

**River Charter Schools
Governing Board of
Delta Elementary Charter School & Lighthouse Charter School
P.O. Box 303
Clarksburg, CA 95612**

July 13, 2015

To all present:

The regular meeting of River Charter Schools which is the Governing Board of Delta Elementary Charter School & Lighthouse Charter School will be held on **Monday, July 13, 2015**, at Lighthouse Charter School in Trinity Presbyterian Church, 1500 Park Blvd, West Sacramento, CA 95691 and 1361 June Way South Lake Tahoe, CA. 96150 beginning at 6:15 p.m.

I declare under penalty of perjury that this notice and the attached agenda were posted at or before 6:15 p.m. on July 10th, 2015 at:

Delta Elementary Charter School -36230 N. School St. Clarksburg CA 95612,
Lighthouse Charter School – 1500 Park Blvd, West Sacramento, CA 95691; and,
1361 June Way South Lake Tahoe, CA 96150

Recorders
Steve Lewis
Kaleesha Washington
Matt Best

The public meeting is wheelchair accessible at the front of the building. Placarded disabled parking is available in front of Delta Elementary Charter School and Lighthouse Charter School. This is in accordance with the Americans with Disabilities Act effective January 1, 2003 and Section 54953.2 of the Brown Act. If you are a person with a disability and you need disability related modification or accommodations to participate in this meeting, please contact the School at (916) 744-1200.

**River Charter Schools
Governing Board of
Delta Elementary Charter School & Lighthouse Charter School
Regular Board Meeting**

1500 Park Blvd, West Sacramento, CA 95691 and 1361 June Way South Lake Tahoe, CA 96150
**July 13, 2015
6:15 p.m.**

1. Call to Order, Roll Call and Pledge of Allegiance – Time _____
- James Darin Hall - President
 - Dominic DiMare - Vice President
 - Jim Lockhart - Chief Financial Officer
 - Don Clark - member
 - Andy Wallace - member
 - Jody Bogle VanDePol - member
 - Phil Ogilvie- member
 - Matt Best – member
 - Jonathan Pratt
 - Yvette Hall

GENERAL ADMINISTRATION FUNCTION – Part I

2. Approval of the Agenda

Vote: _____ Y / N JDH___ DD___ JL___ DC___ AW___ JBV___ PO___ MB___

TIME SENSITIVE AGENDA (approximately 6:15pm)

3. Presentation of Plaque to Outgoing Board Director Randy Perry (*Dominic DiMare*)
4. Information Item – Introductions of New Board Members Jeff Freeland and Linda Luna (*Dominic DiMare*)
5. Formal Seating and Swearing in of Board Directors, Parent Representative Jeff Freeland, Washington Unified School District Representative, Linda Luna, Returning Community/ Founder Members Dominic DiMare, Jim Lockhart, Andy Wallace, Jody Bogle VanDePol For A Two Year Term (*Phil Ogilvie*)
6. Discussion/Action Selection of Lighthouse Founding/Community Board Member (*Peter Stone/Dominic DiMare*)
- Vote: _____ Y / N JDH___ DD___ JL___ DC___ AW___ JBV___ PO___ MB___ JF___ LL___
7. Election of River Charter Schools Board Officers Effective Tonight for a One Year Term, (Minimum of a Board President, Secretary, and Chief Financial Officer – Optional – Chairman of the Board, and Vice President(s), Assistant Secretary(ies), Assistant Treasurer(s), and Other Required Officer(s)) (*Dominic DiMare*)
- Vote: _____ Y / N JDH___ DD___ JL___ DC___ AW___ JBV___ PO___ MB___ JF___ LL___
8. Discussion/Action If Needed for Any Board Member Elections (*Peter Stone/Dominic Dimare*)
- Vote: _____ Y / N JDH___ DD___ JL___ DC___ AW___ JBV___ PO___ MB___ JF___ LL___
9. Information Item – Staff to Work During the Course of the Year on Annual Board Calendar of Agenda Items and Review Bylaws for Changes to Propose. (Darin Hall/Peter Stone)

10. PTC Update (*Tiffany Taylor*)

11. Public Comment

REPORTS, PRESENTATIONS INFORMATION

12. Superintendent Report (*Steve Lewis*)

13. Delta Elementary Charter School Site Update (*Vanessa Belair*)

14. Lighthouse Charter School Site Update (*Kaleesha Washington*)

15. CBO Report (*Peter Stone*)

16. Reports from Board Members

CONSENT AGENDA

17. Approval of the Consent Agenda.

Vote: ____ Y / N JDH__ DD__ JL__ DC__ AW__ JBV__ PO__ MB__ JF__ LL__

18. Request Approval of the Minutes of the June 22, 2015 Meeting

19. Request for Approval of June Vendor Payment and Credit Card Charters Report (*Peter Stone*)

\$56K Total With Following Notable Items (\$5K Total Credit Card Charges):

