\_\_\_
  - James Darin Hall - President
  - Dominic DiMare - Vice President
  - Jim Lockhart - Chief Financial Officer
  - Don Clark – member
  - Phil Ogilvie- member
  - Jody Bogle VanDePol - member
  - Andy Wallace - member
  - Matt Best – Secretary
  - Jeff Freeland - member
  - Jonathan Pratt
  - Yvette Hall

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**GENERAL ADMINISTRATION FUNCTION – Part I**

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2. Approval of the Agenda  
Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

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**TIME SENSITIVE AGENDA**

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3. PTC Update (*Tiffany Taylor, Megan Bennett*)
4. Public Comment

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**REPORTS, PRESENTATIONS, INFORMATION**

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5. Delta Elementary Charter School Site Update (*Vanessa Belair*)
6. Lighthouse Charter School Site Update (*Kaleesha Washington*)
7. Superintendent Report (*Steve Lewis*)
8. CBO Report *and Information Only Items* (*Peter Stone*)
  - a. Enrollment for DECS – 412 *page 5*
  - b. Enrollment for LCS – 95 *page 6*
9. Reports from Board Members

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**REGULAR AGENDA**

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10. Donations to Receive and Acknowledge (*Peter Stone*) *Page 7*
  - a. \$56 Andrew Domek for Delta Elementary Charter School Learning Garden

b. \$60 Wells Fargo/Do Topia Matching Program \$60 for Delta Elementary Charter School (original Donation by Daniela Partida being matched)

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

11. Approval of Establishing an Audit Committee and Appointing Its Members. (*Jim Lockhart*)  
*Page 8*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

12. Approval of a Request to the Leaders & Scholars, Inc. Board to Create a New LLC to Serve as the Holding Company for All Buildings, Land, Debt and Any Other Assets or Liabilities Associated With The Acquisition/Construction/Financing of the Permanent Lighthouse Charter School Campus as Well as Establishing the Required Bank Account to Receive Loan/Bond Funds and Make Disbursements for Any and All Construction/Financing and Other Related Costs of the Campus. (*Peter Stone*)  
*Page 9*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

13. Discussion/Approval of Overall Assumptions to Be Used in Development of 2016-2017 Budget. (*Peter Stone/Darin Hall*).

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

14. Approval of Part Time Learning Center Aide Position For DECS for 2016-2017 and Authorizing the Hiring Process to Commence Now (Full Year Compensation \$8,468). (*Peter Stone/Vanessa Belair*) *Pages 10-11*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

15. Approval of Full Time Gr 3-6 Instructional Aide Position For DECS for 2016-2017 and Authorizing the Hiring Process to Commence Now (Full Year Compensation \$17,376). (*Peter Stone/Vanessa Belair*) *Pages 12-13*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

## CONSENT AGENDA

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16. Approval of the Consent Agenda

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

17. Approval of the Minutes of the Meeting of April 11, 2016. (*Matt Best*) *Pages 14-15*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

18. Approval of Revised Articles of Incorporation and Bylaws for Leaders & Scholars, Inc. (*Peter Stone*) *Pages 16-49*

Vote: \_\_\_\_ Y / N JDH\_\_ DD\_\_ JL\_\_ DC\_\_ PO\_\_ JBV\_\_ AW\_\_ MB\_\_ JF\_\_

19. Approval of Operations MOU Between RCS and WUSD. (*Peter Stone*) *Pages 50-65*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

20. Approval of Special Ed MOU Between RCS and WUSD. *(Peter Stone) Pages 66-80*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

21. Approval of the Plan Required for Utilization of DECS's Teacher Effectiveness Restricted Funding of \$25,811. *(Vanessa Belair/Peter Stone) Page 81*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

22. Approval of Revised Board Hiring Policy 16-03. *(Peter Stone) Pages 82-83*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

23. Authorize CBO to Make Intercompany Loans and Repayments With No Interest Between RCS Charter Schools as Well as the Home Office Accounted For Simply as Journal Entries in the Accounting System Booking to the Intercompany Payable and Intercompany Receivable Account as Appropriate. *(Peter Stone) Page 84*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

24. Approval for River Charter Schools Home Office to Make Advance Payments for Costs Associated With the Acquisition/Construction/Financing of the Permanent Lighthouse Charter School Campus to be Entirely Reimbursed by the New LLC Once it Receives Funding for the Project. *(Peter Stone) Page 85*

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

## REGULAR AGENDA

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25. Action on Items Removed from the Consent Agenda *(if needed)*.

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

## GENERAL ADMINISTRATION FUNCTION – PART II

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26. Adjourn to Closed Session – Time \_\_\_\_\_  
a. Action Related to Real Estate Negotiations on Property for Future School Location

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

- b. Action Related to Staff Salary Negotiations

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

27. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session – Time \_\_\_\_\_

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_

28. Adjournment – Time \_\_\_\_\_

Vote: \_\_\_\_\_ Y / N JDH\_\_\_ DD\_\_\_ JL\_\_\_ DC\_\_\_ PO\_\_\_ JBV\_\_\_ AW\_\_\_ MB\_\_\_ JF\_\_\_