- a. \$11K Bank of America Credit Card – Credit Card Payment
- b. \$9K First Northern Bank - Payment on Two Loans
- c. \$6K Kaiser - Medical Insurance
- d. \$3K Peter Stone – 12 months reimbursement: phone, internet, mileage
- e. \$2K ATS – 50% Deposit on Moving Wireless Bridge at DECS
- f. \$2K Staples Advantage – June Office Supplies
- g. \$2K PG&E – School Electricity Bill
- h. \$1K School Insurance Authority – Dental Insurance
- i. \$1K Ikea- Furniture and Supplies for DECS and LCS
- j. \$1K Sacramento Parent – LCS Advertising

20. Other Information Only Items (*Peter Stone*)

- a. June YTD Actuals vs Budget
\$2.8M Revenue and \$2.4M Expenditures Yielding a Gain of \$394K vs Budget:
\$2.8M Revenue and \$2.6M Expenditures Yielding a Gain of \$96K
- b. Month of June Payroll Costs With Benefits:
Total Payroll Expense for the Month is \$148K vs \$153K in May
Comments: May had Masters Stipends and June Did Not.
- c. Month of June Extra Duty Pay & OT:
Total Extra Duty is \$.6K vs \$.6K in May
Comments: Extra Duty Level is Within Budget.
- d. Enrollment Summary for DECS (*Peter Stone*) page
411 Spots are Filled of 416 Openings at DECS. Even at 411, we are at 99.8% of Budget. The Waitlist Has Students Who Could Fill the Open Five Spots. We are Waiting for Responses From Those Families to See Which Openings Will be Filled.

There are Also Students on the DECS Waitlist that Can Fill Spots at Lighthouse. Those Families Will be Given that Opportunity as Well.

21. Request Approval to Authorize CBO to Have First Northern Bank Add to Current Signatories On All of River Charter Schools DECS and LCS First Northern Bank Checking Accounts the Newly Elected President, Chief Financial Officer, Vice President or Secretary if a Vice President is Not Elected *(Peter Stone)*
22. Request Approval to Authorize the Newly Elected Chief Financial Officer and President or Vice President to Sign the 2015-2016 First Northern Bank Revolving Line of Credit and to Authorize the Chief Financial Officer, or Chief Business Officer or Superintendent to Make Advances From the Revolving Line of Credit To the Main River Charter Schools First Northern Bank Checking Account. *(Peter Stone)*
23. Request Approval of Rescinding PTO Policy Approved August 12, 2013 and Approving In Its Place a Full Time and Part Time Sick Leave Policy in Conformity with New Labor Laws. *(Peter Stone)*
Comments: Paid Time Off By Labor Law Now Must Be Carried Over to Subsequent Years Which is in Direct Opposition to Our Policy and Therefore New Conforming Policies Must Replace it.
24. Request Approval to Authorize CBO to Select, Establish Required Accounts and Execute Employer Contribution Retirement Plan Design Options (403b, 457, etc.) for Previously Board Approved Employer Contributions as Well as Employee Contributions *(Peter Stone)*
25. Request Approval Of and Signature On Certificated 2015-2016 Contracts and Related Salary Summary that Agrees in Total to 2015-2016 Budgets and Pre-Approving Changes Related to a Master's Degree Granted or Any Units to Be Credited Through the End of August that May Move a Teacher to a New Column On the Step Chart or Earn a Stipend. *(Peter Stone)*

REGULAR AGENDA

26. Discussion Action on Items Removed from the Consent Agenda *(if needed)*.
Vote: ____ Y / N JDH__ DD__ JL__ DC__ AW__ JBV__ PO__ MB__ JF__ LL__

GENERAL ADMINISTRATION FUNCTION –PART III

27. Adjourn to Closed Session
 - a. Personnel Evaluations, Searches, Appointments, Employment, Complaints, Discipline, Dismissals, Non-reelects and Releases
28. Reconvene to Open Session and Report of Action Taken, Including Vote Count, During Closed Session
Vote: ____ Y / N JDH__ DD__ JL__ DC__ AW__ JBV__ PO__ MB__ JF__ LL__
29. Adjournment – Time _____
Vote: ____ Y / N JDH__ DD__ JL__ DC__ AW__ JBV__ PO__ MB__ JF__ LL__